

**BEACHWOOD CITY COUNCIL FINANCE AND INSURANCE COMMITTEE MEETING  
HELD AT BEACHWOOD CITY HALL, CONFERENCE ROOM A, 25325 FAIRMOUNT  
BOULEVARD, ON MONDAY, OCTOBER 29, 2018 AT 6:00 P.M.**

The meeting was called to order at 6:12 P.M. by Chairman Alec Isaacson.

|            |               |                                                                                                                                                                           |
|------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ROLL CALL: | Present       | A. Isaacson, E. Synenberg, J. Taylor                                                                                                                                      |
|            | Absent:       | None.                                                                                                                                                                     |
|            | Also Present: | M.S. Horwitz, B. Linick, J. Berns,<br>B. B. Janovitz, D.A. Calt, W. Griswold, P. Kearns,<br>L. Heiser, K. Carmen D. Pekarek, C. Kauffman,<br>K. Zipay, M. Kaplan, H. Rose |

**1. Mayor's Reports.**

Mr. Isaacson made a statement and asked for a moment of silence.

**2. Discussion regarding 2019 Budget.**

Mr. Isaacson introduced this item for discussion and stated that the Committee had received information in advance of tonight's meeting. That information is attached hereto for the official record.

Mr. Isaacson led the discussion through each departments budget and asked if there were any questions regarding department budgets.

There were no questions for the Council and Mayor's budget.

The Economic Development and Human Resources department have open items regarding salary.

The Finance Department discussed the upcoming IT projects for 2019.

There were no questions for the Law Department regarding their proposed budget.

After discussing the above departments, the discussion moved on to the Fire Department budget.

The next department discussed was the Service Department.

After the Service Department, a Motion was made to recess the Finance and Insurance Committee.

Moved by A. Isaacson, seconded by J. Taylor at 8:20 P.M. to recess the Finance and Insurance Committee meeting.

|            |            |                                      |
|------------|------------|--------------------------------------|
| ROLL CALL: | Yes:       | A. Isaacson, E. Synenberg, J. Taylor |
|            | No:        | None.                                |
|            | Abstain:   | None.                                |
|            | Not Voting | None.                                |

The Finance and Insurance Committee was recessed at 8:20 P.M.

Moved by A. Isaacson, seconded by J. Taylor at 8:55 P.M. to reconvene the Finance and Insurance Committee meeting.

|            |            |                                      |
|------------|------------|--------------------------------------|
| ROLL CALL: | Yes:       | A. Isaacson, E. Synenberg, J. Taylor |
|            | No:        | None.                                |
|            | Abstain:   | None.                                |
|            | Not Voting | None.                                |

The Finance and Insurance Committee was reconvened at 8:55 P.M.

The next departments discussed were the Community Services Department and the Building Department.

Mr. Isaacson spoke with the Clerk about scheduling another meeting to discuss the proposed 2019 budget and asked if there were any further questions. There were no further questions.

3. **Any other matters coming before the Finance and Insurance Committee .**

None.

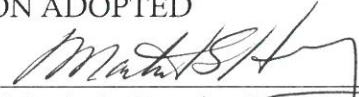
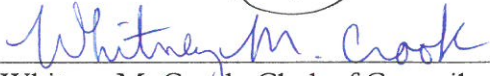
**ADJOURNMENT**

Moved by A. Isaacson, seconded by E. Synenberg, at 9:40 P.M. to adjourn the Finance and Insurance Committee to the next regularly scheduled Council Meeting.

Yes: A. Isaacson, E. Synenberg, J. Taylor  
Abstain: None.  
No: None.  
Not Voting: None.

MOTION ADOPTED

Approved:

  
\_\_\_\_\_  
Martin S. Horwitz, Mayor  
  
\_\_\_\_\_  
Whitney M. Crook, Clerk of Council

\*\*\*\*\*  
**Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.**

## Whitney Crook

---

**To:** Larry Heiser  
**Subject:** RE:

---

**From:** Larry Heiser  
**Sent:** Tuesday, October 23, 2018 4:31 PM  
**To:** Whitney Crook  
**Cc:** Diane A. Calta  
**Subject:**

All-

Here is the updated 2019 budget: Changes are: Council budget increased by \$3300 under professional services line item for Civic Clerk: Mayor budget increase by \$1400 which was a reduction in salaries by \$3600 and an addition of \$5000 under Other Capital. Under Recreation Camps : Other professional services was increased by \$5700 as Council has requested a Nurse be present during camps.

Under appendix A – total increased by \$55,000 \$60,000 was added to Service as he advocated for a new Plow truck and \$5,000 was taken from the Mayor's office for the Trailer for the block party as that is going to be purchased this year. Dale moved a few items around in his budget to maintain the same total for his department.

I have also attached the Capital listing whereby the Fire Truck was moved forward to 2019 and a few roads will be paid for out of the street fund as indicated.

Larry

**City of Beachwood**  
**2019 Estimated Revenue Compared to Appropriations**  
**General Fund**

|                                                        |                    |
|--------------------------------------------------------|--------------------|
| Total Estimated 2019 General Fund Revenue              | 42,500,000         |
| Total 2019 General Fund Appropriations Less Transfers  | 40,024,400         |
| Revenue Over (Under) Expenditures                      | <u>2,475,600</u>   |
| Transfer to Debt Service                               | <u>(2,400,000)</u> |
| <b>Revenue Over (Under) Expenditures</b>               | <b>75,600</b>      |
| Transfer to Capital                                    | 2,000,000          |
| Total General Fund Appropriations, Including Transfers | 44,424,400         |

# Departmental Property and Equipment Requests

2019

The table below lists the various departmental requests for property and equipment. Although expenditures for these items have been budgeted for, if and when these purchases are made, the departments must follow normal city purchasing practices.

| Department         | Description                                           | Quantity | Amount            |
|--------------------|-------------------------------------------------------|----------|-------------------|
| Finance            | Computers, as needed for all departments              |          | 50,000            |
|                    | Computer switches and other equipment                 |          | 150,000           |
|                    | <b>Total</b>                                          |          | <b>200,000</b>    |
| Police             | Replace undercover vehicles                           | 1        | 25,000            |
|                    | Speed awareness signs                                 |          | 10,000            |
|                    | Complete MDT upgrade                                  |          | 50,000            |
|                    | Equipment for new cruisers                            |          | 44,000            |
|                    | K9 unit, includes dogs, training, outfitting vehicles | 2        | 84,000            |
|                    | <b>Total</b>                                          |          | <b>213,000</b>    |
| Fire               | Rescue Squad                                          |          | 250,000           |
|                    | <b>Total</b>                                          |          | <b>250,000</b>    |
| Service            | Salt truck                                            |          | 160,000           |
|                    | <b>Total</b>                                          |          | <b>160,000</b>    |
| Building           | Vehicle                                               | 1        | 30,000            |
|                    | Drone                                                 | 1        | 5,000             |
|                    | <b>Total</b>                                          |          | <b>35,000</b>     |
| <b>Grand Total</b> |                                                       |          | <b>\$ 858,000</b> |

| City of Beachwood<br>General Fund |                                       | TOTAL APPROPRIATIONS               |                |                 |                                        |
|-----------------------------------|---------------------------------------|------------------------------------|----------------|-----------------|----------------------------------------|
|                                   | Current YTD<br>2018<br>Appropriations | Proposed<br>2019<br>Appropriations | Difference     | %<br>Difference |                                        |
| Council                           | 230,600                               | 157,100                            | (73,500)       | -31.9%          | Moved Beachwood Buzz to Mayor's office |
| Mayor's Office                    | 664,400                               | 651,000                            | (13,400)       | -2.0%           |                                        |
| Economic Development              | 627,200                               | 579,800                            | (47,400)       | -7.6%           |                                        |
| Finance Department                | 3,483,900                             | 3,225,400                          | (258,500)      | -7.4%           | Moved HR into new department           |
| Human Resources                   |                                       | 217,000                            |                |                 | New Department, previously in Finance  |
| Law Department                    | 656,600                               | 646,000                            | (10,600)       | -1.6%           |                                        |
| Police Department                 | 10,893,500                            | 11,086,800                         | 193,300        | 1.8%            |                                        |
| Fire Department                   | 8,160,400                             | 8,512,000                          | 351,600        | 4.3%            | Increase in overtime, rescue squad     |
| Service Dept                      | 10,280,700                            | 10,032,200                         | (248,500)      | -2.4%           |                                        |
| Human Services                    | 732,700                               | 713,000                            | (19,700)       | -2.7%           |                                        |
| Recreation Administration         | 1,423,100                             | 1,448,500                          | 25,400         | 1.8%            |                                        |
| Recreation Camps                  | 536,700                               | 549,300                            | 12,600         | 2.3%            |                                        |
| Recreation Sports                 | 81,200                                | 81,800                             | 600            | 0.7%            |                                        |
| Recreation Other                  | 185,400                               | 173,900                            | (11,500)       | -6.2%           |                                        |
| Swimming Pool/ Parks              | 596,400                               | 582,900                            | (13,500)       | -2.3%           |                                        |
| Building Department               | 1,309,100                             | 1,367,700                          | 58,600         | 4.5%            |                                        |
| <b>Total</b>                      | <b>39,861,900</b>                     | <b>40,024,400</b>                  | <b>162,500</b> | <b>0.4%</b>     |                                        |
| Plus Transfer to Debt Service     | 2,000,000                             | 2,400,000                          | 400,000        | 20.0%           |                                        |
| Plus Transfer to Capital          | 2,000,000                             | 2,000,000                          |                |                 |                                        |
| <b>Grand Total</b>                | <b>43,861,900</b>                     | <b>44,424,400</b>                  | <b>562,500</b> | <b>1.3%</b>     |                                        |
|                                   |                                       |                                    |                |                 | TRUE                                   |

**COUNCIL**

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| <b>SALARIED EMPLOYEES</b>                     |                         |                         |                         |                       |                       |                                      |
| COUNCIL                                       | \$ 107,917              | \$ 108,000              |                         | \$ 108,100            | \$ 108,100            | \$ 88,571                            |
| <b>TOTAL SALARIES AND WAGES</b>               | <u>107,917</u>          | <u>108,000</u>          | <u>-</u>                | <u>108,100</u>        | <u>108,100</u>        | <u>88,571</u>                        |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| <b>EMPLOYEE BENEFITS</b>                      |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                               | 2,057                   | 1,374                   |                         | 700                   | 2,500                 | 809                                  |
| PERS                                          | 14,972                  | 15,120                  |                         | 15,200                | 15,200                | 9,880                                |
| MEDICARE                                      | 1,347                   | 1,349                   |                         | 1,600                 | 1,600                 | 1,284                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>18,376</u>           | <u>17,843</u>           | <u>-</u>                | <u>17,500</u>         | <u>19,300</u>         | <u>11,973</u>                        |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| <b>OTHER PROFESSIONAL SERVICES</b>            |                         |                         |                         |                       |                       |                                      |
| OTHER PROFESSIONAL SERVICES                   | 237                     | 14,750                  |                         | 23,300 Inc            | 20,000                | 13,475                               |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <u>237</u>              | <u>14,750</u>           | <u>-</u>                | <u>23,300</u>         | <u>20,000</u>         | <u>13,475</u>                        |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                    | -                       | -                       | -                       | 500                   | 500                   | -                                    |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>-</u>                | <u>-</u>                | <u>-</u>                | <u>500</u>            | <u>500</u>            | <u>-</u>                             |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| INSURANCE                                     | -                       | -                       | -                       | -                     | -                     | 316                                  |
| <b>EMPLOYEE BUSINESS EXPENSES</b>             |                         |                         |                         |                       |                       |                                      |
| EDUCATION AND TRAINING                        | -                       | -                       | -                       | 400                   | 400                   | 65                                   |
| TRAVEL                                        | -                       | -                       | -                       | 600                   | 600                   | -                                    |
| MEMBERSHIPS                                   | 300                     | 300                     |                         | 500                   | 500                   | 300                                  |
| PROFESSIONAL/SOCIAL MEETINGS                  | 660                     | 345                     |                         | 1,000                 | 1,000                 | 125                                  |
| <b>PRINTING</b>                               |                         |                         |                         |                       |                       |                                      |
| LEGISLATIVE AND EXECUTIVE PUBL                | 55,500                  | 55,750                  |                         | -                     | 65,000                | 46,250                               |
| BUSINESS PRINTING                             | -                       | 573                     |                         | 2,000                 | 2,000                 | 92                                   |
| LEGAL NOTICES                                 | -                       |                         |                         |                       |                       | 393                                  |
| EMPLOYMENT ADVERTISING                        | -                       |                         |                         |                       |                       | 74                                   |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <u>56,460</u>           | <u>56,968</u>           | <u>-</u>                | <u>4,500</u>          | <u>69,500</u>         | <u>47,615</u>                        |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                                      |
| COFFEE                                        | 0                       | 369                     |                         | 700                   | 700                   | 0                                    |
| OTHER FOOD/GROCERY ITEMS                      | 473                     | 857                     |                         | 1,000                 | 1,000                 | 782                                  |
| <b>OFFICE SUPPLIES</b>                        |                         |                         |                         |                       |                       |                                      |
| POSTAGE                                       | -                       | 489                     |                         | -                     | -                     | -                                    |
| PUBLICATIONS/SUBSCRIPTIONS                    | -                       | 176                     |                         | 300                   | 300                   | 132                                  |
| OTHER OFFICE SUPPLIES                         | 257                     | 77                      |                         | 200                   | 200                   | 1,086                                |
| COMPUTER EQUIPMENT                            |                         |                         |                         |                       |                       | 97                                   |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>730</u>              | <u>1,968</u>            | <u>-</u>                | <u>2,200</u>          | <u>2,200</u>          | <u>2,097</u>                         |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                                      |
| COMPUTER EQUIPMENT                            | -                       | -                       | -                       | -                     | -                     | 5,425                                |
| OTHER EQUIPMENT/ASSETS                        |                         | 72,571                  |                         | 1,000                 | 1,000                 | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <u>-</u>                | <u>72,571</u>           | <u>-</u>                | <u>1,000</u>          | <u>1,000</u>          | <u>5,425</u>                         |
| <b>GRAND TOTAL - COUNCIL</b>                  | <u>\$ 183,720</u>       | <u>\$ 272,100</u>       | <u>\$ -</u>             | <u>\$ 157,100</u>     | <u>\$ 220,600</u>     | <u>\$ 169,156</u>                    |

