

**BEACHWOOD CITY COUNCIL COMMITTEE OF THE WHOLE MEETING HELD AT
BEACHWOOD CITY HALL, COUNCIL CHAMBERS, 25325 FAIRMOUNT
BOULEVARD, ON MONDAY, JUNE 25, 2018 AT 5:30 P.M.**

The meeting was called to order at 5:42 P.M. by Council President Brian H. Linick.

ROLL CALL:	Present	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg, J. Taylor
	Absent:	None.
	Also Present:	Mayor M.S. Horwitz, D. Calta, L. Heiser, P. Kearns, T. Turick, P. Corpora

1. Mayor's Report.

Mayor Horwitz spoke about the resurfacing and restriping of the community basketball courts.

Mayor Horwitz also spoke with two (2) Councilmembers from Shaker and stated that he spoke with them about the City of Beachwood, Ohio deer population.

2. Presentation from CivicClerk and discussion regarding an automated agenda process.

Mr. Linick opened the discussion and turned it over to Ms. Calta from the Law Department,

Ms. Calta stated that this system would help the Clerk of Council and City Council with agenda management and public transparency.

Ms. Calta stated that the Law Department spoke with approximately five (5) different companies that offer agenda management software. After researching these five companies, the Law Director and Clerk of Council selected three companies to speak with to further research the agenda management software. Those three companies were; Granicus, Swagit, and CivicClerk.

Ms. Calta stated that after meeting with the three (3) companies, it was decided by the Law Department that CivicClerk would be the best option to provide a presentation to City Council regarding this software.

CivicClerk made a short presentation regarding the proposed agenda management system.

After the presentation, the Committee was given the opportunity to ask questions.

Mr. Isaacson had a few questions about the cloud storage and changing the work flow items.

The CivicClerk representative answered those questions.

Mr. Linick asked about the cost and Ms. Calta explained that there were two levels of costs for CivicClerk.

Ms. Calta stated that the costs would be approximately Seven Thousand Dollars and No/Cents (\$7000.00) per year.

After the discussion, Mr. Linick asked if there were any further questions.

Ms. Taylor asked what the downside, if any would be to this program.

Ms. Calta replied that the only downside she sees is the training and implementation of the program.

Ms. Calta also stated that once everyone gets used to the system and is provided proper training, there should be no further downsides.

Mr. Linick advised the Clerk to move forward with placing this item on the next available Council agenda for approval.

3. Discussion regarding Fire Station #2 and payments to Lemay, Erickson and Willcox Architects.

After the CivicClerk presentation, Mr. Linick moved on to the next agenda item. He then turned the discussion over to Ms. Calta.

Ms. Calta referred to the memorandum that was sent to the Committee in advance of tonight's meeting. That memorandum is attached hereto for the official record.

After discussion her memorandum, Ms. Calta asked if the Committee had any further questions.

Mr. Linick wanted to clarify that the architects were aware of the not to exceed amount that will be approved by City Council.

Ms. Calta stated that the amount has indeed been communicated to the architects.

Mr. Berns asked if the City was aware of a construction schedule for July and August.

Ms. Calta replied that she could get one from the architects.

Mr. Berns then asked if the City was aware of the person in charge of keeping the project on schedule.

Ms. Calta stated that she would get the name and provide it to the Committee.

Mr. Isaacson asked what would be the consequence if we did not pay these outstanding invoices.

Ms. Calta replied that the architects could suspend services and the City would then need to find another Construction Administrator. Ms. Calta also stated that the City could ask for additional time but it would likely end in litigation.

After the discussion, Mr. Linick asked if there were any further questions.

Mr. Pasch replied that going forward he wanted to make sure there was adequate communication between the Law Department, Mayor, Administration, and City Council.

Before moving on to the next agenda item, a motion was made to recess the Committee of the Whole.

Moved by A. Isaacson, seconded by J. Pasch, at 6:40 P.M. to recess the Committee of the Whole.

ROLL CALL:	Yes:	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg, J. Taylor
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

Moved by J. Pasch, seconded by J. Berns, at 6:55 P.M. to re-adjourn the Committee of the Whole.

ROLL CALL:	Yes:	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg, J. Taylor
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

4. Discussion regarding proposed Charter Amendments.

The next item discussed was the proposed Charter Amendments. Each proposed change was discussed by the Committee of the Whole.

Each member of the Committee was given the opportunity to ask questions and offer suggestions and comments on the proposed changes.

Ken Kraus also attended this meeting. Mr. Kraus was the Chairman of the Charter Review Commission and he was present to provide answers and explanations to questions or comments that the Committee had.

Due to time constraints, the discussion was ended and Mr. Linick advised that there would be another meeting at a later date to continue this discussion.

5. Any other matters coming before the Committee of the Whole.

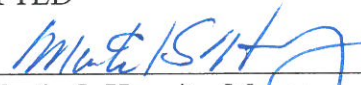
None.

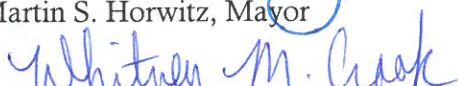
ADJOURNMENT

Moved by J. Pasch, seconded by J. Berns, at 8:27 P.M. to adjourn the Committee of the Whole to the next regularly scheduled Council Meeting.

Yes: J. Berns, A. Isaacson, B. B. Janovitz, B. Linick
J. Pasch, E. Synenberg
No: None.
Abstain: None.
Not Voting: None.
MOTION ADOPTED

Approved:



Martin S. Horwitz, Mayor


Whitney M. Crook, Clerk of Council

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

LAW DEPARTMENT

MEMORANDUM

To: President Linick and Members of Council
From: Diane A. Calta, Director of Law
cc: Martin S. Horwitz, Mayor
Patrick Kearns, Fire Chief
Date: June 20, 2018
Re: Outstanding LeMay Invoices/ Contract Amendment

Mr. President and Members of Council:

For many weeks, almost from the time I started with the City, I have been conducting a review of the charges that have resulted in invoices submitted to the City by LeMay Erickson Willcox Architects ("LEWA"), including its subcontractor AECOM. I have reviewed the original LEWA contract, applicable construction and contract law, documents and emails. I have performed an extensive review of the project with our fire staff and LEWA representatives. I have also toured the facility.

