

**CITY OF BEACHWOOD, OHIO
RECORDS COMMISSION MEETING
DECEMBER 10, 2018, 9:00 AM
BEACHWOOD CITY HALL, MAYOR'S CONFERENCE ROOM
25325 FAIRMOUNT BOULEVARD, BEACHWOOD, OHIO, 44122**

1. Roll Call.
2. Discussion regarding RC-2 Changes for Finance.
3. Discussion regarding Records Retention for Fire, Text Message and Records Request responses in paper.
4. Any other matters coming before the Records Commission.