**MAYOR'S OFFICE**

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                                      |
| ELECTED OFFICIALS                             | \$ 189,046              | \$ 189,046              |                         | \$ 171,300            | \$ 164,100            | \$ 138,425                           |
| OTHER EXEMPT EMPLOYEES                        | 108,580                 | 190,753                 |                         | 194,500               | 277,400               | 167,753                              |
| FULL-TIME EMPLOYEES                           | 78,482                  | -                       | -                       | -                     | -                     | -                                    |
| PART-TIME EMPLOYEES                           | -                       | -                       | -                       | 3,000                 | -                     | 1,878                                |
| OVERTIME                                      | 79                      | -                       | -                       | -                     | -                     | -                                    |
| LEAVE SETTLEMENTS                             | 865                     | 1,219                   | -                       | 7,000                 | 7,000                 | 12,754                               |
| <b>TOTAL SALARIES AND WAGES</b>               | <u>377,052</u>          | <u>381,018</u>          | <u>-</u>                | <u>375,800</u>        | <u>448,500</u>        | <u>320,810</u>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                               | 62,565                  | 67,210                  |                         | 52,100                | 88,400                | 50,648                               |
| GROUP LIFE AND DISABILITY INSURANCE           | 2,289                   | 2,377                   |                         | 2,700                 | 2,700                 | 2,566                                |
| UNEMPLOYMENT                                  | -                       | -                       | -                       | -                     | -                     | 537                                  |
| WORKERS COMPENSATION                          | -                       | -                       | -                       | 5,000                 | 5,000                 | -                                    |
| PERS                                          | 49,294                  | 49,807                  | -                       | 51,000                | 61,100                | 33,251                               |
| MEDICARE                                      | 5,535                   | 5,507                   | -                       | 5,200                 | 6,400                 | 4,562                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>119,683</u>          | <u>124,901</u>          | <u>-</u>                | <u>116,000</u>        | <u>163,600</u>        | <u>91,564</u>                        |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| LEGAL SERVICES                                | 11,250                  | 12,400                  |                         | 12,500                | 12,500                | 8,550                                |
| OTHER PROFESSIONAL SERVICES                   | 72,841                  | 76,597                  |                         | 3,000                 | 3,000                 | -                                    |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <u>84,091</u>           | <u>88,997</u>           | <u>-</u>                | <u>15,500</u>         | <u>15,500</u>         | <u>8,550</u>                         |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT MAINT. & REPAIR               | 3,741                   | 3,779                   |                         | 5,000                 | 5,000                 | 659                                  |
| OTHER CONTRACTUAL SERVICES                    | -                       | -                       | -                       | 17,000                | -                     | -                                    |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>3,741</u>            | <u>3,779</u>            | <u>-</u>                | <u>22,000</u>         | <u>5,000</u>          | <u>659</u>                           |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATION                   | 1,215                   | 1,364                   |                         | 1,400                 | 1,400                 | 1,048                                |
| EDUCATION & TRAINING                          | 90                      | 250                     |                         | 12,000                | 8,600                 | 225                                  |
| TRAVEL EXPENSES                               | -                       | 8                       |                         | 2,000                 | 500                   | 176                                  |
| MEMBERSHIPS, DUES, LICENSES                   | 3,810                   | 3,960                   |                         | 5,500                 | 4,200                 | 6,464                                |
| PROFESSIONAL/SOCIAL MEETINGS/EVEN             | 1,052                   | 1,081                   |                         | 500                   | 1,500                 | 100                                  |
| OTHER EMPLOYEE BUSINESS EXPENSES              | -                       | 100                     |                         | -                     | 500                   | -                                    |
| BUSINESS PRINTING                             | 280                     | 962                     |                         | 3,000                 | 3,000                 | 123                                  |
| <b>ADVERTISING</b>                            |                         |                         |                         |                       |                       |                                      |
| OTHER ADVERTISING                             | -                       | -                       | -                       | 85,000                | -                     | 1,975                                |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <u>6,447</u>            | <u>7,725</u>            | <u>-</u>                | <u>109,400</u>        | <u>19,700</u>         | <u>10,111</u>                        |
| <b>MATERIALS &amp; SUPPLIES</b>               |                         |                         |                         |                       |                       |                                      |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                          | 665                     | 657                     |                         | 500                   | 1,200                 | 231                                  |
| OTHER FOOD/GROCERY ITEMS                      | 531                     | 490                     |                         | 600                   | 1,000                 | 296                                  |
| <b>OFFICE SUPPLIES</b>                        |                         |                         |                         |                       |                       |                                      |
| POSTAGE                                       | 563                     | 625                     |                         | 3,000                 | 700                   | 925                                  |
| PUBLICATIONS/SUBSCRIPTIONS                    | 895                     | 985                     |                         | 1,200                 | 1,200                 | 111                                  |
| OTHER OFFICE SUPPLIES                         | 4,524                   | 4,480                   |                         | 5,000                 | 5,000                 | 2,651                                |
| <b>EQUIPMENT &lt; \$1,000</b>                 |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT < \$1,000                    | -                       | 225                     |                         | 500                   | 500                   | -                                    |
| COMPUTER EQUIPMENT < \$1,000                  | -                       | -                       | -                       | 500                   | 500                   | 2,191                                |
| OTHER EQUIPMENT < \$1,000                     | -                       | -                       | -                       | -                     | -                     | 1,174                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>7,178</u>            | <u>7,462</u>            | <u>-</u>                | <u>11,300</u>         | <u>10,100</u>         | <u>7,579</u>                         |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                                      |
| OFFICE FURNITURE & EQUIPMENT                  | -                       | 6,888                   |                         | 1,000                 | -                     | 311                                  |
| COMPUTER HARDWARE/SOFTWARE                    | -                       | -                       | -                       | -                     | 2,000                 | -                                    |
| OTHER CAPITAL EQUIPMENT                       | -                       | -                       | -                       | -                     | -                     | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <u>-</u>                | <u>6,888</u>            | <u>-</u>                | <u>1,000</u>          | <u>2,000</u>          | <u>311</u>                           |
| <b>GRAND TOTAL - MAYOR'S OFFICE</b>           | <u>\$ 598,192</u>       | <u>\$ 620,770</u>       | <u>\$ -</u>             | <u>\$ 651,000</u>     | <u>\$ 664,400</u>     | <u>\$ 439,584</u>                    |

# ECONOMIC DEVELOPMENT

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                                      |
| OTHER EXEMPT EMPLOYEES                        | 170,893                 | 51,566                  |                         | 86,000                | 70,100                | 49,778                               |
| PART-TIME EMPLOYEES                           | -                       |                         |                         | 15,000                | -                     | 9,588                                |
| LEAVE SETTLEMENTS                             | -                       | 6,679                   |                         | 3,000                 | 3,000                 | -                                    |
| <b>TOTAL SALARIES AND WAGES</b>               | <b>170,893</b>          | <b>58,245</b>           | <b>-</b>                | <b>104,000</b>        | <b>73,100</b>         | <b>59,366</b>                        |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| HEALTH CARE PREMIUMS                          | 37,705                  | 23,323                  |                         | 32,000                | 32,800                | 38,898                               |
| GROUP LIFE & DISABILITY INSURANCE             | 1,371                   | 1,119                   |                         | 1,000                 | 1,500                 | 349                                  |
| WORKERS COMPENSATION                          | -                       | -                       |                         | 2,000                 | 2,000                 | -                                    |
| PERS                                          | 27,764                  | 10,496                  |                         | 14,000                | 9,600                 | 6,511                                |
| MEDICARE                                      | 2,418                   | 778                     |                         | 1,500                 | 1,000                 | 796                                  |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>69,258</b>           | <b>35,716</b>           | <b>-</b>                | <b>50,500</b>         | <b>46,900</b>         | <b>46,554</b>                        |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| OTHER PROFESSIONAL SERVICES                   | 101,550                 | 102,092                 |                         | 10,000                | 33,000                | 29,575                               |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <b>101,550</b>          | <b>102,092</b>          | <b>-</b>                | <b>10,000</b>         | <b>33,000</b>         | <b>29,575</b>                        |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                       |                       |                                      |
| OTHER RENTS AND LEASES                        | 1,270                   | -                       | -                       | -                     | 1,000                 | -                                    |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT MAINT. & REPAIR               | -                       | -                       | -                       | -                     | 1,000                 | -                                    |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                    | 4,550                   | 4,200                   |                         | 5,000                 | 5,000                 | -                                    |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <b>5,820</b>            | <b>4,200</b>            | <b>-</b>                | <b>5,000</b>          | <b>7,000</b>          | <b>-</b>                             |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATION                   | 655                     | 673                     |                         | 800                   | 800                   | 510                                  |
| EDUCATION & TRAINING                          | 60                      | 59                      |                         | 3,000                 | 2,000                 | 1,418                                |
| TRAVEL EXPENSES                               | 39                      | -                       |                         | 2,000                 | 800                   | 1,533                                |
| MEMBERSHIPS, DUES, LICENSES                   | 1,815                   | 2,590                   |                         | 3,000                 | 3,000                 | 1,980                                |
| PROFESSIONAL/SOCIAL MEETINGS & EVI            | 1,734                   | 445                     |                         | 2,000                 | 2,000                 | 114                                  |
| BUSINESS PRINTING                             | 12,957                  | -                       |                         | 5,000                 | 22,000                | 13                                   |
| OTHER ADVERTISING                             | 59,632                  | 72,974                  |                         | 27,000                | 82,000                | 22,395                               |
| INCENTIVE PROGRAMS                            | 148,625                 | 293,309                 |                         | 360,000               | 329,000               | 256,458                              |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <b>225,517</b>          | <b>370,050</b>          | <b>-</b>                | <b>402,800</b>        | <b>441,600</b>        | <b>284,421</b>                       |
| <b>MATERIALS &amp; SUPPLIES</b>               |                         |                         |                         |                       |                       |                                      |
| OTHER FOOD/GROCERY ITEMS                      | 200                     | -                       | -                       | 1,000                 | 500                   | 288                                  |
| POSTAGE                                       | 8                       | -                       | -                       | 200                   | 200                   | -                                    |
| PUBLICATIONS/SUBSCRIPTIONS                    | 474                     | 166                     |                         | 800                   | 800                   | 77                                   |
| OTHER OFFICE SUPPLIES                         | 45                      | 1,290                   |                         | 1,000                 | 600                   | 118                                  |
| OTHER MATERIALS & SUPPLIES                    | 1,472                   | -                       | -                       | 1,500                 | 1,500                 | 451                                  |
| <b>EQUIPMENT &lt; \$1,000</b>                 |                         |                         |                         |                       |                       |                                      |
| COMPUTER EQUIPMENT < \$1,000                  | -                       | -                       | -                       | 500                   | 500                   | -                                    |
| OTHER EQUIPMENT < \$1,000                     | -                       | -                       | -                       | 500                   | 500                   | -                                    |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <b>2,199</b>            | <b>1,456</b>            | <b>-</b>                | <b>5,500</b>          | <b>4,600</b>          | <b>934</b>                           |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                                      |
| COMPUTER HARDWARE/SOFTWARE                    | 1,787                   | 1,523                   |                         | -                     | 5,000                 | -                                    |
| OTHER EQUIPMENT/ASSETS                        | -                       | -                       | -                       | 2,000                 | -                     | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <b>1,787</b>            | <b>1,523</b>            | <b>-</b>                | <b>2,000</b>          | <b>5,000</b>          | <b>-</b>                             |
| <b>GRAND TOTAL - ECONOMIC DEVELOPMENT</b>     | <b>\$ 577,024</b>       | <b>\$ 573,282</b>       | <b>\$ -</b>             | <b>\$ 579,800</b>     | <b>\$ 611,200</b>     | <b>\$ 420,850</b>                    |

## Human Resources

|                                               | <u>2019</u><br><u>Appropriation</u> |
|-----------------------------------------------|-------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                                     |
| Includes salary and other benefits            |                                     |
| OTHER EXEMPT EMPLOYEES                        | 79,500                              |
| FULL-TIME EMPLOYEES                           | 55,200                              |
| OVERTIME                                      | 1,000                               |
| LEAVE SETTLEMENTS                             | 3,000                               |
| <b>TOTAL SALARIES AND WAGES</b>               | <u>138,700</u>                      |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                                     |
| HEALTH COVERAGE                               | 40,000                              |
| GROUP LIFE AND DISABILITY INSURANCE           | 1,500                               |
| PERS                                          | 18,700                              |
| MEDICARE                                      | 2,000                               |
| <b>TOTAL EMPLOYEE BENEFIT</b>                 | <u>62,200</u>                       |
| <b>OTHER SERVICES AND EXPENSES</b>            |                                     |
| <b>EMPLOYEE BUSINESS EXPENSES</b>             |                                     |
| EDUCATION AND TRAINING                        | 10,000                              |
| TRAVEL EXPENSES                               | 500                                 |
| MEMBERSHIPS, DUES, LICENSES                   | 700                                 |
| PROFESSIONAL/SOCIAL MEETINGS                  | 400                                 |
| <b>PRINTING</b>                               |                                     |
| BUSINESS PRINTING                             | 100                                 |
| <b>ADVERTISING</b>                            |                                     |
| EMPLOYMENT ADVERTISING                        | 3,000                               |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <u>14,700</u>                       |
| <b>MATERIALS AND SUPPLIES</b>                 |                                     |
| <b>OFFICE SUPPLIES</b>                        |                                     |
| PUBLICATIONS/SUBSCRIPTIONS                    | 500                                 |
| OTHER OFFICE SUPPLIES                         | 400                                 |
| <b>OTHER MATERIALS AND SUPPLIES</b>           |                                     |
| OTHER MATERIALS & SUPPLIES                    | 500                                 |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>1,400</u>                        |
| <b>GRAND TOTAL - FINANCE DEPARTMENT</b>       | <u>\$ 217,000</u>                   |

# FINANCE

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| <b>Includes salary and other benefits</b>     |                         |                         |                         |                       |                       |                                      |
| BOARDS AND COMMISSIONS                        | \$ 150                  | \$ 300                  |                         | \$ 500                | \$ 500                | \$ -                                 |
| OTHER EXEMPT EMPLOYEES                        | 510,900                 | 694,311                 |                         | 725,500               | 762,000               | 623,353                              |
| FULL-TIME EMPLOYEES                           | 238,893                 | 211,519                 |                         | 231,500               | 286,000               | 214,050                              |
| OVERTIME                                      | 134                     | 44                      |                         | 1,000                 | 2,000                 | 21                                   |
| LEAVE SETTLEMENTS                             | 95,904                  | 18,371                  |                         | 32,000                | 32,000                | 4,406                                |
| <b>TOTAL SALARIES AND WAGES</b>               | <b>845,981</b>          | <b>924,545</b>          | <b>-</b>                | <b>990,500</b>        | <b>1,082,500</b>      | <b>841,830</b>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                               | 183,664                 | 253,615                 |                         | 248,000               | 325,600               | 240,128                              |
| GROUP LIFE AND DISABILITY INSURANCE           | 5,481                   | 6,887                   |                         | 8,500                 | 9,200                 | 7,854                                |
| WORKERS COMPENSATION                          | -                       | -                       |                         | 10,000                | 10,000                | -                                    |
| PERS                                          | 101,906                 | 117,481                 |                         | 134,000               | 144,650               | 90,792                               |
| SOCIAL SECURITY                               | 9                       | 18                      |                         | -                     | 50                    | -                                    |
| MEDICARE                                      | 11,745                  | 12,697                  |                         | 14,000                | 15,000                | 11,634                               |
| <b>TOTAL EMPLOYEE BENEFIT</b>                 | <b>302,805</b>          | <b>390,698</b>          | <b>-</b>                | <b>414,500</b>        | <b>504,500</b>        | <b>350,408</b>                       |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| ACCOUNTING AND FINANCIAL SERVICES             | 30,899                  | 30,367                  |                         | 38,000                | 38,000                | 32,112                               |
| OTHER PROFESSIONAL SERVICES                   | 159,951                 | 141,204                 |                         | 150,000               | 150,000               | 117,408                              |
| COMPUTER CONSULTING SERVICES                  | 186,707                 | 194,949                 |                         | 15,000                | 15,000                | 10,289                               |
| INCOME TAX COLLECTION SERVICES                | 604,102                 | 610,024                 |                         | 640,000               | 625,000               | 518,188                              |
| PAYROLL SERVICES                              | 33,673                  | 44,952                  |                         | 52,000                | 52,000                | 23,746                               |
| OTHER COMPUTER/TECHNICAL SERVICE              | 1,975                   | 2,275                   |                         | 20,000                | 2,000                 | 1,500                                |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <b>1,017,307</b>        | <b>1,023,771</b>        | <b>-</b>                | <b>915,000</b>        | <b>882,000</b>        | <b>703,243</b>                       |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT                              | 1,044                   | 1,044                   |                         | 1,200                 | 1,200                 | 1,079                                |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT MAINT. & REPAIR               | 17,918                  | 29,685                  |                         | 40,000                | 40,000                | 14,342                               |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                    | 50,110                  | 50,219                  |                         | 55,000                | 52,000                | 52,856                               |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <b>69,072</b>           | <b>80,948</b>           | <b>-</b>                | <b>96,200</b>         | <b>93,200</b>         | <b>68,277</b>                        |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| <b>INSURANCE SERVICES</b>                     |                         |                         |                         |                       |                       |                                      |
| INSURANCE PREMIUM COSTS                       | 284,011                 | 289,822                 |                         | 390,000               | 375,000               | 322,067                              |
| EXPENSES TO BE REIMB BY INSURANCE/            | 19,172                  | 33,807                  |                         | 50,000                | 50,000                | 119,488                              |
| MORAL CLAIMS                                  | 256                     | -                       |                         | -                     | -                     | -                                    |
| <b>COMMUNICATIONS</b>                         |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATION                   | 4,149                   | 4,405                   |                         | 5,000                 | 5,000                 | 3,256                                |
| OTHER COMMUNICATIONS                          | 5,479                   | 8,861                   |                         | 10,000                | 10,000                | 6,225                                |
| <b>EMPLOYEE BUSINESS EXPENSES</b>             |                         |                         |                         |                       |                       |                                      |
| EDUCATION AND TRAINING                        | 3,985                   | 3,339                   |                         | 5,000                 | 5,000                 | 3,815                                |
| TRAVEL EXPENSES                               | 3,985                   | 3,479                   |                         | 5,000                 | 5,000                 | 2,049                                |
| MEMBERSHIPS, DUES, LICENSES                   | 11,650                  | 11,503                  |                         | 12,300                | 13,000                | 9,771                                |
| PROFESSIONAL/SOCIAL MEETINGS                  | 257                     | 665                     |                         | 600                   | 1,000                 | -                                    |
| OTHER EMPLOYEE BUSINESS EXPENSES              | 329                     | -                       |                         | -                     | -                     | -                                    |
| <b>PRINTING</b>                               |                         |                         |                         |                       |                       |                                      |
| BUSINESS PRINTING                             | 3,766                   | 4,466                   |                         | 4,500                 | 4,500                 | 934                                  |
| <b>ADVERTISING</b>                            |                         |                         |                         |                       |                       |                                      |
| EMPLOYMENT ADVERTISING                        | 4,762                   | 11,716                  |                         | -                     | 3,000                 | 572                                  |
| <b>COUNTY AUDITOR DEDUCTIONS</b>              |                         |                         |                         |                       |                       |                                      |
| ELECTION EXPENSE                              | 28,110                  | -                       |                         | 10,000                | 10,800                | 8,354                                |
| BOARD OF TAX APPEAL                           | -                       | -                       |                         | 50                    | 100                   | 3                                    |
| ADVERTISING DELINQUENT PROPERTY               | 4                       | 4                       |                         | 50                    | 100                   | 2                                    |
| AUDITOR & TREASURER FEES                      | 28,175                  | 29,235                  |                         | 33,000                | 32,000                | 29,083                               |
| DRETAC FUND                                   | 3,985                   | 9,089                   |                         | 9,500                 | 9,500                 | 6,393                                |
| HB 66 FEE                                     | 957                     | 488                     |                         | 1,000                 | 1,000                 | -                                    |
| COUNTY LAND BANK FEE                          | -                       | -                       |                         | 2,000                 | 2,000                 | 1,382                                |
| OTHER COUNTY AUDITOR DEDUCTS                  | 1,224                   | 1,154                   |                         | 2,000                 | 2,000                 | 13                                   |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| REAL ESTATE TAXES                             | 15,861                  | 15,861                  |                         | 20,000                | 20,000                | 15,860                               |
| OTHER SERVICES AND EXPENSES                   | 414                     | -                       |                         | 500                   | 4,000                 | 2,100                                |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <b>420,531</b>          | <b>427,894</b>          | <b>-</b>                | <b>560,500</b>        | <b>553,000</b>        | <b>531,367</b>                       |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                          | 875                     | 457                     |                         | 700                   | 700                   | 328                                  |
| OTHER FOOD/GROCERY ITEMS                      | 245                     | -                       |                         | -                     | 200                   | -                                    |