ORIGINAL CONTRACT:

The original contract amount with LEWA, for architectural and construction administration services, was for \$954,992.50, which included a contingency of \$86,817.50. The original contract was effective February 2, 2015. The original contract contemplated a 24 month term. The expected substantial completion date for the construction of the project was October 1, 2016. Council also approved two separate amendments to the contract for services related to the dispatch center in the amount of \$25,000 and \$95,000 respectively in 2016. In addition, in early May of this year, Council approved approximately \$6,000 to cover the January LEWA invoice. We currently have outstanding invoices for February, March and April which total \$105,000. From conversations with representatives from LEWA, we anticipate the City will incur additional charges for LEWA services to be rendered in May, June, July, and possibly August in the amount of an additional \$110,000.

CONTRIBUTING FACTORS:

There are many factors that contributed to these additional expenses, which include but are not limited to the following:

- 1) The length of the project time from 2 years to over 3 ½ years. During that period, the rates charged per hour by LEWA increased.
- 2) The surcharge charge of 20% on subcontractor charges which was enumerated in the original contract but not reflected in the original contract amount.

- 3) Additional charges for the review of submittals. Submittals consist of information provided by the contractor to the architect for approval of equipment, materials, etc. before they are fabricated and/or delivered to the project. Submittals can be in the form of product data sheets, manufacturer's product information, shop drawings or material samples. 100 submittals were allotted for in the original contract and an additional at least 200 submittals occurred totaling over 300 submittals.
- 4) Under MOU No. 1, the transference of \$65,000 from the construction administration phase to the design development phase, per the signed authorization of former Mayor Gorden, which should now be ratified by Council in the form of a contract amendment, to develop an alternate concept plan to reduce the building size by 5,000 square feet. (MOU No.1 is dated June 27, 2016.)
- 5) Two unsigned documents that are considered Memoranda of Understanding, which also should now be ratified by Council in the form of a contract amendment, one in the amount of \$21,000, and the other in the amount of \$5,000. These also resulted in the transference of monies from the construction administration phase to the design development phase. (MOU No. 2 is dated December 5, 2016 and MOU No. 5 is dated December 7, 2016.)

STATE AUDITOR'S REVIEW:

The administration has also been working with the state Auditor's office regarding alleged unauthorized payments by the City to LEWA. In follow up, we have talked with the Auditor's Chief Legal Counsel, our on-site auditor, and the State Liaison Director. We have reviewed the matter with all of these individuals and provided various documents they requested related to the original contract. As a result of these conversations, and their independent analysis, I was advised by the City's Finance Director that the Auditor has completed its review. I have been advised that the state Auditor will be providing a comment or recommendation in the City's 2017 Audit Management Letter (due out in the next month or so) to the effect that there will be no findings for recovery issued against the City, but that the MOUs should have been memorialized in a contract amendment approved by Council. My review of the legal issues surrounding this matter reached the same conclusion.

RECOMMENDATION FOR ACTION TO BE TAKEN:

We can now move forward and I would like to have this item placed on a committee agenda for discussion as soon as possible given that there are three outstanding invoices, two of which are older than 60 days, and one that will soon be older than 60 days. At present, we have outstanding invoices for February, March and April which total \$105,000.00. I have attached all the relevant particulars of what I have reviewed for your information. We will need Council to approve an amendment to the contract and appropriate additional monies not to exceed the sum of \$215,000.00.

There is also further rationale contributing to the urgency of this matter. Late last Wednesday, I was advised by LEWA, in a phone call and an email, that AECOM, the

engineering firm under contract with LEWA, issued a temporary notice of suspension of service to LEWA due to nonpayment. They have not been paid because LEWA has not been paid. Unlike AECOM, LEWA has agreed to continue to provide services in good faith with the understanding that the City is working through this matter, in cooperation with LEWA, and the state Auditor. The temporary suspension was effective June 15th. LEWA has explained to me that most of the work to close out the project is construction administration that it will be performing. There is one item that AECOM has yet to complete. AECOM will be completing all of the commissioning work. Commissioning is when the engineer confirms that all the systems in the building were installed and are functioning correctly and as designed.

Given that time is of the essence, I would ask that this matter be placed on the Committee of the Whole meeting agenda scheduled for June 25th and on the Special Council meeting agenda for that same night for Council's consideration. The specific actions to be taken by Council by ordinance are as follows:

- 1) Memorialize the three MOUs in a formal contract amendment; and
- 2) Authorize the additional services necessary to complete the project; and
- 3) Appropriate funds up to \$215,000.00 to complete the project.

I have reviewed this matter with the Mayor and he agrees with my recommendation on how to proceed. Please contact me with any questions you may have.

INTRODUCED BY: Alec Isaacson

ORDINANCE NO. 2015-37

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LEMAY, ERICKSON WILLCOX ARCHITECTS TO DEVELOP PLANS AND SPECIFICATIONS AND PROVIDE OTHER DESIGN SERVICES FOR A NEW FIRE STATION NUMBER TWO

WHEREAS, Council with the assistance of the Fire Chief, reviewed the credentials and qualifications of the sixteen (16) architectural firms, and thereafter interviewed and ranked four (4) of the architectural firms, Council has determined to retain and authorize the Mayor to enter into a contract with LeMay, Erickson Willcox Architects to provide the required design services.

WHEREAS, pursuant to Beachwood Codified Ordinance §169.02, the Mayor has recommended LeMay, Erickson Willcox Architects as the best Proposal based on the qualifications and experience; and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: Pursuant to Beachwood Codified Ordinance §169.02, the Mayor is authorized to enter into a contract with the architectural firm of LeMay, Erickson Willcox Architects, based upon the attached AIA B101™ Contract attached hereto as Exhibit "A" and made a part hereof, for professional architectural services including, but not limited to, schematic design phase/programming, preliminary design work, design development, construction document phase, bidding phase, construction phase, landscape architecture, structural, mechanical and electrical engineering.

