

BEACHWOOD CITY COUNCIL
SAFETY AND PUBLIC HEALTH COMMITTEE MEETING
AGENDA

TUESDAY, OCTOBER 30, 2018 8:00 A.M.

at **BEACHWOOD CITY HALL, CONFERENCE ROOM A,
25325 FAIRMOUNT BOULEVARD, BEACHWOOD, OHIO 44122**

Justin Berns
Brian Linick
Eric Synenberg

1. Mayor's Report.
2. Discussion regarding a Grant Application for a K-9 Unit for the City of Beachwood, Ohio Police Department.
3. Any other matters coming before the Safety and Public Health Committee.

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2019 Cuyahoga County Supplemental Grant Program

Cuyahoga County is pleased to announce our Supplemental Grant Program for 2019. The Supplemental Grant Program is a competitive grant that makes awards to help strengthen cities, encourage regional collaboration and improve quality of life for county residents.

Supplemental Grant applications are open to all 59 Cuyahoga County communities and 501(c) (3) community development corporations incorporated for not less than two years prior to the application deadline set by the Department of Development.

Grant funding obligates both the county and grant awardees to meet certain objectives, and adhere to some specific funding requirements. Grant awards are administered on a reimbursement basis only.

	Supplemental Grant
Maximum Grant Award	\$50,000
Total Grants Available	20
Anticipated Program Term	January 1 – December 31, 2019
Application limit	One per organization/municipality

All applications must meet a community development need related to the health or welfare of the community.

Administrative fees/cost including Personnel is not an allowable expense.

Soft costs are not an eligible expense. Soft cost includes, but is not limited to, architectural fees, accounting fees, consulting fees, legal fees, engineering fees, permitting costs.

Submit applications via email and in PDF format to communitydevelopment@cuyahogacounty.us

Submit applications on or before November 30, 2018 at 4:00p.m.

A received receipt will be sent for all received applications. If you submitted and do not receive a receipt please contact the office immediately.

CDSG is a competitive award program, only completed applications submitted on time will be considered.

Application

Threshold Criteria

Applications must meet the following threshold criteria by the submission deadline for funding consideration. **Missing, late or un-verifiable information will void your application and make it ineligible.**

- Public participation requirements met in accordance with the required schedule.
- Currently registered with the Cuyahoga County Agency of the Inspector General (Political subdivisions of the State of Ohio are exempt, i.e., cities, townships and villages).
- Cuyahoga County Council District identified in application.
- Resolution from council (cities) or Board of Directors (501c3) authorizing the request for funding.
- Application and all required attachments received by deadline.

Non-profit organizations must also include:

- Non-profit organizations must provide a copy of the IRS tax-exempt determination or affirmation letter. <https://www.irs.gov/charities-non-profits/eo-operational-requirements-obtaining-copies-of-exemption-determination-letter-from-irs>
- Current on all taxes as verified by the Cuyahoga County Treasurer
- Copy of letter from Mayor/City Manager in support of proposed project.
- Copy of Business name on file with State of Ohio as verified in the Business Filing Portal <https://www5.sos.state.oh.us/ords/f?p=100:1:.....>
- Secretary of State of Ohio Certificate of Good Standing. [https://cogs.sos.state.oh.us/\(S\(xxuit3ulvckmhrlg4gykhhbi\)\)/index.aspx](https://cogs.sos.state.oh.us/(S(xxuit3ulvckmhrlg4gykhhbi))/index.aspx)

Application Deadline

November 30, 2018 by 4:00p.m.

Submit applications via email and in PDF format to communitydevelopment@cuyahogacounty.us

Because this is a competitive award program, only completed applications submitted on time will be considered.

Application Details

The PDF application form is locked and formatted to the standards required by the Cuyahoga County Department of Development.

Each narrative section is limited to one page each. Please be specific and concise in the completion of these three sections.

Please do not alter the page size or the font. Complete the entire application and attach all required documentation.

Evaluation Criteria

Applications for the Cuyahoga County Supplemental Grants are scored on a 100-point scale.

Activity/Program Description (30 pts. max)

The activity/program description should include what the activity/program is that is being proposed. A description of who will be served by the activity/program. A description of where the proposed activity/program is located. Describe the direct impact and benefit to the specific neighborhood/community the funding will have.

Activity Impact (50 pts. max)

The activity impact should include why the proposed activity is needed and the specific outcomes anticipated to be achieved from the proposed project or program. Applications should describe how the activity/project would leverage additional investment. Describe how the activity/project is an innovative addition to the community. Describe how the activity/project is tied to the county's goals. Strong applications will explain how the proposed solution fits strategically with other development activities already planned and underway in the community or surrounding area and; how the project will spur additional projects. Applications will describe how funding received would be a catalyst for additional growth. Strong applications will describe why the activity requires grant funding.