# FINANCE

|                                         | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>OFFICE SUPPLIES</b>                  |                         |                         |                         |                       |                       |                                      |
| POSTAGE                                 | 4,554                   | 3,904                   |                         | 5,000                 | 5,000                 | 2,700                                |
| PUBLICATIONS/SUBSCRIPTIONS              | 490                     | 494                     |                         | 200                   | 600                   | 518                                  |
| OTHER OFFICE SUPPLIES                   | 5,227                   | 6,421                   |                         | 6,800                 | 7,000                 | 4,876                                |
| <b>OTHER MATERIALS AND SUPPLIES</b>     |                         |                         |                         |                       |                       |                                      |
| OTHER MATERIALS & SUPPLIES              | 3,872                   | 1,243                   |                         | 2,000                 | 5,000                 | -                                    |
| <b>EQUIPMENT &lt; \$1,000</b>           |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT < \$1,000              | 1,140                   | 237                     |                         | 1,000                 | 1,200                 | 743                                  |
| COMPUTER EQUIP./SOFT < \$1,000          | 5,090                   | 385                     |                         | 6,000                 | 6,000                 | 4,551                                |
| COMMUNICATION EQUIP. < \$1,000          | 2,956                   | 117                     |                         | 5,000                 | 3,000                 | 7,167                                |
| OTHER EQUIP./ASSETS < \$1,000           | 550                     |                         |                         | 500                   | 500                   | 300                                  |
| <b>TOTAL MATERIALS AND SUPPLIES</b>     | <u>24,999</u>           | <u>13,258</u>           | <u>-</u>                | <u>27,200</u>         | <u>29,200</u>         | <u>21,183</u>                        |
| <b>PROPERTY AND EQUIPMENT</b>           |                         |                         |                         |                       |                       |                                      |
| OFFICE FURNITURE & EQUIPMENT            | -                       | 1,800                   |                         | -                     | -                     | -                                    |
| COMPUTER EQUIPMENT/SOFTWARE             | 54,542                  | 120,479                 |                         | 200,000               | 230,000               | 54,043                               |
| COMMUNICATIONS EQUIPMENT                | 13,040                  | 6,984                   |                         | 10,000                | 4,000                 | -                                    |
| OTHER EQUIPMENT                         | 1,380                   | -                       |                         | 10,000                | 4,000                 | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>     | <u>68,962</u>           | <u>129,263</u>          | <u>-</u>                | <u>220,000</u>        | <u>238,000</u>        | <u>54,043</u>                        |
|                                         | \$ 2,749,657            | \$ 2,990,377            | \$ -                    | \$ 3,223,900          | \$ 3,382,400          | \$ 2,570,351                         |
| <b>TRANSFERS AND ADVANCES</b>           |                         |                         |                         |                       |                       |                                      |
| TRANSFERS OUT - to Capital Improvement  | 2,000,000               | 11,000,000              |                         | 2,000,000             | 2,000,000             | 4,000,000                            |
| TRANSFERS OUT - to Debt Service Fund    | 1,766,400               | 1,761,000               |                         | 2,400,000             | 2,000,000             | -                                    |
| TRANSFERS OUT - to Workers Comp Fund    | -                       | -                       | -                       | -                     | -                     | -                                    |
| ADVANCES OUT                            | -                       | -                       | -                       | -                     | -                     | -                                    |
| SALES TAX                               | 997                     | 656                     |                         | 1,500                 | 1,500                 | 923                                  |
| OTHER DISBURSEMENTS                     | -                       | -                       | -                       | -                     | -                     | -                                    |
| <b>GRAND TOTAL - FINANCE DEPARTMENT</b> | <u>\$ 6,517,054</u>     | <u>\$ 15,752,033</u>    | <u>\$ -</u>             | <u>\$ 7,625,400</u>   | <u>\$ 7,383,900</u>   | <u>\$ 6,571,274</u>                  |

**LAW**

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                                      |
| BOARDS AND COMMISSIONS                        | \$ 320                  | \$ 325                  |                         | \$ 1,000              | \$ 1,000              | \$ 288                               |
| OTHER EXEMPT EMPLOYEES                        | 343,433                 | 287,865                 |                         | 299,600               | 289,300               | 216,702                              |
| FULL-TIME EMPLOYEES                           | 33,230                  | -                       | -                       | -                     | -                     | -                                    |
| PART TIME EMPLOYEES                           | -                       | -                       | -                       | 30,000                | -                     | 6,467                                |
| OVERTIME                                      | 110                     | -                       | -                       | -                     | -                     | -                                    |
| LEAVE SETTLEMENTS                             | 8,163                   | 414                     |                         | 5,000                 | 5,000                 | 4,400                                |
| <b>TOTAL SALARIES AND WAGES</b>               | <u>385,256</u>          | <u>288,604</u>          | <u>-</u>                | <u>335,600</u>        | <u>295,300</u>        | <u>227,857</u>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFIT</b>   |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                               | 70,755                  | 63,184                  |                         | 80,900                | 77,000                | 60,195                               |
| GROUP LIFE AND DISABILITY INSURANCE           | 2,023                   | 1,781                   |                         | 3,000                 | 2,500                 | 1,963                                |
| WORKERS COMPENSATION                          | -                       | -                       | -                       | 5,000                 | 5,000                 | -                                    |
| PERS                                          | 52,207                  | 37,572                  |                         | 46,000                | 40,100                | 23,716                               |
| SOCIAL SECURITY                               | -                       | 9                       |                         | -                     | 100                   | -                                    |
| MEDICARE                                      | 5,402                   | 4,058                   |                         | 4,800                 | 4,200                 | 3,199                                |
| <b>TOTAL EMPLOYEE BENEFIT</b>                 | <u>130,387</u>          | <u>106,604</u>          | <u>-</u>                | <u>139,700</u>        | <u>128,900</u>        | <u>89,073</u>                        |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| LEGAL SERVICES                                | 39,918                  | 33,047                  |                         | 80,000                | 124,000               | 91,915                               |
| OTHER PROFESSIONAL SERVICES                   | -                       | 13,372                  |                         | 10,000                | 20,000                | 1,802                                |
| OTHER COMPUTER SERVICES                       | -                       | -                       | -                       | -                     | -                     | 390                                  |
| CIVIL SERVICE TESTING                         | 27,931                  | 33,171                  |                         | 30,000                | 35,000                | 19,445                               |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <u>67,849</u>           | <u>79,590</u>           | <u>-</u>                | <u>120,000</u>        | <u>179,000</u>        | <u>113,552</u>                       |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT MAINT. & REPAIR               | 726                     | 729                     |                         | 2,000                 | 2,000                 | 653                                  |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                    | 220                     | 59                      |                         | 1,000                 | 9,000                 | 6,583                                |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>946</u>              | <u>788</u>              | <u>-</u>                | <u>3,000</u>          | <u>11,000</u>         | <u>7,236</u>                         |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| MORAL CLAIMS                                  | 330                     | 1,762                   |                         | 1,500                 | 1,500                 | 1,385                                |
| TELEPHONE/FAX COMMUNICATION                   | 1,002                   | 1,073                   |                         | 1,000                 | 1,000                 | 824                                  |
| EDUCATION & TRAINING                          | 1,605                   | 1,961                   |                         | 2,000                 | 1,500                 | 504                                  |
| TRAVEL EXPENSES                               | 63                      | -                       |                         | 1,000                 | 1,000                 | -                                    |
| MEMBERSHIPS, DUES, LICENSES                   | 895                     | 1,660                   |                         | 1,500                 | 1,500                 | 280                                  |
| OTHER EMPLOYEE BUSINESS                       | -                       | -                       |                         | 200                   | 200                   | -                                    |
| BUSINESS PRINTING                             | 10,183                  | 9,178                   |                         | 11,000                | 9,500                 | 415                                  |
| <b>ADVERTISING</b>                            |                         |                         |                         |                       |                       |                                      |
| LEGAL NOTICES                                 | 4,766                   | 5,375                   |                         | 12,000                | 10,000                | 7,935                                |
| EMPLOYMENT ADVERTISING                        | -                       | -                       | -                       | -                     | -                     | 551                                  |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <u>18,844</u>           | <u>21,009</u>           | <u>-</u>                | <u>30,200</u>         | <u>26,200</u>         | <u>11,894</u>                        |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                          | 723                     | -                       | -                       | -                     | -                     | -                                    |
| OTHER FOOD/GROCERY ITEMS                      | -                       | 82                      |                         | 100                   | 100                   | 129                                  |
| POSTAGE                                       | 454                     | 696                     |                         | 800                   | 1,000                 | 2,427                                |
| PUBLICATIONS/SUBSCRIPTIONS                    | 6,262                   | 6,471                   |                         | 7,000                 | 6,000                 | 3,804                                |
| OTHER OFFICE SUPPLIES                         | 2,127                   | 2,048                   |                         | 4,000                 | 4,000                 | 1,046                                |
| <b>EQUIPMENT &lt; \$1,000</b>                 |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT < \$1,000                    | -                       | 834                     |                         | 800                   | 800                   | 376                                  |
| COMPUTER EQUIP./SOFTWARE < \$1,000            | -                       | 283                     |                         | 800                   | 800                   | 370                                  |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>9,566</u>            | <u>10,414</u>           | <u>-</u>                | <u>13,500</u>         | <u>12,700</u>         | <u>8,152</u>                         |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                                      |
| OFFICE FURNITURE & EQUIPMENT                  | 5,935                   | -                       |                         | 1,000                 | 1,000                 | 2,181                                |
| COMPUTER HARDWARE/SOFTWARE                    | -                       | 5,203                   |                         | 3,000                 | 2,500                 | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <u>5,935</u>            | <u>5,203</u>            | <u>-</u>                | <u>4,000</u>          | <u>3,500</u>          | <u>2,181</u>                         |
| <b>GRAND TOTAL - LAW DEPARTMENT</b>           | <u>\$ 618,783</u>       | <u>\$ 512,212</u>       | <u>\$ -</u>             | <u>\$ 646,000</u>     | <u>\$ 656,600</u>     | <u>\$ 459,945</u>                    |

POLICE

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018 |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|----------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                            |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                            |
| OTHER EXEMPT EMPLOYEES                        | \$ 209,395              | \$ 205,665              |                         | \$ 221,000            | \$ 212,900            | \$ 171,795                 |
| FULL-TIME EMPLOYEES                           | 4,816,586               | 4,661,338               |                         | 5,560,000             | 5,205,400             | 3,974,934                  |
| PART-TIME EMPLOYEES                           | 819,755                 | 800,026                 |                         | 840,000               | 840,000               | 623,011                    |
| OVERTIME                                      | 433,988                 | 412,103                 |                         | 400,000               | 425,000               | 384,974                    |
| LEAVE SETTLEMENTS                             | 135,201                 | 179,765                 |                         | 200,000               | 200,000               | 133,905                    |
| <b>TOTAL SALARIES AND WAGES</b>               | <b>6,414,925</b>        | <b>6,258,897</b>        | <b>-</b>                | <b>7,221,000</b>      | <b>6,883,300</b>      | <b>5,288,619</b>           |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                            |
| HEALTH COVERAGE                               | 1,140,240               | 1,242,585               |                         | 1,601,000             | 1,545,200             | 1,155,723                  |
| GROUP LIFE AND DISABILITY INSURANCE           | 2,313                   | 2,815                   |                         | 5,000                 | 5,000                 | 3,454                      |
| WORKERS COMPENSATION                          | 60,435                  | 142,087                 |                         | 50,000                | 50,000                | 16,731                     |
| UNEMPLOYMENT                                  | -                       | 2,632                   |                         | -                     | -                     | -                          |
| PERS                                          | 257,920                 | 261,091                 |                         | 289,000               | 285,400               | 185,015                    |
| POLICE PENSION                                | 629,164                 | 560,360                 |                         | 760,000               | 700,100               | 404,052                    |
| MEDICARE                                      | 90,977                  | 88,554                  |                         | 100,000               | 94,800                | 74,955                     |
| CLOTHING ALLOWANCE                            | 79,725                  | 72,475                  |                         | 92,700                | 86,100                | 84,490                     |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>2,260,774</b>        | <b>2,372,599</b>        | <b>-</b>                | <b>2,897,700</b>      | <b>2,766,600</b>      | <b>1,924,420</b>           |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                            |
| ENGINEERING SERVICES                          | -                       | 3,154                   |                         | 45,000                | 75,000                | 23,125                     |
| ACCOUNTING AND FINANCIAL SERVICES             | 8,931                   | 3,480                   |                         | 8,000                 | 8,000                 | 3,055                      |
| OTHER PROFESSIONAL SERVICES                   | 6,204                   | 18,968                  |                         | 25,000                | 35,000                | 10,298                     |
| COMPUTER CONSULTING                           | -                       | 7,356                   |                         | 6,000                 | -                     | 5,565                      |
| OTHER COMPUTER/TECHNICAL SERVICES             | 7,200                   | 6,600                   |                         | 13,500                | 18,000                | 5,400                      |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <b>22,335</b>           | <b>39,558</b>           | <b>-</b>                | <b>97,500</b>         | <b>136,000</b>        | <b>47,443</b>              |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                            |
| <b>UTILITY AND SANITATION SERVICES</b>        |                         |                         |                         |                       |                       |                            |
| ELECTRIC                                      | 131,459                 | 128,039                 |                         | 140,000               | 145,000               | 88,267                     |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                       |                       |                            |
| OTHER RENTS AND LEASES                        | 9,511                   | 600                     |                         | 1,000                 | 1,000                 | 888                        |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                            |
| BUILDING MAINTENANCE & REPAIR                 | -                       | 427                     |                         | 20,000                | 5,000                 | 25                         |
| VEHICLE MAINTENANCE & REPAIR                  | 3,350                   | -                       |                         | 1,000                 | 2,000                 | 146                        |
| OTHER EQUIP. MAINT. & REPAIR                  | 157,921                 | 238,757                 |                         | 144,000               | 144,000               | 100,578                    |
| <b>JAIL FACILITY COSTS</b>                    |                         |                         |                         |                       |                       |                            |
| PRISONER MEALS                                | 16,771                  | 14,879                  |                         | 20,000                | 23,000                | 12,042                     |
| PRISONER MEDICAL                              | 11,419                  | 9,556                   |                         | 20,000                | 16,500                | 10,170                     |
| JAIL/PRISONER OTHER                           | -                       | 1,500                   |                         | 4,000                 | 1,500                 | -                          |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                            |
| OTHER CONTRACTUAL SERVICES                    | 29,943                  | 29,083                  |                         | 37,000                | 40,500                | 26,018                     |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <b>360,374</b>          | <b>422,841</b>          | <b>-</b>                | <b>387,000</b>        | <b>378,500</b>        | <b>238,134</b>             |
| <b>OTHER SERVICES &amp; EXPENSES</b>          |                         |                         |                         |                       |                       |                            |
| <b>COMMUNICATIONS</b>                         |                         |                         |                         |                       |                       |                            |
| TELEPHONE/FAX COMMUNICATIONS                  | 67,329                  | 25,150                  |                         | 15,000                | 35,000                | 8,973                      |
| OTHER COMMUNICATION                           | 13,374                  | 17,463                  |                         | 20,000                | 20,000                | 12,103                     |
| EDUCATION AND TRAINING                        | 31,127                  | 41,095                  |                         | 35,000                | 35,000                | 15,892                     |
| TRAVEL EXPENSES                               | 3,383                   | 1,066                   |                         | 5,000                 | 5,000                 | 2,133                      |
| MEMBERSHIPS, DUES, LICENSES                   | 1,714                   | 1,394                   |                         | 2,000                 | 3,000                 | 1,375                      |
| PROFESSIONAL/SOCIAL MEETINGS                  | -                       | -                       |                         | -                     | 200                   | -                          |
| OTHER EMPLOYEE BUSINESS                       | 121                     | -                       |                         | 200                   | 200                   | -                          |
| BUSINESS PRINTING                             | 2,462                   | 6,561                   |                         | 7,000                 | 8,000                 | 6,303                      |
| OTHER ADVERTISING                             | 118                     | -                       |                         | -                     | -                     | 540                        |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <b>119,628</b>          | <b>92,729</b>           | <b>-</b>                | <b>84,200</b>         | <b>106,400</b>        | <b>47,319</b>              |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                            |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                            |
| COFFEE, CREAM, SUGAR                          | 2,414                   | 2,049                   |                         | 3,000                 | 3,000                 | 2,160                      |
| OTHER FOOD/GROCERY ITEMS                      | 1,123                   | 340                     |                         | 500                   | 1,000                 | -                          |
| POSTAGE                                       | 1,653                   | 1,297                   |                         | 2,000                 | 2,000                 | 1,259                      |
| PUBLICATIONS/SUBSCRIPTIONS                    | 2,309                   | 1,071                   |                         | 3,500                 | 3,500                 | 1,316                      |
| OTHER OFFICE SUPPLIES                         | 13,306                  | 20,242                  |                         | 17,000                | 20,000                | 12,083                     |
| AMMUNITION                                    | 6,193                   | 3,504                   |                         | 10,000                | 10,000                | 9,218                      |
| PUBLIC ED MATERIALS                           | -                       | -                       |                         | 3,500                 | 2,500                 | 721                        |
| UNIFORMS/TURNOUT GEAR                         | 15,744                  | 21,959                  |                         | 30,000                | 30,000                | 10,400                     |
| OTHER MATERIALS & SUPPLIES                    | 21,757                  | 29,381                  |                         | 45,000                | 35,000                | 18,052                     |
| OFFICE EQUIPMENT < \$1,000                    | 269                     | 943                     |                         | 2,000                 | 5,000                 | 179                        |
| COMPUTER EQUIPMENT/SOFTWARE < \$1,000         | 844                     | 21,885                  |                         | 7,500                 | 15,000                | 7,837                      |
| COMMUNICATIONS EQUIPMENT < \$1,000            | 1,504                   | 120                     |                         | 4,000                 | 2,000                 | -                          |
| OTHER EQUIPMENT/ASSETS < \$1,000              | 12,902                  | 4,365                   |                         | 18,000                | 20,000                | 849                        |