Section 2: The base fee for professional architectural services for Fire Station Number Two is Five Hundred Sixty-Six Thousand Eight Hundred Twenty-Five Dollars and No/Cents (\$566,825.00) and represents compensation for the following five phases: Schematic Design Phase, Design Development Phase, Construction Document Development Phase, Bidding Phase and the Construction Phase. The City included certain add-ons that total Three Hundred One Thousand Three Hundred Fifty Dollars and No/Cents (\$301,350.00) which add-ons include, but are not limited to, landscape architecture, civil engineering, geotechnical engineering and training. The total contract price is Eight Hundred Sixty-Eight Thousand One Hundred Seventy-Five Dollars and No/Cents (\$868,175.00) plus ten percent (10%) for reimbursables and related contingencies.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is hereby declared to be an urgent measure immediately necessary for the public peace, health, safety and the efficient operation of the City; and for the further reason that it is necessary to adopt this ordinance and provide the foregoing architectural services for the City at the earliest time to facilitate design and construction to provide necessary City services and to facilitate the implementation of the City's Master Plan.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

- .1 One hundred (100) submittals with up to two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 Twenty four (24) visits to the site by the Architect over the duration of the Project during construction
- .3 One (1) site observation visit to determine whether such portion of the Contractor's Work is substantially complete in accordance with the requirements of the Contract Documents. If the Contractor's Work is found not to be substantially complete, additional site visits related to Substantial Completion shall be provided as additional services.
- .4 One (1) site observation visit to determine final completion of the Contractor's Work. If the Contractor's Work is found not to be complete, additional site visits related to final Completion shall be provided as additional services.

§ 4.3.4 If the services covered by this Agreement have not been completed within Twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality. If the Owner's modification of the budget for the Cost of the Work results in revisions to previously completed design work, the Architect's work to make the required revisions shall be compensated as Additional Services. If the Owner's modification of the budget for the Cost of the Work represents an increase in the project scope and related work, the Owner and Architect shall negotiate appropriate increase in the Architect's compensation for the increased scope of services. If the Owner's modification of the budget for the Cost of the Work represents a decrease in the project scope and related work, the Owner and Architect shall negotiate appropriate decrease in the Architect's compensation for the increased scope of services.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 Deleted.

§ 5.5 Deleted.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided. Additional services provided by the Architect or the Owner's consultant in accordance with this section shall be subject to the Owner's approval of scope and fees.

§ 5.7 The Architect shall provide Special Inspections and Testing as described in Section 4.2.30. The Owner shall furnish any additional tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

Init.

one (1) final inspection meetings. Additional visits by the Project Manager or Project Architect can be provided at \$3,500 visit.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Civil Engineering:	\$63,850
Cost Estimating:	\$44,000
URS Additional CA	\$27,500
Traffic Engineer:	\$4,000
Geotechnical Engineering:	\$12,000
Landscape Architecture:	\$28,000
Commissioning:	\$22,000
Special Inspections/Testing:	\$65,000
Training and Operations:	\$10,000
Energy Modeling:	\$25,000

Notes and Clarifications:

- URS Additional CA includes site visits up to four (4) hours per week during the 52 week construction period. Additional Site Visits by URS can be provided as requested by the Owner at the rates noted in Section 11.7.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Additional Services shall be provided on an hourly basis using hours rates provided in Section 11.7.

§ 11.4 Compensation for Additional Services of the Architect's consultants shall be the amount invoiced to the Architect plus twenty percent (20 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

(Table deleted)

Phase	Total Fee	Architectural	Structural	MEP
Schematic Design	\$ 108,575.55	\$71,291.00	\$8,940.00	\$28,344.55
Design Development	\$ 89,817.30	\$45,790.00	\$ 10,565.00	\$33,462.30
Construction Documents	\$ 200,048.55	\$135,790.00	\$15,440.00	\$48,818.55
Bidding	\$ 10,828.55	\$6,000.00	\$1,055.00	\$3,773.55
Construction Administration	\$ 155,555.05	\$111,129.00	\$8,575.00	\$35,851.05
Post Construction	\$2,000.00	\$2,000.00	\$0.00	\$0.00
Basic Services Total	\$666,825.00	\$372,000.00	\$44,575.00	\$150,250.00

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the

Init.

#1



June 27, 2016

Merle S. Gorden, Mayor
City of Beachwood
25325 Fairmount Blvd.
Beachwood, OH 44122

**Re: Beachwood Fire Station No. 2
LEWA Project No. 21510**

Dear Mayor Gorden,

In consultation with Chief Kearns of the Beachwood Fire Department, we have been asked to provide design services in addition to those originally proposed in our agreement with the City. Because funding has already been approved for the architectural services and time is of the essence, we propose to provide the services requested and reallocate a portion of the approved compensation from construction administration services to the current phase of work. The requested additional services consist of the following tasks:

Develop an alternate concept plan for the building that reduces the area by approximately 5,000 s.f. Services include project management, design services and coordination between the Civil, Landscape, MPE, Structural, Technology, Cost Estimating and Fire Protection engineers using drawings and narratives as follows:

1. Architecture

- a. Eliminate Police function and supporting spaces
- b. Eliminate the SCBA room
- c. Relocate and reconfigure the Emergency Operations and Communications (EOC) and supporting spaces into the Apparatus Bay adjacent to the unfinished space on the second floor.
- d. Eliminate rear bay entrance and drive aisle in the Apparatus Bays
- e. Relocate and reconfigure the Bay Support spaces to the north of the Apparatus Bay
- f. Provide conceptual floor plans, building elevations and narratives to describe the revised design
- g. Review building code for general conformance

2. Civil/Landscape

- a. Provide design narrative

3. Structural Engineering

- a. Evaluate and validate proposed concept design
- b. Conceptual structural framing
- c. Provide design narrative

4. Mechanical/Plumbing/Electrical/Fire Protection and Technology

- a. Evaluate and validate proposed concept design
- b. Provide design narrative

5. Cost Estimating

- a. Provide conceptual level cost estimate

LEAN ERICKSON WILCOX
ARCHITECTS
25325 Fairmount Blvd.
Beachwood, OH 44122
440.233.1100
www.leanericksonwilcox.com

Merle Gorden, Mayor
Beachwood Fire Station No. 2
June 27, 2016
Page 2 of 2

Compensation

The total compensation for these services shall be \$65,000.00, which shall be deducted from the Construction Administration Phase. Upon notice to proceed with the construction phase, the Owner and Architect will execute an amendment to adjust the compensation for Construction Administration services.

