

**BEACHWOOD CITY COUNCIL COMMITTEE OF THE WHOLE MEETING HELD AT
BEACHWOOD CITY HALL, COUNCIL CHAMBERS, 25325 FAIRMOUNT
BOULEVARD, ON MONDAY, JUNE 11, 2018 AT 5:30 P.M.**

The meeting was called to order at 5:32 P.M. by Council President Brian H. Linick.

ROLL CALL:	Present	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg, J. Taylor
	Absent:	None.
	Also Present:	D. Calta, L. Heiser, K. Zipay, W. Griswold, D. Pekarek, T. Turick, D. Canzone, Cindy Caldwell

1. Discussion regarding Chamber of Commerce Space Use.

Mr. Linick opened the meeting and stated that Mr. Pasch would be joining the discussion at a later time. He then stated that he wanted to move forward discussing this Agenda item first.

Ms. Turick started the discussion. She stated that the Chamber of Commerce was interested in using space in the City of Beachwood, Ohio Service Center for their upcoming "Business Show."

Ms. Turick discussed a memorandum that was sent out to Council in advance of this meeting. Ms. Turick also referred to some pictures that showed the space that was being discussed. That memorandum and photographs are attached hereto for the official record.

Ms. Turick is requesting that we grant a revocable license to the City of Beachwood, Ohio Chamber of Commerce similar to the one granted annually for the Beachwood Schools Support Organization garage sale.

The Committee was given an opportunity to ask questions. Several Committee members expressed concern about allowing this event to take place on City property or in a City space.

Mayor Horwitz stated that he doesn't intend for this space to be used a lot or by other groups in the Community with the exception of the Beachwood, Ohio Chamber of Commerce and the Beachwood Schools Support Organization.

The Committee asked if there was another available space that could be used for this function and Ms. Caldwell stated that there was a local hotel where the event could be held.

No further action was taken at this time.

Mr. Linick asked if there were any other questions and there were none. The Committee moved on to the next item on the Agenda.

2. Discussion regarding Lee Silsby CRA.

Mr. Linick introduced the next item for discussion and asked Mr. Synenberg for background information on this item.

Mr. Synenberg stated that the CRA has been approved by Council and the State. Lee Silsby will be the first company to receive this CRA benefit.

Mr. Synenberg stated that he wanted to give the Committee an opportunity to ask any further questions regarding this new benefit. Mr. Synenberg referred to a spreadsheet that was sent to the Committee in advance of tonight's meeting. That spreadsheet is attached hereto for the official record.

A Community Reinvestment Area Program Summary was also provided to the Committee in advance of this meeting. That summary is also attached hereto for the official record.

After some discussion, the Committee was asked if there were any other questions. There were none and the Clerk was instructed to put this item on the next available agenda for Council approval.

3. Discussion regarding Sidewalks.

The next item discussed was the construction of Sidewalks in the City of Beachwood, Ohio,

A map of areas where sidewalks need to be installed was presented to the Committee before this meeting. A copy of that map is attached hereto for the official record.

Also presented was a Sidewalk Installation Analysis with probable construction costs that was conducted by the City Engineer, Joe Ciuni. That analysis is attached for the official record.

Mr. Linick stated that this has been discussed several times and that Council desired the Administration to present a set of recommendations of how to implement this improvement in the City.

Mayor Horwitz provided some background information on this agenda item including discussing how this was approached in the City of Beachwood, Ohio Master Plan. The City of Beachwood, Ohio Master Plan Committee outlined fifteen (15) areas that needed improvement and presented those to Mr. Ciuni for study and cost estimates. The process being presented is a three phase process that will take place over a number of years.

Mayor Horwitz stated that it was his recommendation that the homeowner be assessed for the costs associated with this sidewalk installation.

During this discussion, several members discussed concerns with assessing homeowners for the installation of sidewalks.

Ms. Turick stated that the Mayor has had discussions with the Finance Director and it was decided that if the sidewalk installation could be done in phases, then there would be an opportunity to tie the project in with other upcoming Capital Projects within the City.

Mrs. Janovitz asked how the areas for sidewalk installation were created on the map that was provided to the Committee.

Mr. Griswold stated that the areas were divided logistically.

Mr. Isaacson stated that he believes there are still too many questions unanswered and that he doesn't think he will be able to make a decision based on the current information that is being provided.

Mr. Synenberg asked if there was a hybrid approach to the sidewalk installation.