POLICE

|                                 | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018 |
|---------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|----------------------------|
| TOTAL MATERIALS AND SUPPLIES    | 80,018                  | 107,156                 | -                       | 146,000               | 149,000               | 64,074                     |
| PROPERTY AND EQUIPMENT          |                         |                         |                         |                       |                       |                            |
| OFFICE FURNITURE AND EQUIPMENT  | 7,109                   | -                       | -                       | 5,000                 | 5,000                 | -                          |
| COMPUTER EQUIPMENT/SOFTWARE     | 71,921                  | 25,212                  | -                       | 70,000                | 188,000               | 31,769                     |
| COMMUNICATIONS EQUIPMENT        | 34,511                  | 21,147                  | -                       | 16,500                | 25,000                | 5,191                      |
| VEHICLES                        | 171,582                 | 85,162                  | -                       | 120,000               | 207,200               | 110,737                    |
| OTHER EQUIPMENT/ASSETS          | 126,651                 | 20,560                  | -                       | 41,900                | 48,500                | 46,040                     |
| TOTAL PROPERTY AND EQUIPMENT    | 411,774                 | 152,081                 | -                       | 253,400               | 473,700               | 193,737                    |
| GRAND TOTAL - POLICE DEPARTMENT | \$ 9,669,828            | \$ 9,445,861            | \$ -                    | \$ 11,086,800         | \$ 10,893,500         | \$ 7,803,746               |

# **FIRE**

|                                                 | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>Actual<br>10/17/2018 |
|-------------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES &amp; WAGES</b> |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits              |                         |                         |                         |                       |                       |                                      |
| OTHER EXEMPT EMPLOYEES                          | \$ 245,539              | \$ 296,565              |                         | \$ 265,000            | \$ 344,700            | \$ 203,281                           |
| FULL-TIME EMPLOYEES                             | 3,865,248               | 3,883,152               |                         | 4,245,000             | 4,113,200             | 3,353,334                            |
| PART-TIME EMPLOYEES                             | -                       | -                       | -                       | 25,000                | -                     | -                                    |
| OVERTIME                                        | 539,508                 | 582,352                 |                         | 550,000               | 400,000               | 406,442                              |
| LEAVE SETTLEMENTS                               | 112,021                 | 110,631                 |                         | 150,000               | 150,000               | 9,272                                |
| <b>TOTAL SALARIES AND WAGES</b>                 | <u>4,762,316</u>        | <u>4,872,700</u>        | <u>-</u>                | <u>5,235,000</u>      | <u>5,007,900</u>      | <u>3,972,329</u>                     |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>    |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                                 | 1,027,915               | 1,121,407               |                         | 1,232,000             | 1,286,700             | 1,051,870                            |
| GROUP LIFE AND DISABILITY INSURANCE             | 3,606                   | 3,560                   |                         | 4,300                 | 4,200                 | 3,501                                |
| WORKERS COMPENSATION                            | 11,194                  | 15,489                  |                         | 70,000                | 70,000                | 1,629                                |
| PERS                                            | 36,120                  | 35,977                  |                         | 37,000                | 45,000                | 20,523                               |
| FIRE PENSION                                    | 1,013,951               | 1,044,027               |                         | 1,132,000             | 1,055,900             | 698,990                              |
| MEDICARE                                        | 66,872                  | 68,232                  |                         | 73,300                | 69,900                | 55,441                               |
| UNIFORM/CLOTHING ALLOWANCE                      | 53,700                  | 51,650                  |                         | 55,000                | 60,000                | 50,750                               |
| <b>TOTAL EMPLOYEE BENEFITS</b>                  | <u>2,213,358</u>        | <u>2,340,342</u>        | <u>-</u>                | <u>2,603,600</u>      | <u>2,591,700</u>      | <u>1,882,704</u>                     |
| <b>PROFESSIONAL SERVICES</b>                    |                         |                         |                         |                       |                       |                                      |
| OTHER PROFESSIONAL SERVICES                     | -                       | -                       | -                       | 2,000                 | 4,000                 | -                                    |
| <b>TOTAL PROFESSIONAL SERVICES</b>              | <u>-</u>                | <u>-</u>                | <u>-</u>                | <u>2,000</u>          | <u>4,000</u>          | <u>-</u>                             |
| <b>CONTRACTUAL SERVICES</b>                     |                         |                         |                         |                       |                       |                                      |
| <b>UTILITY AND SANITATION SERVICES</b>          |                         |                         |                         |                       |                       |                                      |
| ELECTRIC                                        | 40,265                  | 37,604                  |                         | 48,000                | 48,000                | 31,436                               |
| NATURAL GAS                                     | 6,831                   | 4,388                   |                         | 8,000                 | 8,000                 | 5,262                                |
| WATER                                           | 33,065                  | 33,839                  |                         | 40,000                | 40,000                | 30,509                               |
| <b>MAINTENANCE AND REPAIR SERVICES</b>          |                         |                         |                         |                       |                       |                                      |
| BUILDING MAINTENANCE & REPAIR                   | 4,670                   | 4,865                   |                         | 5,000                 | 10,000                | 4,883                                |
| OTHER EQUIPMENT MAINT. & REPAIR                 | 46,902                  | 18,754                  |                         | 25,000                | 45,000                | 16,770                               |
| <b>OTHER CONTRACTUAL SERVICES</b>               |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                      | 3,021                   | 28,060                  |                         | 43,000                | 35,000                | 18,447                               |
| <b>TOTAL CONTRACTUAL SERVICES</b>               | <u>134,754</u>          | <u>127,510</u>          | <u>-</u>                | <u>169,000</u>        | <u>186,000</u>        | <u>107,307</u>                       |
| <b>OTHER SERVICES AND EXPENSES</b>              |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATIONS                    | 67,784                  | 26,769                  |                         | 28,000                | 38,000                | 10,482                               |
| OTHER COMMUNICATION                             | 8,314                   | 6,777                   |                         | 10,000                | 15,000                | 2,869                                |
| EDUCATION AND TRAINING                          | 9,076                   | 14,057                  |                         | 15,000                | 20,000                | 3,352                                |
| TRAVEL EXPENSES                                 | 9,648                   | 16,733                  |                         | 10,000                | 12,000                | 2,823                                |
| MEMBERSHIPS, DUES, LICENSES                     | 18,674                  | 10,574                  |                         | 10,000                | 20,000                | 11,088                               |
| PROFESSIONAL/SOCIAL MEETINGS                    | -                       | 852                     |                         | 1,000                 | 1,000                 | -                                    |
| BUSINESS PRINTING                               | 514                     | 1,003                   |                         | 1,000                 | 2,000                 | 260                                  |
| OTHER SERVICES & EXPENSES                       | -                       | 3,890                   |                         | -                     | -                     | 940                                  |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>      | <u>114,010</u>          | <u>80,655</u>           | <u>-</u>                | <u>75,000</u>         | <u>108,000</u>        | <u>31,814</u>                        |
| <b>MATERIALS &amp; SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                            | 963                     | 773                     |                         | 1,000                 | 1,000                 | 582                                  |
| OTHER FOOD/GROCERY ITEMS                        | 94                      | 105                     |                         | 600                   | 2,000                 | 729                                  |
| POSTAGE                                         | 258                     | 214                     |                         | 800                   | 800                   | 172                                  |
| PUBLICATIONS/SUBSCRIPTIONS                      | 794                     | -                       |                         | 1,000                 | 1,000                 | 1,637                                |
| OTHER OFFICE SUPPLIES                           | 3,024                   | 3,094                   |                         | 5,000                 | 5,000                 | 1,708                                |
| BUILDING MATERIALS AND SUPPLIES                 | 1,310                   | 2,411                   |                         | 5,000                 | 10,000                | 1,270                                |
| MEDICAL SUPPLIES                                | 23,451                  | 18,526                  |                         | 25,000                | 22,000                | 19,407                               |
| PUBLIC EDUCATION MATERIALS                      | 3,788                   | 4,834                   |                         | 5,000                 | 5,000                 | 2,719                                |
| UNIFORM/TURNOUT GEAR                            | 31,722                  | 47,068                  |                         | 25,000                | 30,000                | 27,793                               |
| OTHER MATERIALS AND SUPPLIES                    | 16,783                  | 10,080                  |                         | 20,000                | 20,000                | 21,595                               |
| <b>EQUIPMENT &lt; \$1,000</b>                   |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT < \$1,000                      | 2,876                   | 424                     |                         | 3,000                 | 3,000                 | 3,320                                |
| COMPUTER EQUIPMENT < \$1,000                    | 817                     | 1,944                   |                         | 5,000                 | 5,000                 | 3,005                                |
| COMMUNICATIONS EQUIPMENT < \$1,000              | -                       | 1,270                   |                         | 5,000                 | 5,000                 | 219                                  |
| OTHER EQUIPMENT/ASSETS < \$1,000                | 9,171                   | 5,497                   |                         | 10,000                | 10,000                | 9,081                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>             | <u>95,051</u>           | <u>96,240</u>           | <u>-</u>                | <u>111,400</u>        | <u>119,800</u>        | <u>93,237</u>                        |

# **FIRE**

|                                      | <u>2016 Actual<br/>Expenses</u> | <u>2017 Actual<br/>Expenses</u> | <u>2018 Actual<br/>Expenses</u> | <u>2019<br/>Appropriation</u> | <u>2018<br/>Appropriation</u> | Current year<br>Actual<br>10/17/2018 |
|--------------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------|-------------------------------|--------------------------------------|
| <b>PROPERTY AND EQUIPMENT</b>        |                                 |                                 |                                 |                               |                               |                                      |
| OFFICE FURNITURE & EQUIPMENT         | -                               | 1,562                           |                                 | 3,000                         | 3,000                         | 7,411                                |
| COMPUTER HARDWARE/SOFTWARE           | 18,874                          | 3,536                           |                                 | 3,000                         | 25,000                        | 22,419                               |
| COMMUNICATIONS EQUIPMENT             | 676                             | 9,389                           |                                 | 15,000                        | 15,000                        | -                                    |
| VEHICLES                             | 28,631                          | 241,065                         |                                 | 250,000                       | -                             | -                                    |
| OTHER EQUIPMENT/ASSETS               | 51,166                          | 46,292                          |                                 | 45,000                        | 100,000                       | 6,921                                |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>  | <u>99,347</u>                   | <u>301,844</u>                  | <u>-</u>                        | <u>316,000</u>                | <u>143,000</u>                | <u>36,751</u>                        |
| <b>GRAND TOTAL - FIRE DEPARTMENT</b> | <u>\$ 7,418,836</u>             | <u>\$ 7,819,291</u>             | <u>\$ -</u>                     | <u>\$ 8,512,000</u>           | <u>\$ 8,160,400</u>           | <u>\$6,124,142</u>                   |

# SERVICE DEPARTMENT

|                                                      | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|------------------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b>        |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits                   |                         |                         |                         |                       |                       |                                      |
| OTHER EXEMPT EMPLOYEES SALARIES                      | \$ 816,148              | \$ 745,810              |                         | \$ 800,000            | \$ 773,600            | 623,456                              |
| FULL-TIME EMPLOYEES                                  | 2,871,768               | 3,012,078               |                         | 3,186,000             | 3,135,200             | 2,521,239                            |
| PART-TIME EMPLOYEES                                  | 191,913                 | 230,508                 |                         | 240,000               | 232,000               | 175,050                              |
| OVERTIME                                             | 341,203                 | 359,490                 |                         | 350,000               | 330,000               | 257,924                              |
| LEAVE SETTLEMENTS                                    | 57,869                  | 61,510                  |                         | 65,000                | 60,000                | 2,294                                |
| <b>TOTAL SALARIES AND WAGES</b>                      | <b>4,278,901</b>        | <b>4,409,396</b>        | <b>-</b>                | <b>4,641,000</b>      | <b>4,530,800</b>      | <b>3,579,963</b>                     |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>         |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                                      | 1,069,820               | 1,169,643               |                         | 1,270,000             | 1,394,100             | 1,063,613                            |
| GROUP LIFE AND DISABILITY INSURANCE                  | 8,475                   | 8,714                   |                         | 24,000                | 11,500                | 12,403                               |
| WORKERS COMPENSATION                                 | 21,314                  | 28,545                  |                         | 50,000                | 40,000                | 1,449                                |
| UNEMPLOYMENT COMPENSATION                            | 102                     | 88                      |                         | 2,000                 | 3,000                 | -                                    |
| PERS                                                 | 555,612                 | 581,617                 |                         | 624,000               | 605,300               | 390,387                              |
| MEDICARE                                             | 60,205                  | 61,826                  |                         | 66,000                | 62,700                | 50,341                               |
| UNIFORM/CLOTHING ALLOWANCE                           | 65,625                  | 67,000                  |                         | 98,400                | 70,500                | 75,674                               |
| <b>TOTAL EMPLOYEE BENEFITS</b>                       | <b>1,781,153</b>        | <b>1,917,433</b>        | <b>-</b>                | <b>2,134,400</b>      | <b>2,187,100</b>      | <b>1,593,867</b>                     |
| <b>PROFESSIONAL SERVICES</b>                         |                         |                         |                         |                       |                       |                                      |
| ENGINEERING SERVICES                                 | 57,227                  | 54,333                  |                         | 70,000                | 130,000               | 40,187                               |
| OTHER PROFESSIONAL SERVICES                          | 10,396                  | 15,090                  |                         | 20,000                | 20,000                | 15,290                               |
| <b>TOTAL PROFESSIONAL SERVICES</b>                   | <b>67,623</b>           | <b>69,423</b>           | <b>-</b>                | <b>90,000</b>         | <b>150,000</b>        | <b>55,477</b>                        |
| <b>CONTRACTUAL SERVICES</b>                          |                         |                         |                         |                       |                       |                                      |
| <b>UTILITY &amp; SANITATION SERVICES</b>             |                         |                         |                         |                       |                       |                                      |
| ELECTRIC                                             | 356,714                 | 343,026                 |                         | 350,000 F             | 374,000               | 232,974                              |
| NATURAL GAS                                          | 107,243                 | 87,081                  |                         | 115,000               | 115,000               | 69,200                               |
| WATER / SEWER                                        | 46,533                  | 54,746                  |                         | 65,000                | 70,000                | 27,081                               |
| REFUSE DISPOSAL/HAULING                              | 146,461                 | 143,065                 |                         | 150,000               | 148,000               | 135,426                              |
| <b>RENTALS AND LEASES</b>                            |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT                                      | 6,674                   | 6,773                   |                         | 4,000                 | 4,000                 | 3,734                                |
| OTHER RENTALS & LEASES                               | 2,384                   | 2,546                   |                         | 3,000                 | 3,000                 | 627                                  |
| <b>MAINTENANCE AND REPAIR SERVICES</b>               |                         |                         |                         |                       |                       |                                      |
| BUILDING MAINTENANCE & REPAIRS                       | 260,015                 | 311,579                 |                         | 205,000 S             | 215,000               | 142,414                              |
| GROUNDS MAINTENANCE & REPAIR                         | 9,267                   | 41,370                  |                         | 40,000                | 40,000                | 25,592                               |
| OTHER STREETS/SIDEWALKS/SEWER REP/                   | 104,997                 | 86,070                  |                         | 100,000               | 100,000               | 82,730                               |
| VEHICLE MAINTENANCE                                  | 54,199                  | 98,442                  |                         | 130,000               | 130,000               | 63,751                               |
| OTHER EQUIPMENT MAINT. & REPAIR                      | 10,217                  | 10,675                  |                         | 10,000                | 10,000                | 4,826                                |
| <b>OTHER CONTRACTUAL SERVICES</b>                    |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                           | 7,285                   | 7,261                   |                         | 10,000                | 10,000                | 5,290                                |
| <b>TOTAL CONTRACTUAL SERVICES</b>                    | <b>1,111,989</b>        | <b>1,192,634</b>        | <b>-</b>                | <b>1,182,000</b>      | <b>1,219,000</b>      | <b>793,645</b>                       |
| <b>OTHER SERVICES AND EXPENSES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>COMMUNICATIONS</b>                                |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATIONS                         | 48,180                  | 18,662                  |                         | 10,000                | 10,000                | 3,845                                |
| OTHER COMMUNICATION EXPENSE                          | 355                     | 374                     |                         | 500                   | 500                   | 344                                  |
| <b>EMPLOYEE BUSINESS EXPENSES</b>                    |                         |                         |                         |                       |                       |                                      |
| EDUCATION & TRAINING                                 | 2,064                   | 10,638                  |                         | 10,000                | 10,000                | 1,690                                |
| TRAVEL EXPENSES                                      | 937                     | 880                     |                         | 1,500                 | 1,500                 | 1,013                                |
| MEMBERSHIPS, DUES, LICENSES                          | 1,695                   | 7,470                   |                         | 5,000                 | 5,000                 | 4,796                                |
| PROFESSIONAL/SOCIAL MEETINGS                         | 111                     | 105                     |                         | 300                   | 300                   | 120                                  |
| <b>PRINTING</b>                                      |                         |                         |                         |                       |                       |                                      |
| BUSINESS PRINTING                                    | 387                     | 373                     |                         | 600                   | 600                   | 2,214                                |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>           | <b>53,729</b>           | <b>38,502</b>           | <b>-</b>                | <b>27,900</b>         | <b>27,900</b>         | <b>14,022</b>                        |
| <b>MATERIALS AND SUPPLIES</b>                        |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                                 | 947                     | 571                     |                         | 1,000                 | 1,000                 | 705                                  |
| OTHER FOOD/GROCERY ITEMS                             | 1,437                   | -                       |                         | - L                   | -                     | -                                    |
| POSTAGE                                              | 157                     | 162                     |                         | 300                   | 300                   | 59                                   |
| PUBLICATIONS/SUBSCRIPTIONS                           | 154                     | 452                     |                         | 500                   | 500                   | -                                    |
| OTHER OFFICE SUPPLIES                                | 5,858                   | 6,267                   |                         | 8,000 n               | 8,000                 | 4,941                                |
| BUILDING MATERIALS & SUPPLIES                        | 87,830                  | 69,726                  |                         | 80,000                | 80,000                | 59,174                               |
| GROUNDS MATERIALS & SUPPLIES                         | 214,336                 | 125,623                 |                         | 140,000 Ir            | 140,000               | 108,132                              |
| <b>VEHICLE &amp; EQUIP. MATERIALS &amp; SUPPLIES</b> |                         |                         |                         |                       |                       |                                      |
| GASOLINE                                             | 198,148                 | 222,361                 |                         | 230,000               | 230,000               | 219,963                              |
| TIRES                                                | 41,551                  | 54,196                  |                         | 55,000                | 55,000                | 38,113                               |
| VEHICLE PARTS                                        | 160,437                 | 189,638                 |                         | 165,000               | 165,000               | 131,957                              |
| OTHER VEHICLE & EQUIP. SUPPLIES                      | 214,882                 | 243,792                 |                         | 225,000               | 225,000               | 144,392                              |
| <b>OTHER MATERIALS AND SUPPLIES</b>                  |                         |                         |                         |                       |                       |                                      |
| SALT                                                 | 457,014                 | 459,816                 |                         | 550,000               | 560,000               | 524,586                              |