It should be noted the schedule for delivery of the architecture/engineering services has changed dramatically since the notice to proceed was issued in January 2015. The original schedule on which our compensation was based envisioned completion of construction documents by July 31, 2015, and completion of construction by October 2016. Additionally, the original contract utilized hourly billing rates for 2014 which are now outdated. Therefore, we are providing these services at the current billing rates below for 2016. Due to the delays in starting construction, the City should recognize that the compensation amount added back for construction administration phase services in the future will be greater due to the increased cost of benefits and salary.

CURRENT STANDARD HOURLY BILLING RATES 2016 Effective January 1, 2016

Senior Principal Architect	\$250.00/hr.
Principal Architect	\$190.00/hr.
Senior Associate Architect	\$160.00/hr.
Associate Architect	\$155.00/hr.
Senior Project Manager	\$170.00/hr.
Project Manager	\$140.00/hr.
Project Architect/Designer	\$130.00/hr.
Design Staff III	\$110.00/hr.
Design Staff II	\$100.00/hr.
Design Staff I	\$ 90.00/hr.
Accounting (Sr. Assoc.)	\$150.00/hr.
CRM / Administrative	\$100.00/hr.

Sincerely,

Paul R. Erickson, AIA
President
LEMAY ERICKSON WILLCOX ARCHITECTS

Agreed:

by Merle Gorden
City of Beachwood

7-8-16
Date

APPROVED AS TO FORM

[Signature]
CITY LAW DEPARTMENT
BRIAN A. REALI, LAW DIRECTOR
HOPE L. JONES, ASSISTANT LAW DIRECTOR
25325 FAIRMOUNT BOULEVARD
BEACHWOOD, OHIO 44122
(216) 595-5482

#2



December 5, 2016
Merle S. Gorden, Mayor
City of Beachwood
25325 Fairmount Blvd.
Beachwood, OH 44122

**Re: Beachwood Fire Station No. 2
LEWA Project No. 21510**

Dear Mayor Gorden,

In consultation with Chief Kearns of the Beachwood Fire Department, we have been asked to provide design services in addition to those originally proposed in our agreement with the City. Because funding has already been approved for the architectural services and time is of the essence, we propose to provide the services requested and reallocate a portion of the approved compensation from construction administration services to the current phase of work. The requested additional services consist of the following tasks:

Bid Alternate # 3 (November 25, 2015):

Consultant provided project management, coordination, renderings, cost comparisons and an evaluation for a bid alternate to change from an indoor air handler unit located on the second floor northwest corner to an outdoor air handler unit located on the roof.

Bid Alternate # 4 (December 15, 2015):

Consultant provided project management, coordination, renderings, cost comparisons and building evaluation for a bid alternate to eliminate the police department remote office and associated program from the building.

Wetlands Coordination (January 29, 2016):

Consultant provided project management, coordination, calculations for areas of impact and created minimum degradation plans for both the initial fire station construction and the full site build-out with a future municipal building.

Compensation

The total compensation for these services shall be \$21,261, which shall be deducted from the Construction Administration Phase. Upon notice to proceed with the construction phase, the Owner and Architect will execute an amendment to adjust the compensation for Construction Administration service.

11250 Ridge Beacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 F
703.956.5601 F
www.lemayarchitects.com

Merle Gorden, Mayor
Beachwood Fire Station No. 2
December 5, 2016
Page 2 of 2

It should be noted the schedule for delivery of the architecture/engineering services has changed dramatically since the notice to proceed was issued in January 2015. The original schedule on which our compensation was based envisioned completion of construction documents by July 31, 2015, and completion of construction by October 2016. Additionally, the original contract utilized hourly billing rates for 2014 which are now outdated. Therefore, we are providing these services at the current billing rates below for 2016. Due to the delays in starting construction, the City should recognize that the compensation amount added back for construction administration phase services in the future will be greater due to the increased cost of benefits and salary.

CURRENT STANDARD HOURLY BILLING RATES 2016
Effective January 1, 2016

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CRM / Administrative	\$100.00/hr.

Sincerely,



Christopher Kehde, AIA
Principal
LEMAY ERICKSON WILLCOX ARCHITECTS

Agreed:

by _____
City of Beachwood Date

#5
work incorporated in the final construction bid set

LEMAY
ERICKSON
WILLCOX
ARCHITECT

December 7, 2016
Merle S. Gorden, Mayor
City of Beachwood
25325 Fairmount Blvd.
Beachwood, OH 44122

Re: Beachwood Fire Station No. 2
LEWA Project No. 21510

Dear Mayor Gorden,

In consultation with Chief Kearns of the Beachwood Fire Department, we have been asked to provide design services in addition to those originally proposed in our agreement with the City. Because funding has already been approved for the architectural services and time is of the essence, we propose to provide the services requested and reallocate a portion of the approved compensation from construction administration services to the current phase of work. The requested additional services consist of the following tasks:

1. Design services related to the addition of site security fencing including tilt away gates and fencing around staff parking. These items shall be included in the design drawings and specifications.
2. Design services related to the AV equipment in the EOC and video conferencing equipment. These items shall be included in the design drawings and specifications.

Compensation

The total compensation for these services shall be \$5,000 which shall be deducted from the Construction Administration Phase. Upon notice to proceed with the construction phase, the Owner and Architect will execute an amendment to adjust the compensation for Construction Administration service.

It should be noted the schedule for delivery of the architecture/engineering services has changed dramatically since the notice to proceed was issued in January 2015. The original schedule on which our compensation was based envisioned completion of construction documents by July 31, 2015, and completion of construction by October 2016. Additionally, the original contract utilized hourly billing rates for 2014 which are now outdated. Therefore, we are providing these services at the current billing rates below for 2016. Due to the delays in starting construction, the City should recognize that the compensation amount added back for construction administration phase services in the future will be greater due to the increased cost of benefits and salary.

31250 Roger Bacon Drive
Suite Four East Sixteen
Reston, Virginia 20190
703.956.5600 T
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www.lewearchitects.com

Merle Gorden, Mayor
Beachwood Fire Station No. 2
December 7, 2016
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Effective January 1, 2016

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Senior Associate Architect	\$160.00/hr.
Associate Architect	\$155.00/hr.
Senior Project Manager	\$170.00/hr.
Project Manager	\$140.00/hr.
Project Architect/Designer	\$130.00/hr.
Design Staff III	\$110.00/hr.
Design Staff II	\$100.00/hr.
Design Staff I	\$ 90.00/hr.
Accounting (Sr. Assoc.)	\$150.00/hr.
CRM / Administrative	\$100.00/hr.