Activity Implementation Schedule with Milestones (20 pts. max)

The schedule should provide a specific timeline of when legislative, administrative and contractual activities will occur from inception to completion, including the timing and amount of other funding. Strong applications will demonstrate that milestones are realistic and feasible and include proposed dates. Strong applications will ensure that 75% of the funds have been expended and submitted for reimbursement prior to September 30, 2019.

Required Attachments:

1. Evidence of public participation for the proposed activity
 - a. Copy of **dated** advertisement placed at least 7 days prior to meeting; and
 - b. Copy of **dated** sign in sheet for related public meeting; and
 - c. Copy of **dated (at least 7 days after public meeting)** Executive Board resolution for related proposed activity.
2. Engineer's or Finance Director's cost estimate with supporting documentation
3. Activity location map w/street(s) clearly identified, if applicable
4. 2 pictures of activity location, if applicable
5. Proof of commitments of additional funding to the project, if applicable.
6. **Non-profit organizations** must provide a copy of the IRS tax-exempt determination or affirmation letter. <https://www.irs.gov/charities-non-profits/eo-operational-requirements-obtaining-copies-of-exemption-determination-letter-from-irs>
7. Copy of Business name on file with State of Ohio as verified in the Business Filing Portal <https://www5.sos.state.oh.us/ords/f?p=100:1:.....>
8. Copy of letter from Mayor/City Manager in support of proposed project
9. Resolution from council (cities) or Board of Directors (501c3) authorizing the request for funding
10. Secretary of State of Ohio Certificate of Good Standing.
[https://cogs.sos.state.oh.us/\(S\(xxuit3ulvckmhrlg4gykhbbi\)\)/index.aspx](https://cogs.sos.state.oh.us/(S(xxuit3ulvckmhrlg4gykhbbi))/index.aspx)

Supplemental Attachments:

Limited to five (5) pages, which provide additional information regarding the impact of the project/activity to the community/neighborhood.



2019 APPLICATION COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM

Date:		Municipality/Organization Name:	
Activity Name:			
County Council District:		Cuyahoga County Inspector General Registration # _____	
EIN No:		Duns No.:	
Activity Address or Location:			
Mayor/City Manager/Executive Director:			
Project Manager Name and Title:		Project Manager Phone #:	
Email:		Address, if different:	
Total Activity Cost:		Amount Requested:	
Proposed Eligible Use:			
Proposed location:			

Contingent Funding

If this application is contingent upon a receipt of additional funding, please identify source, proposed amount, and purpose.

Funding Source	Amount requested	Purpose

Activity/Program Description (30 pts. max)

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Activity Impact (50 pts. max)

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Activity Implementation Schedule with Milestones (20 pts. max)

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I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to all applicable HUD regulations, County Ordinances, including, without limitation, the County's Ethics Code, Inspector General Ordinance and the Contracting Ordinance.

I understand that any willful misrepresentation on this application or any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code.

IN WITNESS WHEREOF, the undersigned, being duly authorized so to do, have signed this application.

Municipality/Organization:

Mayor/Executive Director:

Signature

Date:

Checklist

- ☐ Application complete and signed
- ☐ Public meeting copy of **dated** advertisement placed at least 7 days prior to meeting; and
- ☐ Public meeting copy of **dated** sign in sheet for related public meeting; and
- ☐ Copy of **dated (at least 7 days after public meeting)** Council or Executive Board resolution for proposed activity.

- ☐ Engineer's or Finance Director's cost estimate with supporting documentation
- ☐ Activity location map w/street(s) clearly identified, if applicable
- ☐ Two pictures of activity location, if applicable
- ☐ Proof of commitments of additional funding to the project, if applicable.
- ☐ **Non-profit organizations**
- ☐ Copy of the IRS tax-exempt determination or affirmation letter.
<https://www.irs.gov/charities-non-profits/eo-operational-requirements-obtaining-copies-of-exemption-determination-letter-from-irs>
- ☐ Copy of Business name on file with State of Ohio as verified in the Business Filing Portal
[https://www5.sos.state.oh.us/ords/f?p=100:1:::~](https://www5.sos.state.oh.us/ords/f?p=100:1:::)
- ☐ Copy of letter from Mayor/City Manager in support of proposed project
- ☐ Resolution from council (cities) or Board of Directors (501c3) authorizing the request for funding
- ☐ Secretary of State of Ohio Certificate of Good Standing.
[https://cogs.sos.state.oh.us/\(S\(xxuit3ulvckmhrlg4gykhbbi\)\)/index.aspx](https://cogs.sos.state.oh.us/(S(xxuit3ulvckmhrlg4gykhbbi))/index.aspx)
- ☐ **Supplemental Attachments:**
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