# SERVICE DEPARTMENT

|                                         | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| CONCRETE/ASPHALT                        | 161,368                 | 85,548                  |                         | 180,000               | 200,000               | 95,432                               |
| OTHER STREETS/SIDEWALKS/SEWERS          | 79,948                  | 49,802                  |                         | 80,000 F              | 120,000               | 70,721                               |
| UNIFORMS / CLOTHING                     | 29,393                  | 31,163                  |                         | 34,000                | 34,000                | 18,675                               |
| OTHER MATERIALS AND SUPPLIES            | 22,573                  | 20,501                  |                         | 25,000                | 35,000                | 16,771                               |
| <b>EQUIPMENT &lt; \$1,000</b>           |                         |                         |                         |                       |                       |                                      |
| OFFICE EQUIPMENT < \$1,000              | 229                     | 621                     |                         | 600                   | 600                   | 247                                  |
| COMPUTER EQUIPMENT < \$1,000            | 1,895                   | 1,084                   |                         | 2,000                 | 2,000                 | 1,741                                |
| COMMUNICATIONS EQUIPMENT < \$1,000      | 2,596                   | 476                     |                         | 500                   | 500                   | -                                    |
| OTHER EQUIPMENT/ASSETS < \$1,000        | 14,187                  | 20,137                  |                         | 20,000                | 20,000                | 3,247                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>     | <u>1,694,940</u>        | <u>1,581,936</u>        | <u>-</u>                | <u>1,796,900</u>      | <u>1,876,900</u>      | <u>1,438,856</u>                     |
| <b>PROPERTY AND EQUIPMENT</b>           |                         |                         |                         |                       |                       |                                      |
| LAND, BUILDINGS & GROUNDS               | 20,972                  | -                       | -                       | -                     | -                     | -                                    |
| COMPUTER HARDWARE/SOFTWARE              | 5,589                   | 3,937                   |                         | -                     | 5,000                 | 2,730                                |
| COMMUNICATIONS EQUIPMENT                | 6,290                   | 9,387                   |                         | -                     | 10,000                | -                                    |
| VEHICLES                                | 471,012                 | 256,143                 |                         | 160,000 S             | 150,000               | -                                    |
| OTHER CAPITAL ASSETS                    | 129,550                 | 277,720                 |                         | -                     | 124,000               | 70,402                               |
| <b>TOTAL PROPERTY AND EQUIP.</b>        | <u>633,413</u>          | <u>547,187</u>          | <u>-</u>                | <u>160,000</u>        | <u>289,000</u>        | <u>73,132</u>                        |
| <b>GRAND TOTAL - SERVICE DEPARTMENT</b> | <u>\$ 9,621,748</u>     | <u>\$ 9,756,511</u>     | <u>\$ -</u>             | <u>\$ 10,032,200</u>  | <u>\$ 10,280,700</u>  | <u>\$ 7,548,962</u>                  |

# HUMAN SERVICES

|                                                                     | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|---------------------------------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b>                       |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits                                  |                         |                         |                         |                       |                       |                                      |
| OTHER EXEMPT EMPLOYEES                                              | 121,203                 | 128,503                 |                         | 142,000               | 135,600               | 108,990                              |
| FULL-TIME EMPLOYEES                                                 | 69,197                  | 81,298                  |                         | 88,500                | 84,000                | 67,916                               |
| PART-TIME EMPLOYEES                                                 | 40,668                  | 47,434                  |                         | 52,000                | 48,000                | 43,569                               |
| OVERTIME                                                            | 4,848                   | 4,185                   |                         | 10,000                | 10,000                | 2,736                                |
| LEAVE SETTLEMENTS                                                   | 2,084                   | 5,190                   |                         | 11,000                | 11,000                | -                                    |
| <b>TOTAL SALARIES AND WAGES</b>                                     | <b>238,000</b>          | <b>266,610</b>          | <b>-</b>                | <b>303,500</b>        | <b>288,600</b>        | <b>223,211</b>                       |
| <b>PERSONAL SERVICES - SALARIES AND WAGES<br/>EMPLOYEE BENEFITS</b> |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                                                     | 58,617                  | 63,959                  |                         | 69,500                | 70,800                | 57,787                               |
| GROUP LIFE & DISABILITY INSURANCE                                   | 1,499                   | 1,711                   |                         | 2,200                 | 2,100                 | 1,667                                |
| PERS                                                                | 33,425                  | 34,876                  |                         | 42,000                | 39,000                | 24,395                               |
| MEDICARE                                                            | 3,334                   | 3,732                   |                         | 4,500                 | 4,100                 | 3,121                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                                      | <b>96,875</b>           | <b>104,278</b>          | <b>-</b>                | <b>118,200</b>        | <b>116,000</b>        | <b>86,970</b>                        |
| <b>CONTRACTUAL SERVICES</b>                                         |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT MAINT. & REPAIR                                     | -                       | -                       | -                       | 500                   | 500                   | 85                                   |
| INSTRUCTORS/ SPEAKERS/ENTERTAN.                                     | 31,288                  | 29,091                  |                         | 50,000                | 45,000                | 30,641                               |
| ADMISSIONS                                                          | 121,400                 | 109,756                 |                         | 135,000               | 135,000               | 103,422                              |
| TRANSPORTATION                                                      | 25,594                  | 23,006                  |                         | 30,000                | 30,000                | 17,179                               |
| OTHER CONTRACTUAL SERVICES                                          | -                       | 118                     |                         | 500                   | 500                   | 105                                  |
| <b>TOTAL CONTRACTUAL SERVICES</b>                                   | <b>178,282</b>          | <b>161,971</b>          | <b>-</b>                | <b>216,000</b>        | <b>211,000</b>        | <b>151,432</b>                       |
| <b>OTHER SERVICES AND EXPENSES</b>                                  |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATION                                         | 2,541                   | 2,751                   |                         | 3,500                 | 3,500                 | 2,294                                |
| EDUCATION & TRAINING                                                | 165                     | -                       |                         | 200                   | 200                   | -                                    |
| TRAVEL EXPENSES                                                     | 15                      | 293                     |                         | 200                   | 200                   | 113                                  |
| MEMBERSHIPS, DUES, LICENSES                                         | -                       | -                       |                         | 100                   | 100                   | 100                                  |
| RECREATION PUBLICATIONS                                             | 18,915                  | 15,123                  |                         | 25,000                | 25,000                | 12,217                               |
| BUSINESS PRINTING                                                   | 679                     | 1,213                   |                         | 800                   | 800                   | -                                    |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>                          | <b>22,315</b>           | <b>19,380</b>           | <b>-</b>                | <b>29,800</b>         | <b>29,800</b>         | <b>14,724</b>                        |
| <b>MATERIALS AND SUPPLIES</b>                                       |                         |                         |                         |                       |                       |                                      |
| OTHER FOOD/GROCERY ITEMS                                            | 23,345                  | 20,816                  |                         | 26,000                | 26,000                | 17,654                               |
| POSTAGE                                                             | 7,510                   | 6,265                   |                         | 10,000                | 12,000                | 5,031                                |
| OTHER OFFICE SUPPLIES                                               | -                       | 309                     |                         | 500                   | 800                   | 39                                   |
| UNIFORMS                                                            | 354                     | -                       |                         | 500                   | 500                   | -                                    |
| OTHER MATERIALS AND SUPPLIES                                        | 7,347                   | 8,734                   |                         | 6,000                 | 5,500                 | 3,977                                |
| OFFICE EQUIPMENT < \$1,000                                          | -                       | -                       |                         | 500                   | 500                   | -                                    |
| COMPUTER EQUIP./SOFTWARE < \$1,000                                  | -                       | 613                     |                         | 500                   | 500                   | -                                    |
| OTHER EQUIPMENT/ASSETS < \$1,000                                    | -                       | -                       | -                       | 500                   | 500                   | -                                    |
| <b>TOTAL MATERIALS AND SUPPLIES</b>                                 | <b>38,556</b>           | <b>36,737</b>           | <b>-</b>                | <b>44,500</b>         | <b>46,300</b>         | <b>26,701</b>                        |
| <b>PROPERTY AND EQUIPMENT</b>                                       |                         |                         |                         |                       |                       |                                      |
| OFFICE FURNITURE & EQUIPMENT                                        | -                       | -                       | -                       | 1,000                 | 500                   | -                                    |
| COMPUTER EQUIPMENT/SOFTWARE                                         | -                       | -                       | -                       | -                     | 500                   | -                                    |
| VEHICLES                                                            | 21,314                  | 78,267                  |                         | -                     | -                     | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>                                 | <b>21,314</b>           | <b>78,267</b>           | <b>-</b>                | <b>1,000</b>          | <b>1,000</b>          | <b>-</b>                             |
| <b>GRAND TOTAL - HUMAN SERVICES</b>                                 | <b>\$ 595,342</b>       | <b>\$ 667,243</b>       | <b>\$ -</b>             | <b>\$ 713,000</b>     | <b>\$ 692,700</b>     | <b>\$ 503,038</b>                    |

# RECREATION ADMINISTRATION

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | 10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|----------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                      |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                      |
| OTHER EXEMPT EMPLOYEES                        | \$ 359,773              | \$ 425,015              |                         | \$ 455,400            | \$ 442,900            | \$ 355,725           |
| FULL-TIME EMPLOYEES                           | 153,849                 | 103,182                 |                         | 110,500               | 106,700               | 86,256               |
| PART-TIME EMPLOYEES                           | 33,140                  | 33,813                  |                         | 45,000                | 45,000                | 27,585               |
| OVERTIME                                      | 8,813                   | 3,587                   |                         | 8,000                 | 8,000                 | 3,557                |
| LEAVE SETTLEMENTS                             | 16,174                  | 26,627                  |                         | 32,000                | 28,000                | 967                  |
| <b>TOTAL PERSONAL SERVICES</b>                | <b>571,749</b>          | <b>592,224</b>          | <b>-</b>                | <b>650,900</b>        | <b>630,600</b>        | <b>474,090</b>       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                      |
| HEALTH COVERAGE                               | 111,439                 | 120,530                 |                         | 118,100               | 137,900               | 102,725              |
| GROUP LIFE & DISABILITY INSURANCE             | 3,659                   | 4,057                   |                         | 6,000                 | 4,500                 | 3,938                |
| WORKERS COMPENSATION                          | 3,652                   | 419                     |                         | 10,000                | 10,000                | -                    |
| PERS                                          | 74,328                  | 75,602                  |                         | 89,000                | 85,500                | 51,400               |
| MEDICARE                                      | 7,977                   | 8,242                   |                         | 9,500                 | 8,900                 | 6,595                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>201,055</b>          | <b>208,850</b>          | <b>-</b>                | <b>232,600</b>        | <b>246,800</b>        | <b>164,658</b>       |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                      |
| ACCOUNTING & FINANCIAL SERVICES               | 24,793                  | 15,687                  |                         | 20,000                | 26,000                | 13,903               |
| OTHER PROFESSIONAL SERVICES                   | 3,308                   | 1,973                   |                         | 2,500                 | 2,500                 | 332                  |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <b>28,101</b>           | <b>17,660</b>           | <b>-</b>                | <b>22,500</b>         | <b>28,500</b>         | <b>14,235</b>        |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                      |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                       |                       |                      |
| OFFICE EQUIPMENT                              | -                       | -                       | -                       | -                     | -                     | -                    |
| OTHER RENTS & LEASES                          | 385,161                 | 367,581                 |                         | 410,000 In            | 376,000               | 334,664              |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                      |
| BUILDING MAINTENANCE & REPAIR                 | -                       | -                       | -                       | 2,000                 | 4,000                 | 735                  |
| COMMUNITY CENTER MAINT & REPAIR               | 4,590                   | 7,450                   |                         | 8,000                 | 10,000                | 2,942                |
| OTHER EQUIPMENT MAINT. & REPAIR               | 7,812                   | 6,792                   |                         | 8,500                 | 8,500                 | 4,152                |
| <b>RECREATION CONTRACT SERVICES</b>           |                         |                         |                         |                       |                       |                      |
| INSTRUCTORS/SPEAKERS/ENTERTAIN.               | 24,752                  | 22,945                  |                         | 30,000                | 30,000                | 3,700                |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                       |                       |                      |
| OTHER CONTRACTUAL SERVICES                    | 6,778                   | 4,203                   |                         | 3,000                 | 3,000                 | 2,910                |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <b>429,093</b>          | <b>408,971</b>          | <b>-</b>                | <b>461,500</b>        | <b>431,500</b>        | <b>349,103</b>       |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                      |
| TELEPHONE/FAX COMMUNICATION                   | 4,557                   | 5,804                   |                         | 5,500                 | 5,200                 | 3,831                |
| EDUCATION & TRAINING                          | 1,903                   | 3,885                   |                         | 3,500                 | 3,500                 | 1,130                |
| TRAVEL EXPENSES                               | 2,432                   | 3,982                   |                         | 4,500                 | 4,000                 | 2,091                |
| MEMBERSHIPS, DUES, LICENSES                   | 1,406                   | 1,290                   |                         | 1,500                 | 1,500                 | 1,097                |
| PROFESSIONAL/SOCIAL MEETINGS                  | 115                     | 113                     |                         | 300                   | 500                   | 110                  |
| RECREATION PUBLICATIONS                       | 2,929                   | 2,902                   |                         | 5,000                 | 6,000                 | 1,744                |
| BUSINESS PRINTING                             | 1,443                   | 1,352                   |                         | 2,000                 | 2,000                 | 2,091                |
| OTHER ADVERTISING                             | 535                     | 560                     |                         | 1,700                 | 2,000                 | 620                  |
| OTHER SERVICES AND EXPENSES                   | -                       | 1,008                   |                         | 500                   | -                     | 742                  |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <b>15,320</b>           | <b>20,896</b>           | <b>-</b>                | <b>24,500</b>         | <b>24,700</b>         | <b>13,456</b>        |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                      |
| COFFEE, CREAM, SUGAR                          | 2,633                   | 2,181                   |                         | 3,000                 | 3,500                 | 483                  |
| OTHER FOOD/GROCERY ITEMS                      | 9,839                   | 8,957                   |                         | 10,000                | 11,000                | 5,979                |
| POSTAGE                                       | 3,169                   | 3,543                   |                         | 5,500                 | 6,500                 | 2,516                |
| PUBLICATIONS/SUBSCRIPTIONS                    | 93                      | 159                     |                         | 300                   | 300                   | 39                   |
| OTHER OFFICE SUPPLIES                         | 4,902                   | 5,710                   |                         | 6,500                 | 6,500                 | 4,882                |
| UNIFORMS                                      | 360                     | 456                     |                         | 700                   | 700                   | 129                  |
| OTHER MATERIALS AND SUPPLIES                  | 17,923                  | 21,242                  |                         | 20,000                | 20,000                | 14,624               |
| OFFICE EQUIPMENT < \$1,000                    | -                       | -                       |                         | 500                   | 500                   | 743                  |
| COMPUTER EQUIP./SOFTWARE < \$1,000            | 2,605                   | 4,485                   |                         | 3,500                 | -                     | 2,005                |
| OTHER EQUIPMENT/ASSETS < \$1,000              | 979                     | 1,550                   |                         | 1,500                 | 2,000                 | -                    |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>         | <b>42,503</b>           | <b>48,283</b>           | <b>-</b>                | <b>51,500</b>         | <b>51,000</b>         | <b>31,400</b>        |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                      |
| OFFICE FURNITURE AND EQUIPMENT                | 3,830                   | -                       | -                       | -                     | -                     | -                    |
| COMPUTER HARDWARE/SOFTWARE                    | -                       | 1,623                   |                         | -                     | 5,000                 | 2,312                |
| OTHER EQUIPMENT/ASSET                         | 7,038                   | 7,600                   |                         | 5,000                 | 5,000                 | -                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <b>10,868</b>           | <b>9,223</b>            | <b>-</b>                | <b>5,000</b>          | <b>10,000</b>         | <b>2,312</b>         |
| <b>GRAND TOTAL - RECREATION ADMIN.</b>        | <b>\$ 1,298,689</b>     | <b>\$ 1,306,107</b>     | <b>\$ -</b>             | <b>\$ 1,448,500</b>   | <b>\$ 1,423,100</b>   | <b>\$ 1,049,254</b>  |