Sincerely,



Christopher Kehde, AIA
Principal
LEMAY ERICKSON WILLCOX ARCHITECTS

Agreed:

by _____ Date _____
City of Beachwood

Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted annually in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

LEWA

Sr. Principal Architect	\$165
Principal Architect/PM	\$150
QC Manager	\$130
Project Manager	\$130
Project Architect I	\$110
Project Architect II	\$85
Design Staff I	\$75
Design Staff II	\$65
Administrative	\$65

URS

Project Manager	\$165
Engineering Dept Head	\$185
Sr. Project Engineer	\$150
Engineer 2	\$115
Engineer 1	\$105
Technician	\$75
Sr. Landscape Architect	\$160
Landscape Architect	\$80
Const Field Architect 2	\$127
Const Field Architect 1	\$95

Additional Site Visits: (4 hrs/trip)

Project Manager	\$660
Const Field Architect 2	\$508
Const Field Architect 1	\$308

Employee or Category

Rate

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Deleted.
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 Deleted.
- .10 Site office expenses; and

Init.

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User Notes:

(1130778485)



CURRENT STANDARD HOURLY BILLING RATES 2016

Effective January 1, 2016

Senior Principal Architect	\$250.00/hr.
Principal Architect	\$190.00/hr.
Senior Associate Architect	\$160.00/hr.
Associate Architect	\$155.00/hr.
Senior Project Manager	\$170.00/hr.
Project Manager	\$140.00/hr.
Project Architect/Designer	\$130.00/hr.
Design Staff III	\$110.00/hr.
Design Staff II	\$100.00/hr.
Design Staff I	\$ 90.00/hr.
Accounting (S. Assoc.)	\$150.00/hr.
CRM / Administrative	\$100.00/hr.

CURRENT STANDARD HOURLY BILLING RATES 2017

Effective January 1, 2017

Principal Architect - PRE	\$255.00/hr.
Principal Architect – JDW	\$255.00/hr.
Principal Architect - CK	\$215.00/hr.
Principal Architect – WNR	\$195.00/hr.
Senior Associate Architect	\$160.00/hr.
Associate Architect	\$158.00/hr.
Senior Project Manager	\$190.00/hr.
Project Manager	\$140.00/hr.
Senior Project Architect	\$138.00/hr.
Project Architect/Designer	\$135.00/hr.
Design Staff III	\$115.00/hr.
Design Staff II	\$100.00/hr.
Design Staff I	\$ 95.00/hr.
Accounting (S. Assoc.)	\$160.00/hr.
CRM / Administrative	\$110.00/hr.

Invoice

March 30, 2018

Project No: 21510.00

Invoice No: 0000000036

LEMAY
ERICKSON
WILLCOX
ARCHITECTS

City of Beachwood
Attn: Patrick Kearns, Fire Chief
2655 Richmond Road
Beachwood, OH 44122

Project 21510.00 Beachwood F.S. - Base Contract
Professional Services from February 01, 2018 to February 26, 2018

Task 001 Beachwood F.S. - Base Contract

Architectural/Engineering services for the design and construction of a new Fire Station, approx. 22,000-26,000 s.f. the scope of services shall include studies and additional architectural services for other projects and facilities as requested by the client.

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	108,575.00	100.00	108,575.00	108,575.00	0.00
Design Development	89,817.30	100.00	89,817.30	89,817.30	0.00
Construction Docs. (Increased)	291,309.65	100.00	291,309.65	291,309.65	0.00
Bidding & Neg.	10,828.55	100.00	10,828.55	10,828.55	0.00
Construction Admin. (Reduced)	64,294.05	100.00	64,294.05	64,294.05	0.00
Add'l CA - Hrly Below	38,788.75	100.00	38,788.75	38,788.75	0.00
Add'l Submittals - Hrly below	24,076.50	100.00	24,076.50	24,076.50	0.00
Post Construction	2,000.00	0.00	0.00	0.00	0.00
Civil Engineers (see below)	76,620.00	98.22	75,256.20	75,256.20	0.00
Cost Estimating (see below)	52,800.00	100.00	52,800.00	52,800.00	0.00
Traffic Engineer (see below)	4,800.00	100.00	4,800.00	4,800.00	0.00
Geotechnical Eng. (see below)	14,400.00	100.00	14,400.00	14,400.00	0.00
Landscape Arch. (see below)	33,600.00	90.6018	30,442.20	30,442.20	0.00
Commissioning (see below)	26,400.00	0.00	0.00	0.00	0.00
Special Inspections (see below)	78,000.00	62.50	48,750.00	48,750.00	0.00
Training & Operations (see below)	12,000.00	53.625	6,435.00	6,435.00	0.00
Energy Modeling (see below)	30,000.00	100.00	30,000.00	30,000.00	0.00

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 T
703.956.5601 F
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Project	21510.00	Beachwood F.S.- Base Contract			Invoice	000000036
URS Add'l CA (see below)	33,000.00	50.00	16,500.00	16,500.00	0.00	
URS A.S. #6 (see below)	16,300.00	100.00	16,300.00	16,300.00	0.00	
Total Fee	1,007,608.80		923,373.20	923,373.20	0.00	
Total Fee					0.00	
Professional Personnel						
		Hours	Rate	Amount		
Construction Administration						
Principal Architect PRE						
Erickson, Paul	2/11/2018	1.00	255.00	255.00		
Erickson, Paul	2/18/2018	.50	255.00	127.50		
Principal Architect CK						
Kehde, Christopher	2/11/2018	1.00	215.00	215.00		
Senior Project Manager						
Franklin, Robert	2/4/2018	4.00	190.00	760.00		
Franklin, Robert	2/18/2018	2.00	190.00	380.00		
Franklin, Robert	2/25/2018	5.00	190.00	950.00		
Franklin, Robert	2/28/2018	12.00	190.00	2,280.00		
Design Staff III						
Seppala, Michael	2/4/2018	5.75	115.00	661.25		
Seppala, Michael	2/11/2018	3.00	115.00	345.00		
Seppala, Michael	2/18/2018	1.50	115.00	172.50		
Seppala, Michael	2/25/2018	3.00	115.00	345.00		
Seppala, Michael	2/28/2018	.75	115.00	86.25		
Add'l Submittals/RFIs						
Senior Project Manager						
Franklin, Robert	2/4/2018	5.00	190.00	950.00		
Franklin, Robert	2/18/2018	2.00	190.00	380.00		
Design Staff III						
Seppala, Michael	2/4/2018	6.75	115.00	776.25		
Seppala, Michael	2/11/2018	2.25	115.00	258.75		
Seppala, Michael	2/25/2018	4.50	115.00	517.50		
Totals		60.00		9,460.00		
Total Labor					9,460.00	
Consultants						
Civil Consultants - A.S.						
3/23/2018	URS Corporation	Inv #200037087 - Cvl Engr		1,136.50		
		100%				
Civil - Additional Services I						
3/23/2018	URS Corporation	Inv #200037087 - Add'l CA		5,500.00		
		75%				
Inspections & Testing - A.S.						
3/23/2018	URS Corporation	Inv #200037087 - Insp/Test		16,250.00		
		100%				
URS - A.S.						
2/8/2018	URS Corporation	ASR #6		16,330.00		
		100%				
Total Consultants		1.2 times		39,216.50	47,059.80	