Mr. Linick stated that you could come up with a hybrid approach but then there would no longer be a discussion on whether it should be assessed to other owners in the City such as business owners.

Mr. Linick allowed each member of the Committee to express their preferences in moving forward with the project. Mr. Linick then stated to the Mayor that he and the members of the Committee would like further costs estimates particularly referring to assessing property owners.

Mayor Horwitz said that he would be willing to do further research into cost estimates.

Mr. Linick asked if there were any further questions and there were none.

No further action was taken on this item at this time.

4. Discussion regarding Personnel Matters.

Mayor Horwitz spoke about this agenda item. He stated that the requested changes will be reflected on Schedule D of the City of Beachwood, Ohio Administrative Salary Ordinance.

Mayor Horwitz stated that most of the changes were "housekeeping" changes which included the deletion of several positions that are no longer utilized and therefore will not be filled. Further changes included title changes and position changes in the Building Department and Economic Development Department. These changes were facilitated by the hiring of a Business Retention Specialist to handle Economic Development in the City of Beachwood, Ohio. The proposed changes are outlined on the attachments that are enclosed hereto for the official record.

The Committee discussed the proposed changes and all members were given the opportunity to ask questions about the proposed changes.

After the discussion, Mr. Pasch expressed his desire to see specific job descriptions for the proposed changes in the Building Department and Economic Development Department to include pay grades and specific reasons to why the changes are needed.

After the discussion, Mr. Linick asked if there were any further question on this item. There were none and Mr. Linick moved the Committee of the Whole into an Executive Session to discuss the Employment and Compensation of Personnel and Potential Promotions.

5. **Executive Session discussion regarding the Employment and Compensation of Personnel and Potential Promotions.**

Moved by B. Linick, seconded by J. Berns, at 8:10 P.M. to enter into Executive Session regarding the employment and compensation of personnel and potential promotions.

ROLL CALL:	Yes:	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg, J. Taylor
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

Ms. Taylor left the Executive Session at 9:12 PM.

Back on the record at 9:18 P.M.

Moved by J. Berns, seconded by E. Synenberg, at 9:18 P.M. to adjourn the Executive Session.

ROLL CALL:	Yes:	J. Berns, A. Isaacson, B. B. Janovitz, B. Linick J. Pasch, E. Synenberg
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

6. **Any other matters coming before the Committee of the Whole.**

None.

ADJOURNMENT

Moved by J. Pasch, seconded by E. Synenberg, at 9:19 P.M. to adjourn the Committee of the Whole to the next regularly scheduled Council Meeting.

Yes: J. Berns, A. Isaacson, B. B. Janovitz, B. Linick
J. Pasch, E. Synenberg

No: None.

Abstain: None.

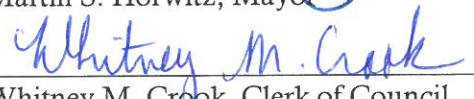
Not Voting: None.

MOTION ADOPTED

Approved:



Martin S. Horwitz, Mayor



Whitney M. Crook, Clerk of Council

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

CITY OF *Beachwood*
INTEROFFICE MEMORANDUM

To: Members of City Council

From: Tina Turick, Assistant Administrative Officer 

Date: June 6, 2018

Re: June 11, 2018 Committee of the Whole Meeting – Chamber of Commerce

In preparation for the discussion at Monday evening's Committee meeting and on behalf of the Mayor and the Administration, I offer the following:

In February of this year, the Beachwood Chamber of Commerce approached the City about utilizing space in the Public Service Department for their Business Show to be held on October 4, 2018. This is the same space the City allows the Beachwood PTO to utilize for their annual garage sale.

Attached for your review and information is the following:

- Pictures of the Space
- A copy of Ordinance No. 2018-63 Authorizing the Mayor to Grant a Revocable License to Beachwood Schools Support Organization for the Right to Use the City of Beachwood Property Located at 23550 Mercantile Road.
- A copy of the Revocable License Agreement with Beachwood Schools Support Organization.
- A copy of the proposed Agreement with the Chamber of Commerce – no substantive changes from the Schools Agreement – with the same terms applied.

Should Council wish to move forward with an ordinance to this effect and in accordance with meeting submission deadlines, we respectfully request this matter be presented to City Council at their special meeting set for June 25, 2018.