# RECREATION CAMP

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| PART-TIME/SEASONAL EMPLOYEES                  | \$ 251,798              | \$ 275,471              |                         | \$ 304,300            | In \$ 300,000         | \$ 267,824                           |
| <b>TOTAL PERSONAL SERVICES</b>                | <u>251,798</u>          | <u>275,471</u>          | <u>-</u>                | <u>304,300</u>        | <u>300,000</u>        | <u>267,824</u>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| UNEMPLOYMENT                                  | -                       | -                       | -                       | 1,000                 | 1,000                 | -                                    |
| PERS                                          | 35,472                  | 38,566                  |                         | 43,700                | 42,000                | 37,495                               |
| MEDICARE                                      | 3,651                   | 3,994                   |                         | 4,300                 | 4,400                 | 3,883                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>39,123</u>           | <u>42,560</u>           | <u>-</u>                | <u>49,000</u>         | <u>47,400</u>         | <u>41,378</u>                        |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| OTHER PROFESSIONAL SERVICES                   | 8,397                   | 6,600                   |                         | 13,700                | Ar 8,000              | 1,474                                |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <u>8,397</u>            | <u>6,600</u>            | <u>-</u>                | <u>13,700</u>         | <u>8,000</u>          | <u>1,474</u>                         |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>RENTS &amp; LEASES</b>                     |                         |                         |                         |                       |                       |                                      |
| OTHER RENTS AND LEASES                        | 3,913                   | 1,946                   |                         | 3,000                 | 3,000                 | 1,463                                |
| <b>RECREATION CONTRACT SERVICES</b>           |                         |                         |                         |                       |                       |                                      |
| INSTRUCTORS/SPEAKERS/ENTERTAIN.               | 15,451                  | 24,433                  |                         | 27,500                | 30,000                | 11,654                               |
| ADMISSIONS                                    | 57,905                  | 66,194                  |                         | 70,000                | 65,000                | 62,503                               |
| TRANSPORTATION                                | 51,552                  | 32,963                  |                         | 45,000                | 45,000                | 30,146                               |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>128,821</u>          | <u>125,536</u>          | <u>-</u>                | <u>145,500</u>        | <u>143,000</u>        | <u>105,766</u>                       |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| <b>PRINTING</b>                               |                         |                         |                         |                       |                       |                                      |
| RECREATION PUBLICATIONS                       | 1,595                   | 1,677                   |                         | 1,600                 | 1,400                 | 1,529                                |
| BUSINESS PRINTING                             | 903                     | 203                     |                         | 500                   | 500                   | 90                                   |
| <b>ADVERTISING</b>                            |                         |                         |                         |                       |                       |                                      |
| OTHER ADVERTISING                             | 1,568                   | 1,818                   |                         | 2,000                 | 2,000                 | 1,615                                |
| <b>TOTAL OTHER SERVICES &amp; EXPENSES</b>    | <u>4,066</u>            | <u>3,698</u>            | <u>-</u>                | <u>4,100</u>          | <u>3,900</u>          | <u>3,234</u>                         |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                                      |
| OTHER FOOD/GROCERY ITEMS                      | 7,054                   | 6,899                   |                         | 10,000                | 10,000                | 7,753                                |
| <b>OFFICE SUPPLIES</b>                        |                         |                         |                         |                       |                       |                                      |
| POSTAGE                                       | 485                     | 521                     |                         | 700                   | 700                   | 237                                  |
| OTHER OFFICE SUPPLIES                         | 968                     | -                       |                         | 500                   | 1,000                 | -                                    |
| <b>OTHER MATERIALS &amp; SUPPLIES</b>         |                         |                         |                         |                       |                       |                                      |
| CAMP SHIRTS                                   | 8,105                   | 6,913                   |                         | 10,000                | 10,000                | 7,294                                |
| OTHER MATERIALS AND SUPPLIES                  | 11,675                  | 7,813                   |                         | 11,000                | 12,000                | 7,596                                |
| <b>EQUIPMENT &lt; \$1,000</b>                 |                         |                         |                         |                       |                       |                                      |
| OTHER EQUIPMENT/ASSETS < \$1,000              | 320                     | -                       |                         | 500                   | 700                   | -                                    |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>28,607</u>           | <u>22,146</u>           | <u>-</u>                | <u>32,700</u>         | <u>34,400</u>         | <u>22,880</u>                        |
| <b>GRAND TOTAL - RECREATION CAMPS</b>         | <u>\$ 460,812</u>       | <u>\$ 476,011</u>       | <u>\$ -</u>             | <u>\$ 549,300</u>     | <u>\$ 536,700</u>     | <u>\$ 442,556</u>                    |

# RECREATION SPORTS

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriations | 2018<br>Appropriations | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                        |                        |                                      |
| PART-TIME/SEASONAL EMPLOYEES                  | \$ 9,248                | \$ 9,348                |                         | \$ 15,000              | \$ 15,000              | \$ 9,160                             |
| <b>TOTAL PERSONAL SERVICES</b>                | <u>9,248</u>            | <u>9,348</u>            | <u>-</u>                | <u>15,000</u>          | <u>15,000</u>          | <u>9,160</u>                         |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                        |                        |                                      |
| PERS                                          | 1,309                   | 1,313                   |                         | 2,100                  | 2,100                  | 1,105                                |
| MEDICARE                                      | 134                     | 136                     |                         | 300                    | 300                    | 133                                  |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>1,443</u>            | <u>1,449</u>            | <u>-</u>                | <u>2,400</u>           | <u>2,400</u>           | <u>1,238</u>                         |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                        |                        |                                      |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                        |                        |                                      |
| OTHER RENTS AND LEASES                        | 474                     | 613                     |                         | 700                    | 1,000                  | 553                                  |
| <b>RECREATION CONTRACT SERVICES</b>           |                         |                         |                         |                        |                        |                                      |
| INSTRUCTORS/SPEAKERS/ENTERTAINMENT            | 33,688                  | 27,148                  |                         | 40,000                 | 35,000                 | 27,194                               |
| ADMISSIONS                                    | 1,410                   | 705                     |                         | 1,000                  | 1,500                  | -                                    |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>35,572</u>           | <u>28,466</u>           | <u>-</u>                | <u>41,700</u>          | <u>37,500</u>          | <u>27,747</u>                        |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                        |                        |                                      |
| EDUCATION & TRAINING                          | -                       | 1,950                   |                         | 2,000                  | 3,600                  | 1,950                                |
| RECREATION PUBLICATIONS                       | 3,016                   | 2,703                   |                         | 3,000                  | 3,000                  | 1,744                                |
| OTHER PRINTING                                | -                       | 200                     |                         | 500                    | 500                    | 196                                  |
| <b>TOTAL OTHER SERVICES AND EXPENSES</b>      | <u>3,016</u>            | <u>4,853</u>            | <u>-</u>                | <u>5,500</u>           | <u>7,100</u>           | <u>3,890</u>                         |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                        |                        |                                      |
| <b>OFFICE SUPPLIES</b>                        |                         |                         |                         |                        |                        |                                      |
| POSTAGE                                       | 863                     | 928                     |                         | 1,200                  | 1,200                  | 633                                  |
| <b>OTHER MATERIALS &amp; SUPPLIES</b>         |                         |                         |                         |                        |                        |                                      |
| SPORTS SHIRTS                                 | 12,441                  | 5,434                   |                         | 9,000                  | 10,000                 | 2,724                                |
| OTHER MATERIALS AND SUPPLIES                  | 5,673                   | 9,423                   |                         | 7,000                  | 8,000                  | 2,043                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>18,977</u>           | <u>15,785</u>           | <u>-</u>                | <u>17,200</u>          | <u>19,200</u>          | <u>5,400</u>                         |
| <b>GRAND TOTAL - RECREATION SPORTS</b>        | <u>\$ 68,256</u>        | <u>\$ 59,901</u>        | <u>\$ -</u>             | <u>\$ 81,800</u>       | <u>\$ 81,200</u>       | <u>\$ 47,435</u>                     |

**RECREATION OTHER**

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriations | 2018<br>Appropriations | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                        |                        |                                      |
| OTHER EXEMPT EMPLOYEES                        | \$ 1,002                | \$ -                    | \$ -                    | \$ -                   |                        | \$ -                                 |
| PART-TIME/SEASONAL EMPLOYEES                  | 63,155                  | 66,987                  |                         | 70,000                 | 75,000                 | 51,388                               |
| LEAVE SETTLEMENTS                             | 5,792                   | -                       | -                       |                        |                        | -                                    |
| <b>TOTAL PERSONAL SERVICES</b>                | <u>69,949</u>           | <u>66,987</u>           | <u>-</u>                | <u>70,000</u>          | <u>75,000</u>          | <u>51,388</u>                        |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                        |                        |                                      |
| UNEMPLOYMENT COMPENSATION                     | 109                     | 377                     |                         | 800                    | 2,000                  | -                                    |
| PERS                                          | 9,745                   | 9,163                   |                         | 10,000                 | 10,500                 | 6,856                                |
| MEDICARE                                      | 1,069                   | 971                     |                         | 1,000                  | 1,100                  | 745                                  |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>10,923</u>           | <u>10,511</u>           | <u>-</u>                | <u>11,800</u>          | <u>13,600</u>          | <u>7,601</u>                         |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                        |                        |                                      |
| <b>RENTALS AND LEASES</b>                     |                         |                         |                         |                        |                        |                                      |
| OTHER RENTS & LEASES                          | 7,492                   | 5,915                   |                         | 6,000                  | 6,500                  | 3,695                                |
| <b>RECREATION CONTRACT SERVICES</b>           |                         |                         |                         |                        |                        |                                      |
| INSTRUCTORS/SPEAKERS/ENTERTAINMENT            | 55,849                  | 60,956                  |                         | 75,000                 | 75,000                 | 36,349                               |
| ADMISSIONS                                    | -                       | -                       | -                       | 1,000                  | 3,000                  | -                                    |
| <b>OTHER CONTRACTUAL SERVICES</b>             |                         |                         |                         |                        |                        |                                      |
| OTHER                                         | 3,958                   | -                       | -                       | -                      | -                      | -                                    |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>67,299</u>           | <u>66,871</u>           | <u>-</u>                | <u>82,000</u>          | <u>84,500</u>          | <u>40,044</u>                        |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                        |                        |                                      |
| <b>PRINTING</b>                               |                         |                         |                         |                        |                        |                                      |
| RECREATION PUBLICATIONS                       | 3,016                   | 3,102                   |                         | 3,500                  | 4,500                  | 1,744                                |
| OTHER PRINTING                                | 1,654                   | 1,854                   |                         | 2,000                  | 2,000                  | 1,427                                |
| <b>TOTAL OTHER SERVICES AND EXPENSES</b>      | <u>4,670</u>            | <u>4,956</u>            | <u>-</u>                | <u>5,500</u>           | <u>6,500</u>           | <u>3,171</u>                         |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                        |                        |                                      |
| OTHER FOOD/GROCERY ITEMS                      | 346                     | 915                     |                         | 600                    | 800                    | 285                                  |
| POSTAGE                                       | 863                     | 928                     |                         | 1,500                  | 2,000                  | 633                                  |
| OTHER MATERIALS AND SUPPLIES                  | 3,579                   | 3,189                   |                         | 2,500                  | 3,000                  | 1,438                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>4,788</u>            | <u>5,032</u>            | <u>-</u>                | <u>4,600</u>           | <u>5,800</u>           | <u>2,356</u>                         |
| <b>GRAND TOTAL - RECREATION OTHER</b>         | <u>\$ 157,629</u>       | <u>\$ 154,357</u>       | <u>\$ -</u>             | <u>\$ 173,900</u>      | <u>\$ 185,400</u>      | <u>\$ 104,560</u>                    |