Project	21510.00	Beachwood F.S. - Base Contract	Invoice	0000000035
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Reimbursable Expenses

Mileage/Travel				
2/26/2018	Franklin, Robert	Site Visit	34.60	
2/26/2018	Franklin, Robert	Site Visit	27.35	
2/26/2018	Franklin, Robert	Site Visit	132.00	
Consultants Reimb.				
3/23/2018	URS Corporation	Inv #200037087 - Reimbursables	284.68	
Total Reimbursables		1.1 times	478.63	626.49
Total this Task				\$57,046.29

Outstanding Invoices

Number	Date	Balance	
0000000035	2/5/2018	11,745.38	
Total		11,745.38	
Total Now Due			\$68,791.67

Billings to Date

	Current	Prior	Total	Received
Fee	0.00	651,495.05	651,495.05	
Labor	9,460.00	82,865.00	72,325.00	
Reimb Consult.	47,059.80	226,421.40	273,481.20	
Reimb. Exp.	526.49	20,848.24	21,374.73	
Interest	0.00	39.57	39.57	
Totals	57,046.28	961,668.26	1,018,715.55	\$49,523.86

Task 002 Beachwood F.S. - Dispatch Center
 Architectural services for an initial study for a Dispatch Center for the Beachwood F.S.
 Per Amendment #3 initial Architectural/Engineering services will be to prepare a concept plan to test the feasibility of a dispatch center and supporting spaces on the first floor in Station No.2.
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Conceptual Study	25,000.00	100.00	25,000.00	25,000.00	0.00
Sch.Des./Constr. Docs - Architectural	48,163.00	100.00	48,163.00	48,163.00	0.00
Sch.Des./Constr.Docs Consultant	46,837.00	100.00	46,837.00	46,837.00	0.00
Total Fee	120,000.00		120,000.00	120,000.00	0.00
Total Fee					0.00
Total this Task					0.00



Project	21510.00	Beachwood F.S.- Base Contract			Invoice	0000000036
Billings to Date						
		Current	Prior	Total	Received	
Fee		0.00	120,000.00	120,000.00		
Reimb. Exp.		0.00	10,951.10	10,951.10		
Totals		0.00	130,951.10	130,951.10	130,951.10	
TOTAL THIS INVOICE						\$57,046.29

E-mail Invoices to: Accounts@beachwoodohio.com

Authorized By:  Date: 4/5/2018
Christopher Kehde

For billing questions contact Chris Fowler at Cfowler@Lewarchitects.com within 10 days of issuance of invoice. After that all invoices are deemed final. Invoices are due upon receipt. Interest will be added to all invoices not paid within 30 days, in accordance to agreement.

Invoice

April 30, 2018

Project No: 21510.00

Invoice No: 0000000037



City of Beachwood
Attn: Patrick Kearns, Fire Chief
2655 Richmond Road
Beachwood, OH 44122

Project 21510.00 Beachwood F.S.- Base Contract
Professional Services from March 01, 2018 to March 31, 2018

Task 001 Beachwood F.S.- Base Contract

Architectural/Engineering services for the design and construction of a new Fire Station, approx. 22,000-26,000 s.f.
the scope of services shall include studies and additional architectural services for other projects and facilities as requested
by the client.

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	108,575.00	100.00	108,575.00	108,575.00	0.00
Design Development	89,817.30	100.00	89,817.30	89,817.30	0.00
Construction Docs. (Increased)	291,309.65	100.00	291,309.65	291,309.65	0.00
Bidding & Neg.	10,828.55	100.00	10,828.55	10,828.55	0.00
Construction Admin. (Reduced)	64,294.05	100.00	64,294.05	64,294.05	0.00
Add'l CA -Hrly Below	49,640.00	100.00	49,640.00	49,640.00	0.00
Add'l Submittals - Hrly below	25,469.00	100.00	25,469.00	25,469.00	0.00
Post Construction	2,000.00	0.00	0.00	0.00	0.00
Civil Engineers (see below)	76,620.00	100.00	76,620.00	76,620.00	0.00
Cost Estimating (see below)	52,800.00	100.00	52,800.00	52,800.00	0.00
Traffic Engineer (see below)	4,800.00	100.00	4,800.00	4,800.00	0.00
Geotechnical Eng. (see below)	14,400.00	100.00	14,400.00	14,400.00	0.00
Landscape Arch. (see below)	33,600.00	90.6018	30,442.20	30,442.20	0.00
Commissioning (see below)	26,400.00	0.00	0.00	0.00	0.00
Special Inspections (see below)	78,000.00	100.00	78,000.00	78,000.00	0.00
Training & Operations	12,000.00	100.00	12,000.00	6,435.00	5,565.00
Energy Modeling (see below)	30,000.00	100.00	30,000.00	30,000.00	0.00

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 T
703.956.5601 F
www.lewarchitects.com



Project	21510.00	Beachwood F.S. - Base Contract			Invoice	0000000037
URS Add'l CA	33,000.00	100.00	33,000.00	33,000.00	0.00	
URS A.S. #6	16,300.00	100.00	16,300.00	16,300.00	0.00	
URS A.S. #7	6,897.50	100.00	6,897.50	6,897.50	0.00	
Total Fee	1,026,751.05		995,193.25	989,628.25	5,565.00	
Total Fee					5,565.00	

Professional Personnel

		Hours	Rate	Amount	
Administration					
Principal Architect PRE					
Erickson, Paul	3/4/2018	.25	255.00	63.75	
Construction Administration					
Principal Architect CK					
Kehde, Christopher	3/4/2018	8.00	215.00	1,720.00	
Senior Project Manager					
Franklin, Robert	3/4/2018	1.00	190.00	190.00	
Franklin, Robert	3/11/2018	12.00	190.00	2,280.00	
Franklin, Robert	3/18/2018	7.00	190.00	1,330.00	
Franklin, Robert	3/25/2018	9.00	190.00	1,710.00	
Franklin, Robert	3/31/2018	16.00	190.00	3,040.00	
Design Staff III					
Seppala, Michael	3/4/2018	.50	115.00	57.50	
Seppala, Michael	3/11/2018	1.50	115.00	172.50	
Seppala, Michael	3/18/2018	1.25	115.00	143.75	
Seppala, Michael	3/25/2018	.50	115.00	57.50	
Seppala, Michael	3/31/2018	.75	115.00	86.25	
Submittals					
Design Staff III					
Seppala, Michael	3/4/2018	.50	115.00	57.50	
Seppala, Michael	3/11/2018	1.25	115.00	143.75	
Seppala, Michael	3/18/2018	.75	115.00	86.25	
Add'l Submittals/RFIs					
Senior Project Manager					
Franklin, Robert	3/25/2018	4.00	190.00	760.00	
Design Staff III					
Seppala, Michael	3/25/2018	.75	115.00	86.25	
Seppala, Michael	3/31/2018	2.25	115.00	258.75	
Totals		67.25		12,243.75	
Total Labor					12,243.75

Consultants

Civil - Additional Services I					
3/23/2018	URS A.S. #7			6,897.50	
4/20/2018	URS Corporation	Inv #2000048284 - Add'l CA		6,875.00	
		Lump Sum			
Total Consultants			1.2 times	13,772.50	16,527.00

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 F
703.956.5601 F
www.lewandowski.com



Project	21510.00	Beachwood F.S.- Base Contract	Invoice	0000000037
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Reimbursable Expenses

Mileage/Travel				
4/16/2018	Franklin, Rob - Airfare		546.60	
Reproductions				
3/31/2018	ABC Imaging of Virginia, L.L.C. Inv. # 20066755		1.98	
Misc. Reimb. Expenses				
3/26/2018	Franklin, Robert	Client Meeting	29.00	
3/26/2018	Franklin, Robert	Client Meeting	7.04	
3/26/2018	Franklin, Robert	Client Meeting	32.00	
3/26/2018	Franklin, Robert	Client Meeting	29.00	
3/26/2018	Franklin, Robert	Client Meeting	33.38	
3/26/2018	Franklin, Robert	Client Meeting	120.06	
Total Reimbursables		1.1 times	799.06	878.97
Total this Task				\$35,214.72

Outstanding Invoices

Number	Date	Balance	
0000000035	2/5/2018	11,745.38	
0000000036	3/30/2018	57,046.29	
Total		68,791.67	
Total Now Due			\$104,006.39

Billings to Date

	Current	Prior	Total	Received
Fee	5,565.00	651,495.05	657,060.05	
Labor	12,243.75	72,325.00	84,568.75	
Reimb Consult.	16,527.00	273,481.20	290,008.20	
Reimb. Exp.	878.97	21,374.73	22,253.70	
Interest	0.00	39.57	39.57	
Totals	35,214.72	1,018,715.55	1,053,930.27	949,923.88

Task 002 Beachwood F.S.- Dispatch Center

Architectural services for an initial study for a Dispatch Center for the Beachwood F.S.

Per Amendment #3 initial Architectural/Engineering services will be to prepare a concept plan to test the feasibility of a dispatch center and supporting spaces on the first floor in Station No.2.

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Conceptual Study	25,000.00	100.00	25,000.00	25,000.00	0.00
Sch.Des/Constr. Docs - Architectural	48,163.00	100.00	48,163.00	48,163.00	0.00
Sch.Des./Constr.Docs - Consultant	46,837.00	100.00	46,837.00	46,837.00	0.00
Total Fee	120,000.00		120,000.00	120,000.00	0.00
Total Fee					0.00

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 T
703.956.5601 F
www.lewarchitecture.com



Project	21510.00	Beachwood F.S.- Base Contract	Invoice	0000000037
			Total this Task	0.00

Billings to Date

	Current	Prior	Total	Received
Fee	0.00	120,000.00	120,000.00	
Reimb. Exp.	0.00	10,951.10	10,951.10	
Totals	0.00	130,951.10	130,951.10	130,951.10

TOTAL THIS INVOICE \$35,214.72

E-mail Invoices to:Accounts@beachwoodohio.com

Authorized By: Christopher KEHDE Date: 4/30/18

Christopher Kehde

For billing questions contact Chris Fowler at Cfowler@Lewarchitects.com within 10 days of issuance of invoice. After that all invoices are deemed final. Invoices are due upon receipt. Interest will be added to all invoices not paid within 30 days, in accordance to agreement.

14250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.558.5600 F
703.558.5601 F
www.lewarchitects.com

Invoice

May 18, 2018

Project No: 21510.00

Invoice No: 0000000038



City of Beachwood
Attn: Patrick Kearns, Fire Chief
2655 Richmond Road
Beachwood, OH 44122

Project 21510.00 Beachwood F.S.- Base Contract

Professional Services from April 01, 2018 to April 30, 2018

Task 001 Beachwood F.S.- Base Contract

Architectural/Engineering services for the design and construction of a new Fire Station, approx. 22,000-26,000 s.f. the scope of services shall include studies and additional architectural services for other projects and facilities as requested by the client.