# RECREATION POOLS & PARKS

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriations | 2018<br>Appropriations | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                        |                        |                                      |
| PART-TIME/SEASONAL EMPLOYEES                  | \$ 223,878              | \$ 202,797              |                         | \$ 230,000             | \$ 240,000             | \$ 214,374                           |
| <b>TOTAL PERSONAL SERVICES</b>                | <u>223,878</u>          | <u>202,797</u>          | <u>-</u>                | <u>230,000</u>         | <u>240,000</u>         | <u>214,374</u>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                        |                        |                                      |
| UNEMPLOYMENT                                  | -                       | -                       |                         | -                      | 1,000                  | -                                    |
| PERS                                          | 30,813                  | 28,392                  |                         | 33,000                 | 36,400                 | 28,475                               |
| MEDICARE                                      | 3,192                   | 2,941                   |                         | 3,400                  | 3,500                  | 3,108                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <u>34,005</u>           | <u>31,333</u>           | <u>-</u>                | <u>36,400</u>          | <u>40,900</u>          | <u>31,583</u>                        |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                        |                        |                                      |
| <b>UTILITIES</b>                              |                         |                         |                         |                        |                        |                                      |
| ELECTRIC                                      | 40,257                  | 42,144                  |                         | 47,000                 | 46,000                 | 38,453                               |
| NATURAL GAS                                   | 12,764                  | 15,232                  |                         | 17,000                 | 15,000                 | 11,894                               |
| WATER/SEWER                                   | 14,274                  | 11,018                  |                         | 20,000                 | 20,000                 | 8,262                                |
| BUILDING MAINTENANCE & REPAIR                 | 1,460                   | 2,065                   |                         | 5,000                  | 6,000                  | 1,740                                |
| GROUPS MAINTENANCE                            | -                       | 3,475                   |                         | 1,000                  | -                      | 990                                  |
| POOL MAINTENANCE AND REPAIR SERV              | 106,190                 | 139,833                 |                         | 120,000                | 120,000                | 39,248                               |
| FIELD/PARKS MAINT & REPAIR                    | 700                     | 343                     |                         | 7,000                  | 4,000                  | 8,344                                |
| OTHER EQUIPMENT MAINTENANCE                   | 1,757                   | -                       |                         | 5,000                  | 5,000                  | 2,755                                |
| <b>RECREATION CONTRACT SERVICES</b>           |                         |                         |                         |                        |                        |                                      |
| INSTRUCTORS/SPEAKERS                          | -                       | -                       | -                       | 500                    | -                      | 396                                  |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <u>177,402</u>          | <u>214,110</u>          | <u>-</u>                | <u>222,500</u>         | <u>216,000</u>         | <u>112,082</u>                       |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                        |                        |                                      |
| <b>COMMUNICATIONS</b>                         |                         |                         |                         |                        |                        |                                      |
| TELEPHONE/FAX COMMUNICATION                   | 203                     | 190                     |                         | 300                    | 300                    | 145                                  |
| <b>EMPLOYEE BUSINESS EXPENSES</b>             |                         |                         |                         |                        |                        |                                      |
| EDUCATION & TRAINING                          | -                       | 345                     |                         | 800                    | 400                    | 275                                  |
| MEMBERSHIPS, DUES, LICENSES                   | 533                     | 716                     |                         | 1,000                  | 1,000                  | 526                                  |
| <b>PRINTING</b>                               |                         |                         |                         |                        |                        |                                      |
| RECREATION PUBLICATIONS                       | 753                     | 746                     |                         | 900                    | 1,000                  | 756                                  |
| BUSINESS PRINTING                             | 694                     | 670                     |                         | 900                    | 1,000                  | 724                                  |
| <b>TOTAL OTHER SERVICES AND EXPENSES</b>      | <u>2,183</u>            | <u>2,667</u>            | <u>-</u>                | <u>3,900</u>           | <u>3,700</u>           | <u>2,426</u>                         |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                        |                        |                                      |
| POSTAGE                                       | 204                     | 231                     |                         | 300                    | 300                    | 237                                  |
| PUBLICATIONS/SUBSCRIPTIONS                    | 462                     | 315                     |                         | 800                    | 500                    | 809                                  |
| OTHER OFFICE SUPPLIES                         | 274                     | -                       |                         | 500                    | 500                    | -                                    |
| BUILDING MATERIALS & SUPPLIES                 | -                       | -                       |                         | 500                    | 500                    | -                                    |
| GROUPS MATERIALS & SUPPLIES                   | -                       | 1,371                   |                         | 2,500                  | 3,000                  | 302                                  |
| POOL MATERIALS AND SUPPLIES                   | 35,250                  | 34,305                  |                         | 55,000                 | 55,000                 | 35,021                               |
| <b>OTHER MATERIALS &amp; SUPPLIES</b>         |                         |                         |                         |                        |                        |                                      |
| UNIFORMS                                      | 8,402                   | 7,970                   |                         | 9,000                  | 9,000                  | 6,612                                |
| OTHER MATERIALS AND SUPPLIES                  | 13,781                  | 10,636                  |                         | 13,000                 | 15,000                 | 8,462                                |
| <b>EQUIPMENT &lt; \$1,000</b>                 |                         |                         |                         |                        |                        |                                      |
| OTHER EQUIPMENT/ASSETS < \$1,000              | 3,100                   | 611                     |                         | 3,500                  | 4,000                  | 2,122                                |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <u>61,473</u>           | <u>55,439</u>           | <u>-</u>                | <u>85,100</u>          | <u>87,800</u>          | <u>53,565</u>                        |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                        |                        |                                      |
| COMPUTER HARDWARE/SOFTWARE                    | 357                     | -                       | -                       | -                      | 3,000                  | -                                    |
| OTHER EQUIPMENT/ASSETS                        | 13,337                  | -                       | -                       | 5,000                  | 5,000                  | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <u>13,694</u>           | <u>-</u>                | <u>-</u>                | <u>5,000</u>           | <u>8,000</u>           | <u>-</u>                             |
| <b>GRAND TOTAL - REC. POOLS &amp; PARKS</b>   | <u>\$ 512,635</u>       | <u>\$ 506,346</u>       | <u>\$ -</u>             | <u>\$ 582,900</u>      | <u>\$ 596,400</u>      | <u>\$ 414,030</u>                    |

**BUILDING**

|                                               | 2016 Actual<br>Expenses | 2017 Actual<br>Expenses | 2018 Actual<br>Expenses | 2019<br>Appropriation | 2018<br>Appropriation | Current year<br>10/17/2018<br>Actual |
|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------------------|
| <b>PERSONAL SERVICES - SALARIES AND WAGES</b> |                         |                         |                         |                       |                       |                                      |
| Includes salary and other benefits            |                         |                         |                         |                       |                       |                                      |
| BOARDS AND COMMISSIONS SALARIES               | \$ 2,730                | \$ 3,245                |                         | \$ 5,000              | \$ 5,000              | \$ 2,307                             |
| OTHER EXEMPT EMPLOYEES                        | 236,867                 | 240,821                 |                         | 320,100               | 308,600               | 236,726                              |
| FULL-TIME EMPLOYEES                           | 476,584                 | 483,096                 |                         | 481,300               | 442,200               | 392,422                              |
| PART-TIME EMPLOYEES                           | 27,296                  | 19,003                  |                         | 40,000                | 32,000                | 12,855                               |
| OVERTIME                                      | 1,138                   | 3,018                   |                         | 5,000                 | 5,000                 | 375                                  |
| LEAVE SETTLEMENTS                             | 66,440                  | 7,696                   |                         | 25,000                | 25,000                | -                                    |
| <b>TOTAL SALARIES AND WAGES</b>               | <b>811,055</b>          | <b>756,879</b>          | <b>-</b>                | <b>876,400</b>        | <b>817,800</b>        | <b>644,685</b>                       |
| <b>PERSONAL SERVICES - EMPLOYEE BENEFITS</b>  |                         |                         |                         |                       |                       |                                      |
| HEALTH COVERAGE                               | 197,484                 | 204,328                 |                         | 224,200               | 231,100               | 175,668                              |
| GROUP LIFE & DISABILITY INSURANCE             | 4,111                   | 3,237                   |                         | 6,000                 | 7,000                 | 4,797                                |
| WORKERS COMPENSATION                          | 24,372                  | 4,191                   |                         | 10,000                | 10,000                | 148                                  |
| PERS                                          | 99,923                  | 99,600                  |                         | 119,000               | 110,000               | 68,904                               |
| SOCIAL SECURITY                               | 88                      | 74                      |                         | -                     | 500                   | -                                    |
| MEDICARE                                      | 11,274                  | 10,470                  |                         | 12,400                | 11,400                | 8,934                                |
| <b>TOTAL EMPLOYEE BENEFITS</b>                | <b>337,252</b>          | <b>321,900</b>          | <b>-</b>                | <b>371,600</b>        | <b>370,000</b>        | <b>258,451</b>                       |
| <b>PROFESSIONAL SERVICES</b>                  |                         |                         |                         |                       |                       |                                      |
| ARCHITECTURAL SERVICES                        | 12,040                  | 16,803                  |                         | 22,000                | 22,000                | 9,430                                |
| ENGINEERING SERVICES                          | 9,871                   | 4,129                   |                         | 15,000                | 8,000                 | 3,842                                |
| OTHER PROFESSIONAL SERVICES                   | -                       | -                       |                         | 1,000                 | 1,000                 | -                                    |
| COMPUTER CONSULTING SERVICES                  | -                       | -                       |                         | 1,000                 | 1,000                 | -                                    |
| <b>TOTAL PROFESSIONAL SERVICES</b>            | <b>21,911</b>           | <b>20,932</b>           | <b>-</b>                | <b>39,000</b>         | <b>32,000</b>         | <b>13,272</b>                        |
| <b>CONTRACTUAL SERVICES</b>                   |                         |                         |                         |                       |                       |                                      |
| <b>MAINTENANCE AND REPAIR SERVICES</b>        |                         |                         |                         |                       |                       |                                      |
| BUILDING MAINTENANCE & REPAIR                 | -                       | -                       | -                       | 4,000                 | 4,000                 | -                                    |
| VEHICLE MAINTENANCE                           | 40                      | 186                     |                         | 300                   | 500                   | 80                                   |
| OTHER EQUIPMENT MAINT. & REPAIR               | 3,226                   | 3,360                   |                         | 5,000                 | 5,000                 | 2,430                                |
| <b>OTHER CONTRACT SERVICES</b>                |                         |                         |                         |                       |                       |                                      |
| OTHER CONTRACTUAL SERVICES                    | -                       | -                       | -                       | 2,000                 | 4,000                 | 900                                  |
| <b>TOTAL CONTRACTUAL SERVICES</b>             | <b>3,266</b>            | <b>3,546</b>            | <b>-</b>                | <b>11,300</b>         | <b>13,500</b>         | <b>3,410</b>                         |
| <b>OTHER SERVICES AND EXPENSES</b>            |                         |                         |                         |                       |                       |                                      |
| TELEPHONE/FAX COMMUNICATIONS                  | 6,278                   | 6,830                   |                         | 7,800                 | 8,300                 | 5,139                                |
| EDUCATION & TRAINING                          | 1,815                   | 4,232                   |                         | 3,500                 | 3,000                 | 1,170                                |
| TRAVEL EXPENSES                               | 284                     | 3,940                   |                         | 3,500                 | 3,000                 | 1,193                                |
| MEMBERSHIPS, DUES, LICENSES                   | 2,722                   | 1,443                   |                         | 1,800                 | 1,800                 | 996                                  |
| PROFESSIONAL/SOCIAL MEETINGS                  | -                       | -                       |                         | -                     | 800                   | -                                    |
| OTHER EMPLOYEE BUS. EXPENSES                  | -                       | -                       |                         | -                     | 500                   | -                                    |
| BUSINESS PRINTING                             | 1,167                   | 243                     |                         | 1,500                 | 1,500                 | 373                                  |
| EMPLOYMENT ADVERTISING                        | -                       | -                       |                         | -                     | 1,100                 | -                                    |
| <b>TOTAL OTHER SERV. &amp; EXPENSES</b>       | <b>12,266</b>           | <b>16,688</b>           | <b>-</b>                | <b>18,100</b>         | <b>20,000</b>         | <b>8,871</b>                         |
| <b>MATERIALS AND SUPPLIES</b>                 |                         |                         |                         |                       |                       |                                      |
| <b>FOOD/GROCERY ITEMS</b>                     |                         |                         |                         |                       |                       |                                      |
| COFFEE, CREAM, SUGAR                          | 925                     | 667                     |                         | 1,000                 | 1,000                 | 357                                  |
| OTHER FOOD/GROCERY ITEMS                      | 131                     | -                       |                         | 300                   | 300                   | -                                    |
| POSTAGE                                       | 2,197                   | 2,234                   |                         | 3,000                 | 3,000                 | 1,997                                |
| PUBLICATIONS/SUBSCRIPTIONS                    | 1,490                   | 1,119                   |                         | 2,500                 | 4,000                 | 1,246                                |
| OTHER OFFICE SUPPLIES                         | 2,468                   | 4,181                   |                         | 5,500                 | 5,500                 | 2,431                                |
| UNIFORMS                                      | -                       | -                       |                         | 500                   | 1,500                 | -                                    |
| OTHER MATERIALS AND SUPPLIES                  | 364                     | 150                     |                         | 500                   | 500                   | -                                    |
| OFFICE EQUIPMENT < \$1,000                    | -                       | -                       |                         | 500                   | 500                   | -                                    |
| COMPUTER EQUIPMENT < \$1,000                  | 5,916                   | 1,400                   |                         | 2,000                 | 2,000                 | 217                                  |
| OTHER EQUIPMENT < \$1,000                     | -                       | -                       |                         | 500                   | 500                   | -                                    |
| <b>TOTAL MATERIALS AND SUPPLIES</b>           | <b>13,491</b>           | <b>9,751</b>            | <b>-</b>                | <b>16,300</b>         | <b>18,800</b>         | <b>6,248</b>                         |
| <b>PROPERTY AND EQUIPMENT</b>                 |                         |                         |                         |                       |                       |                                      |
| OFFICE FURNITURE & EQUIPMENT                  | 2,561                   | -                       | -                       | -                     | 2,000                 | -                                    |
| COMPUTER HARDWARE/SOFTWARE                    | -                       | 6,921                   | -                       | -                     | 5,000                 | 5,916                                |
| VEHICLES                                      | -                       | -                       | -                       | 30,000                | 30,000                | -                                    |
| OTHER EQUIPMENT/ASSETS                        | -                       | -                       | -                       | 5,000                 | -                     | -                                    |
| <b>TOTAL PROPERTY AND EQUIPMENT</b>           | <b>2,561</b>            | <b>6,921</b>            | <b>-</b>                | <b>35,000</b>         | <b>37,000</b>         | <b>5,916</b>                         |
| <b>GRAND TOTAL - BUILDING DEPARTMENT</b>      | <b>\$ 1,201,802</b>     | <b>\$ 1,136,617</b>     | <b>\$ -</b>             | <b>\$ 1,367,700</b>   | <b>\$1,309,100</b>    | <b>\$ 940,853</b>                    |

## 2019 Capital Projects

| Fund        | Amount    | Description                                        |
|-------------|-----------|----------------------------------------------------|
| 211         | 700,000   | George Zeiger                                      |
| 211         | 90,000    | Wendover                                           |
| 211         | 90,000    | Timberlane                                         |
| Total       | 880,000   |                                                    |
| 441         | 875,000   | Halburton - Phase 2                                |
| 441         | 230,000   | Brentwood                                          |
| 441         | 240,000   | Edgewood                                           |
| 441         | 382,000   | Campus Road Waterline project - Will be reimbursed |
| 441         | 200,000   | Asphalt & Concrete patching program                |
| 441         | 200,000   | Camera project                                     |
| 441         | 900,000   | Fire truck                                         |
| 441         | 675,000   | Phase 1 of sidewalk project                        |
| 441         | 500,000   | Cedar Road bridge                                  |
| 441         | 200,000   | Tear down of north end of Service center           |
| 441         | 100,000   | Signage                                            |
| 441         | 2,000,000 | Purchase of land for connector rd.                 |
| 441         | 700,000   | Design fees for police department renovation       |
| 441         | 400,000   | Miscellaneous                                      |
| Total       | 7,602,000 |                                                    |
| Grand Total | 8,482,000 |                                                    |

## 2019 Capital Projects

| Fund        | Amount    | Description                                        |
|-------------|-----------|----------------------------------------------------|
| 211         | 700,000   | George Zeiger                                      |
| 211         | 90,000    | Wendover                                           |
| 211         | 90,000    | Timberlane                                         |
| Total       | 880,000   |                                                    |
| 441         | 875,000   | Halburton - Phase 2                                |
| 441         | 230,000   | Brentwood                                          |
| 441         | 240,000   | Edgewood                                           |
| 441         | 382,000   | Campus Road Waterline project - Will be reimbursed |
| 441         | 200,000   | Asphalt & Concrete patching program                |
| 441         | 200,000   | Camera project                                     |
| 441         | 900,000   | Fire truck                                         |
| 441         | 675,000   | Phase 1 of sidewalk project                        |
| 441         | 500,000   | Cedar Road bridge                                  |
| 441         | 200,000   | Tear down of north end of Service center           |
| 441         | 100,000   | Signage                                            |
| 441         | 2,000,000 | Purchase of land for connector rd.                 |
| 441         | 700,000   | Design fees for police department renovation       |
| 441         | 400,000   | Miscellaneous                                      |
| Total       | 7,602,000 |                                                    |
| Grand Total | 8,482,000 |                                                    |

CITY OF *Beachwood*

INTEROFFICE MEMORANDUM

TO: Alec Isaacson, Finance & Insurance Committee Chair  
Eric Synenberg, Member of the Finance & Insurance Committee  
June Taylor, Member of the Finance & Insurance Committee  
Brian Linick, Council President  
James Pasch, Council Vice President  
Justin Berns, Member of Council  
Barbara Bellin Janovitz, Member of Council

FROM: Tina M. Turick, Assistant Administrative Officer 

DATE: October 22, 2018

SUBJECT: Finance Committee Meeting October 29, 2018

---

As a follow up to our last meeting to discuss the budget, Mayor Horwitz met with the Department Directors so the following additional information could be provided to City Council in response to your inquiries:

1. Departmental Property and Equipment Requests for 2019 Summary
  - a. Attached is a copy of the current Departmental Property and Equipment Requests
  - b. The Departmental summaries are provided in the same order as they appear on the list.
2. Grant Summary – 2016 – 2018
  - a. Harvey Rose worked with the Department Directors and provided the attached spreadsheet outlining the grant applications for the time period referenced.

If you have any questions or need additional information, please let us know.

T.M.T

Enc.