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	108,575.00	100.00	108,575.00	108,575.00	0.00
Design Development	89,817.30	100.00	89,817.30	89,817.30	0.00
Construction Docs. (Increased)	291,309.65	100.00	291,309.65	291,309.65	0.00
Bidding & Neg.	10,828.55	100.00	10,828.55	10,828.55	0.00
Construction Admin. (Reduced)	64,294.05	100.00	64,294.05	64,294.05	0.00
Add'l CA -Hrly Below	56,217.50	100.00	56,217.50	56,217.50	0.00
Add'l Submittals - Hrly below	28,351.25	100.00	28,351.25	28,351.25	0.00
Post Construction	2,000.00	0.00	0.00	0.00	0.00
Civil Engineers (see below)	76,620.00	100.00	76,620.00	76,620.00	0.00
Cost Estimating (see below)	52,800.00	100.00	52,800.00	52,800.00	0.00
Traffic Engineer (see below)	4,800.00	100.00	4,800.00	4,800.00	0.00
Geotechnical Eng. (see below)	14,400.00	100.00	14,400.00	14,400.00	0.00
Landscape Arch. (see below)	33,600.00	90.6018	30,442.20	30,442.20	0.00
Commissioning (see below)	26,400.00	0.00	0.00	0.00	0.00
Special Inspections (see below)	78,000.00	100.00	78,000.00	78,000.00	0.00
Training & Operations	12,000.00	100.00	12,000.00	12,000.00	0.00
Energy Modeling (see below)	30,000.00	100.00	30,000.00	30,000.00	0.00

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 T
703.956.5601 F
www.lewarchitects.com



Project	21510.00	Beachwood F.S.- Base Contract			Invoice	0000000038
URS Add'l CA		33,000.00	100.00	33,000.00	33,000.00	0.00
URS A.S. #6		16,300.00	100.00	16,300.00	16,300.00	0.00
URS A.S. #7		6,897.50	100.00	6,897.50	6,897.50	0.00
Total Fee		1,036,210.80		1,004,653.00	1,004,653.00	0.00
Total Fee						0.00

Professional Personnel

		Hours	Rate	Amount	
Administration					
Principal Architect PRE					
Erickson, Paul	4/8/2018	1.00	255.00	255.00	
Erickson, Paul	4/15/2018	2.00	255.00	510.00	
Erickson, Paul	4/22/2018	2.50	255.00	637.50	
Erickson, Paul	4/30/2018	.50	255.00	127.50	
Construction Administration					
Principal Architect CK					
Kehde, Christopher	4/8/2018	2.00	215.00	430.00	
Kehde, Christopher	4/15/2018	3.00	215.00	645.00	
Kehde, Christopher	4/22/2018	3.00	215.00	645.00	
Kehde, Christopher	4/30/2018	3.00	215.00	645.00	
Senior Project Manager					
Franklin, Robert	4/8/2018	10.00	190.00	1,900.00	
Franklin, Robert	4/15/2018	10.00	190.00	1,900.00	
Franklin, Robert	4/22/2018	6.00	190.00	1,140.00	
Franklin, Robert	4/30/2018	12.00	190.00	2,280.00	
Design Staff III					
Seppala, Michael	4/8/2018	3.00	115.00	345.00	
Seppala, Michael	4/15/2018	2.00	115.00	230.00	
Seppala, Michael	4/30/2018	1.25	115.00	143.75	
Seppala, Michael	4/30/2018	1.00	115.00	115.00	
Submittal count					
Add'l Submittals/RFIs					
Senior Project Manager					
Franklin, Robert	4/15/2018	2.00	190.00	380.00	
Design Staff III					
Seppala, Michael	4/22/2018	1.75	115.00	201.25	
Totals		66.00		12,530.00	
Total Labor					12,530.00

Reimbursable Expenses

Mileage/Travel					
4/23/2018	Franklin, Robert	Site Visit		25.00	
5/8/2018	Bank of America	Rob Franklin - Beachwood		424.40	
		Flight			
Total Reimbursables				1.1 times	449.40
					494.34
				Total this Task	\$13,024.34

11250 Roger Bacon Drive
Suite Number Sixteen
Reston, Virginia 20190
703.956.5600 T
703.956.5601 F
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Project	21510.00	Beachwood F.S. - Base Contract	Invoice	0000000038
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Outstanding Invoices

Number	Date	Balance
0000000036	3/30/2018	57,046.29
0000000037	4/30/2018	35,214.72
Total		92,261.01

Total Now Due \$105,285.35

Billings to Date

	Current	Prior	Total	Received
Fee	0.00	657,060.05	657,060.05	
Labor	12,530.00	84,568.75	97,098.75	
Reimb. Consult.	0.00	290,008.20	290,008.20	
Reimb. Exp.	494.34	22,253.70	22,748.04	
Interest	0.00	39.57	39.57	
Totals	13,024.34	1,053,930.27	1,066,954.61	961,669.26

Task 002 Beachwood F.S. - Dispatch Center

Architectural services for an initial study for a Dispatch Center for the Beachwood F.S.

Per Amendment #3 initial Architectural/Engineering services will be to prepare a concept plan to test the feasibility of a dispatch center and supporting spaces on the first floor in Station No.2.

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Conceptual Study	25,000.00	100.00	25,000.00	25,000.00	0.00
Sch.Des./Constr. Docs - Architectural	48,163.00	100.00	48,163.00	48,163.00	0.00
Sch.Des./Constr.Docs - Consultant	46,837.00	100.00	46,837.00	46,837.00	0.00
Total Fee	120,000.00		120,000.00	120,000.00	0.00
Total Fee					0.00
Total this Task					0.00

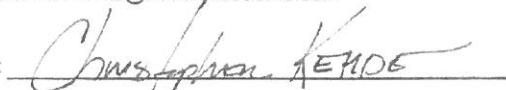
Billings to Date

	Current	Prior	Total	Received
Fee	0.00	120,000.00	120,000.00	
Reimb. Exp.	0.00	10,951.10	10,951.10	
Totals	0.00	130,951.10	130,951.10	130,951.10

TOTAL THIS INVOICE \$13,024.34

E-mail Invoices to: Accounts@beachwoodohio.com

Authorized By:


Christopher Kehde

Date:

5/18/2018

For billing questions contact Chris Fowler at Cfowler@Lewarchitects.com within 10 days of issuance of invoice. After that all invoices are deemed final. Invoices are due upon receipt. Interest will be added to all invoices not paid within 30 days, in accordance to agreement.