Cc: Martin S. Horwitz, Mayor  
Diane Calta, Law Director  
Larry Heiser, Finance Director  
Michelle Kaplan, Assistant Finance Director  
Department Directors  
Whitney Crook, Clerk of Council

# Departmental Property and Equipment Requests

**2019**

The table below lists the various departmental requests for property and equipment. Although expenditures for these items have been budgeted for, if and when these purchases are made, the departments must follow normal city purchasing practices.

| Department         | Description                                           | Quantity | Amount            |
|--------------------|-------------------------------------------------------|----------|-------------------|
| Finance            | Computers, as needed for all departments              |          | 50,000            |
|                    | Computer switches and other equipment                 |          | 150,000           |
|                    | <b>Total</b>                                          |          | <b>200,000</b>    |
| Police             | Replace undercover vehicles                           | 1        | 25,000            |
|                    | Speed awareness signs                                 |          | 10,000            |
|                    | Complete MDT upgrade                                  |          | 50,000            |
|                    | Equipment for new cruisers                            |          | 44,000            |
|                    | K9 unit, includes dogs, training, outfitting vehicles | 2        | 84,000            |
|                    | <b>Total</b>                                          |          | <b>213,000</b>    |
| Fire               | Rescue Squad                                          |          | 250,000           |
|                    | <b>Total</b>                                          |          | <b>250,000</b>    |
| Service            | Salt truck                                            |          | 160,000           |
|                    | <b>Total</b>                                          |          | <b>160,000</b>    |
| Building           | Vehicle                                               | 1        | 30,000            |
|                    | Drone                                                 | 1        | 5,000             |
|                    | <b>Total</b>                                          |          | <b>35,000</b>     |
| <b>Grand Total</b> |                                                       |          | <b>\$ 858,000</b> |

# Memorandum

---

**To:** Larry Heiser, Finance Director

**From:** Craig Kaufman, IT Manager

**Subject:** Budget

**Date:** October 19, 2018

---

With windows 7 support ending in 2020 and in order to maintain up-to-date computer equipment and a standardized computer inventory, we would like to put the City on a 3 to 4 year rotation. All of the computers we are buying now have a 3 year warranty, so we are recommending replacing them when the warranty is up.

The city also needs to add the following projects for 2019.

1. Upgrade storage on are current network
2. Implement an offsite backup system
3. Upgrade Microsoft Exchange(E-Mail)
4. Upgrades to Council Chambers audio and video equipment
5. Upgrade Microsoft Office

## Tina Turick

---

**From:** Tina Turick  
**Sent:** Sunday, October 21, 2018 11:04 AM  
**To:** Gary Haba  
**Cc:** Larry Heiser; Martin S. Horwitz  
**Subject:** Re: Explanation of Appendix A Items for PD

Thanks Gary. We really appreciate it.

Sent from my iPhone

On Oct 21, 2018, at 10:57 AM, Gary Haba <[Gary.Haba@beachwoodohio.com](mailto:Gary.Haba@beachwoodohio.com)> wrote:

Tina, let me know if you need anything else. Thanks. Haba

**Replace Undercover Vehicles- \$25,000:** We have three vehicles we use for undercover operations and occasionally to drive to training classes. We have historically had four such vehicles. About 3-4 years ago, we sold two of them along with a few seized vehicles for somewhere around \$51,000 that was placed in the General Fund. We had planned to request three replacement vehicles and use the \$51,000 and trade in the remaining two vehicles to pay for it. Chief Winebrenner elected not to do anything. We have since inherited an older Tahoe that still works OK. The two remaining vehicles are a 2007 Honda Pilot and a 2007 Honda Odyssey. As undercover vehicles, they have been "burned" a long time ago, meaning that local bad folks know they are ours. Sort of defeats the purpose of "undercover", at least for some situations. Our hope is to trade in one of the vehicles and obtain a used vehicle to replace it. Then we can do another next year. The mileage is only about 50,000 on our vehicles, but they are 12 years old now and I wish we had traded them in 4 years ago when we would have fetched significantly more for them to achieve the same purpose. With a trade in and the purchase of another likely used vehicle, I doubt that we will approach the \$25,000 mark but I wanted to make it high enough to have our options open.

**Speed Awareness Signs- \$10,000:** Two years ago we began budgeting for radar trailers, LED blinking speed limit or stop signs, etc. in response to speeding and other traffic complaints. We now have two radar trailers with data-gathering capabilities and they are great. We have also put LED speed limit signs on Greenlawn and Bryden. Two LED stop signs just arrived and will be placed soon. If we want to continue with this program, \$10,000 will get us about four signs.

**Complete MDT Upgrade:** The mobile data terminals in the cruisers were beyond their warranties (5-7 years old) and were experiencing sporadic problems. Instead of completing the entire project at once for \$80-\$100K, council approved a purchase of almost half of the MDTs in 2018. Those units are in service. The remaining old MDTs were planned to and should be replaced in 2019 and will include two more since the fleet will expand by 2 vehicles. The estimated cost per our IT department is in the area of \$45-\$46K. \$50,000 was requested in case there are minor price adjustments next year.

**K-9 Unit-\$86,000:** With the amount of sizable Jewish institutions, public/private schools and businesses within our city, an explosive detection canine can easily be justified. Each year, we must call for canines from elsewhere on multiple occasions that can sometimes take more than 90 minutes to actually arrive. Having a large shopping mall and many hotels results in significant drug activity. We call for canines from elsewhere for this purpose dozens of times per year and often cannot even locate one within a reasonable amount of time. Most of the departments in the area have canines and many are

smaller with less call volume. We are well behind the times when it comes to this program. By adding a canine program, we will not only be helping ourselves, but will be assisting regional agencies as they currently do for us. Any expansion of trained canines in the area benefits all citizens and without question, makes the communities and officers safer.

The proposal is for one explosive detection dog and one drug detection dog. Both dogs will be dual-purpose, which means in addition to those abilities, they will also be trained to track, bite and participate in crowd control. I would not say it is frequent, but it is not out of the ordinary for us to be called upon to help locate a missing at-risk person (usually elderly) who has walked away from their home or a facility. These dogs would be valuable in that regard as well as for tracking criminals. Canines are also force multipliers when it comes to crowd control. I have personally witnessed this more than once during disorderly gatherings at the mall. One officer and a barking dog can clear an area of rowdy citizens faster than 10 officers could, and with much less potential for actual force being used.

The dollar figure is arrived at as follows:

|                                                                                                             |          |
|-------------------------------------------------------------------------------------------------------------|----------|
| Trained dual-purpose K-9 with handler training including lodging X2                                         | \$30,000 |
| Upfit dog equipment for cruiser X2                                                                          | \$14,000 |
| Dash cams, triggers, mounts, etc. for cruiser X2                                                            | \$30,000 |
| Patrol rifle/mount and misc. equipment (bin, fire extinguisher, AED, broom, first aid, etc.) for cruiser X2 | \$7,000  |
| Food, kennel, vet, misc.                                                                                    | \$5,000  |
| TOTAL                                                                                                       | \$86,000 |

The cruisers themselves were already purchased and approved. If this program does not materialize, the cruisers are still needed and can be used but will not be modified for canine handling.

## Tina Turick

---

**From:** Patrick Kearns  
**Sent:** Monday, October 22, 2018 2:37 PM  
**To:** Tina Turick  
**Subject:** Rescue Squad

In the Early 2000's we were requested by the city administration to put the rescue squads on a replacement cycle. We did. Purchasing a Squad every two years was selected and agreed to.

We currently have:

| Year | Mileage                         |
|------|---------------------------------|
| 2008 | 105,026                         |
| 2010 | 109,843                         |
| 2012 | No purchase this year.          |
| 2014 | 78,792                          |
| 2016 | 32,940                          |
| 2018 | We were asked to push one year. |

Service Department recommends purchase in 2019.

**Tina Turick**

---

**From:** Dale Pekarek  
**Sent:** Friday, October 19, 2018 3:25 PM  
**To:** Martin S. Horwitz  
**Subject:** 2019 capital equipment budget.

Mayor, In reference to the Capital budget for 2019, the Public Service Department looks to replace salt truck #4. #4 is seventeen years old with 67 thousand miles. The main cab body is structurally compromised by rust. New replacement cabs are no longer available from International Truck. Used cabs are not worth the trouble and even if a new cab could be procured, the cost of the cab in addition to the cost of the labor to replace would be more than double the current value of the unit itself. For note, it takes 14 months after order to receive a new unit. Once the cab and chassis are received, the unit must be sent out for the addition of the snow plow and salt spreading equipment. Budget cost for this unit is \$160,000.00 .



MARTIN S. HORWITZ, MAYOR

BUILDING DEPARTMENT  
WILLIAM B. GRISWOLD, BUILDING COMMISSIONER  
PHONE (216) 292-1914  
FAX (216) 292-1917

Memorandum  
October 22, 2018

To: Mayor Martin S. Horwitz  
Tina Turick, Asst. Admin. Officer

From: William Griswold, Building Commissioner

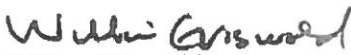
Re: Budget Information Request

---

Presently the Building Department has six (6) vehicles, five (5) of those are Ford Rangers (4x4) and one (1) Ford Focus. I have always relied on the Service Department to access condition of the vehicles and, as the attached email from Dan indicates, Service Department is spending \$3,000-\$6,000 in body work per vehicle. The trucks do not have excessive mileage (65-75,000); however, the manufacture costs are substantial for trucks that were about \$20,000 when purchased. I also wanted to phase in new vehicles so we did not reach a point where we needed to purchase 3 or 4 vehicles in a given budget year.

The proposed drone expenditure is to permit the ability to perform roof A/C unit inspections along with capability to provide aerial photographs for Economic presentations. It is also intended to be shared with both Police and Fire Departments as they would request. I would also note we have a Building Department employee, an Airforce veteran, who is in the process of taking courses to be certified to fly said drone.

Respectfully,

  
William Griswold  
Building Commissioner

Enclosure

**Veronica Muth**

---

**From:** Dan Cicchella  
**Sent:** Wednesday, October 17, 2018 12:04 PM  
**To:** William Griswold  
**Subject:** RE: VEHICLE RECALL

B-1, B-2, B-3, and B-4 are all 2007. ~~B-5 and B-7 are 2008 and 2009.~~ Last year we spent 3,000 to 6,000 per vehicle just in body work . if you purchase them all at the same time then eventually you will have to replace them all at the same time. If you plan to replace one a year it will spread the cost out over several years. Mechanically we can keep them going but rust and corrosion is a problem her in our climate.

---

**From:** William Griswold  
**Sent:** Wednesday, October 17, 2018 10:46 AM  
**To:** Tom Moore; Dan Cicchella  
**Subject:** RE: VEHICLE RECALL

Dan, because it is budget item, I had allocated 30K for a vehicle this year as I know you had mentioned doing so for the last number of years. Can you give me some rational as to why we might need to replace one of our vehicles ( which one ) and why Service might recommend doing so next year.

---

**From:** Tom Moore  
**Sent:** Wednesday, October 17, 2018 10:24 AM  
**To:** Dan Cicchella; Building All  
**Subject:** RE: VEHICLE RECALL

Dan,

You can start with B4 and when completed leave B4 as the spare while each other is being done.

**From:** Dan Cicchella  
**Sent:** Wednesday, October 17, 2018 10:01 AM  
**To:** Building All <[BuildingAll@beachwoodohio.com](mailto:BuildingAll@beachwoodohio.com)>  
**Subject:** VEHICLE RECALL

Good morning to all, there is a recall on B-2, B-3, B-4 and B-7. I can take them one at a time to Ford in Mayfield for you. Parts are in stock and repair should take one day. Let me know when I can have the first one.

Grants Applied For  
2016 - 2018

| Year | Dept.              | Grant name                           | Organization                         | Amount          | Received        | Notes                                                                                  |
|------|--------------------|--------------------------------------|--------------------------------------|-----------------|-----------------|----------------------------------------------------------------------------------------|
| 2016 | Community Services | Community Recycling Awareness        | Cuyahoga County Solid Waste District | \$ 2,835.00     | \$ 2,835.00     | Reimbursement Grant                                                                    |
| 2016 | Community Services | Mini Grant                           | Cuyahoga County Solid Waste District | \$ 350.00       | \$ 350.00       | Reimbursement Grant recycle banner                                                     |
| 2016 | Fire               | Assistance to Firefighters Grant     | FEMA                                 | \$ 192,210.00   | \$ -            | SCBA gear                                                                              |
| 2016 | Police             | EDGE                                 | Cuyahoga County                      | \$ 41,670.00    | \$ 41,670.00    | 14 night vision monoculars for SWAT                                                    |
| 2016 | Service            | Chagrin Blvd Resurfacing             | ODOT                                 | \$ 240,000.00   | \$ 240,000.00   | Richmond to I-271                                                                      |
| 2017 | Community Services | Community Recycling Awareness        | Cuyahoga County Solid Waste District | \$ 1,800.00     | \$ 1,775.00     | Reimbursement Grant                                                                    |
| 2017 | Community Services | Enhanced Mobility for Seniors and    |                                      |                 |                 |                                                                                        |
| 2017 | Community Services | Individuals with Disabilities        | NOACA                                | \$ 44,166.40    | \$ -            | 80% of purchase price (\$55,208.00) 49 USC 5.5310 Fed Transit Act                      |
| 2017 | Fire               | EMS Priority One                     | ODPS                                 | \$ 3,125.00     | \$ 3,125.00     | Amount determined by ODPS                                                              |
| 2017 | Fire               | Funding MainSpring                   | FEEEG                                | \$ 15,000.00    | \$ -            | not qualified, self-insured city                                                       |
| 2017 | Police             | Ballistic Vest Partnership           | DOJ                                  | \$4000 - \$8000 | \$4000 - \$8000 | Annual reimbursement grant, %50 of purchase price                                      |
| 2017 | Police             | Community Supplemental Grant Program | Cuyahoga County                      | \$ 50,000.00    | \$ -            | Multi-jurisdictional Public Safety Dispatch Center                                     |
| 2017 | Police             | EDGE                                 | IE State Homeland                    | \$ 60,000.00    | \$ -            | Mini-caliber robot                                                                     |
| 2017 | Police             | Traffic signal upgrades              | NOACA / CMAQ                         | \$ 3,185,113.00 | \$ 550,000.00   |                                                                                        |
| 2017 | Service            | Community/Union Sewers               | NEORSO                               | \$ 665,875.00   | \$ -            | 50/50 Grant, storm and sanitary sewers                                                 |
| 2017 | Service            | Harvard Road Resurfacing             | Cuyahoga County                      | \$ 250,000.00   | \$ 250,000.00   | Asphalt, Green Rd to Eaton Blvd                                                        |
| 2018 | Community Services | Community Challenge                  | AARP                                 | \$ 70,000.00    | \$ -            | Exercise equipment                                                                     |
| 2018 | Community Services | Community Recycling Awareness        | Cuyahoga County Solid Waste District | \$ 4,321.00     | \$ 4,321.00     | Reimbursement Grant - pending reimbursement submission                                 |
| 2018 | Economic Dev       | Dog Park                             | Cuyahoga County Muni                 | \$ 150,000.00   | \$ -            |                                                                                        |
| 2018 | Economic Dev       | Planning Services                    | NOACA                                | \$ 30,000.00    | pending         |                                                                                        |
| 2018 | Finance            | Energized Community                  | NOPEC                                | \$ 48,472.00    | \$ 48,472.00    | To be received in 2019                                                                 |
| 2018 | Fire               | Assistance to Firefighters Grant     | FEMA                                 | \$ 219,868.00   | \$ -            | SCBA gear                                                                              |
| 2018 | Fire               | Assistance to Firefighters Grant     | FEMA                                 | \$ 244,005.00   | \$ -            | pending                                                                                |
| 2018 | Fire               | EMS Electronic Tablet                | ODPS                                 | 4 tablets       | 4 tablets       | Incompatible with system, had to return                                                |
| 2018 | Fire               | EMS Priority One                     | ODPS                                 | \$ 3,790.00     | \$ 3,790.00     | Amount determined by ODPS                                                              |
| 2018 | Police             | Ballistic Vest Partnership           | DOJ                                  | \$4000 - \$8000 | \$4000 - \$8000 | Annual reimbursement grant, %50 of purchase price                                      |
| 2018 | Police             | EDGE                                 | IAG                                  | \$ 50,000.00    | pending         | Bait car & equipment; grant includes car, approx \$30,000                              |
| 2018 | Police             | EDGE                                 | TRCC                                 | \$ 40,000.00    | pending         | Total station robotic MVA & crime scene computerized photography/reenactment equipment |
| 2018 | Police             | EDGE                                 | Cuyahoga County                      | \$ 37,851.00    | \$ 37,851.00    | 31 TEA tactical headsets for SWAT                                                      |
| 2018 | Police             | LPR                                  | UASI                                 | \$ 50,000.00    |                 | Pending; in conjunction with Cuy Cty for 2 sites                                       |
| 2018 | Service            | Campus Road Water Main               | CWD                                  | \$ 381,502.00   | \$ 381,502.00   | Water main replacement                                                                 |
| 2018 | Service            | Community/Union Sewers               | NEORSO                               | \$ 665,875.00   | \$ -            | 50/50 Grant, storm and sanitary sewers                                                 |
| 2018 | Service            | Richmond Corridor Traffic Study      | ODOT                                 | \$ 472,694.00   | \$ 472,694.00   | 90/10 Grant, Richmond Rd Corridor                                                      |
| 2018 | Service            | Richmond Road Paving                 | ODOT                                 | \$ 328,000.00   | \$ 328,000.00   | Chagrin to Shaker                                                                      |