Enc:

Cc: Martin S. Horwitz, Mayor
Department Directors
Whitney Crook, Clerk of Council

INTRODUCED BY: B. B. Janovitz

ORDINANCE NO. 2018-63

AN ORDINANCE AUTHORIZING THE MAYOR TO GRANT A REVOCABLE LICENSE TO BEACHWOOD SCHOOLS SUPPORT ORGANIZATION FOR THE RIGHT TO USE THE CITY OF BEACHWOOD PROPERTY THAT IS LOCATED AT 23550 MERCANTILE ROAD; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the City of Beachwood owns the property located at 23550 Mercantile Road in Beachwood ("Property"); and

WHEREAS, the City of Beachwood hereby permits Beachwood Schools Support Organization ("BSSO") for the sum of One Dollars and No/Cents (\$1.00) to use the Property for the benefit of conducting a garage sale from Saturday, April 21, 2018 to Monday, April 30, 2018 as outlined in the attached Agreement and incorporated herein.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, Cuyahoga County, State of Ohio, that:

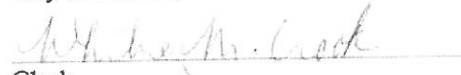
Section 1: The Mayor is hereby authorized to enter into an Agreement with BSSO for the sum of One Dollar and No/Cents (\$1.00) hereby permitting BSSO to use the Property for the benefit of conducting a garage sale from Saturday, April 21, 2018 to Monday, April 30, 2018 as outlined in the attached Agreement and incorporated herein.

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

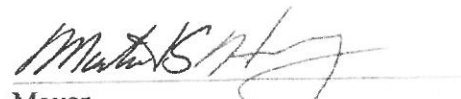
Section 3: This Ordinance is declared to be urgent measure immediately necessary for the public peace, health, safety or the efficient operation of the City; by reason of the necessity to accommodate Beachwood Schools Support Organization.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 19th day of March, 2018, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 20th day of March, 2018.


Clerk

Approval: I have approved this legislation this 20th day of March, 2018, and filed it with the Clerk.


Mayor

A REVOCABLE LICENSE WITH THE BEACHWOOD SCHOOLS SUPPORT ORGANIZATION
FOR THE RIGHT TO USE CITY OF BEACHWOOD PROPERTY LOCATED AT 23550
MERCANTILE ROAD, BEACHWOOD, OHIO

This Revocable License is entered into between the Beachwood Schools Support Organization (hereafter "BSSO") by Julie M. Felder, and the City of Beachwood, 25325 Fairmount Blvd., Beachwood, Ohio 44122 (hereinafter "City");

WHEREAS, in consideration of One Dollar (\$1.00) paid by BSSO, the sufficiency of which is hereby acknowledged, the City which owns property located at 23550 Mercantile Road, Beachwood, Ohio (hereafter "Property") will permit the BSSO to use the Property for conducting a garage sale for the benefit of the BSSO from Saturday, April 21, 2018 to Monday, April 30, 2018.

NOW THEREFORE, the parties covenant and agree as follows:

1. The BSSO shall have the right to use the property from April 7, 2018 to April 30, 2018 and specifically on the following dates:
 - A. Garage Sale dates are designated as April 21, 2018 and April 22, 2018.
 - B. Post garage sale inspection of premises shall be designated as May 1, 2018 by a BSSO signatory of this Revocable License and a representative of the City's Public Service Department. Keys shall be returned on this date.
 - C. With notice to the Director of Public Service, BSSO shall be granted access to the Property at other dates and times during the above time frame.
2. The BSSO shall have the right to use the property on the dates and times set forth in Paragraph 1 and for the purposes set forth therein unless adjusted or changed by order of the Director of Public Service due to imminent or present emergency requiring City use of the Property.
3. The BSSO shall not make any alterations to any real or personal property located on the Property nor shall it sell any property owned by the City.
4. At the conclusion of the garage sale, the BSSO shall return the Property in as good a condition as it found the Property. This includes, but is not limited to the removal of any chairs, tables, displays, and goods for sale. All rubbish shall be removed from the building and disposed of off-site for proper collection.
5. Any temporary signage used for the garage sale must be approved by the City of Beachwood Building Commissioner prior to its installation.
6. Any damage occurring to the Property during the pendency of this Revocable License shall be immediately reported to the Beachwood Director of Public Service. If it is determined that the damaged was caused by the BSSO's use of the Property, the Director of Public Service, at his sole discretion, may cause immediate repair of said Property and BSSO agrees to promptly reimburse the City for said costs.

7. The BSSO shall furnish its own equipment to conduct the garage sale and be responsible for the transportation of said equipment to and from the Property.
8. Unless waived or modified by the City through its Law Director, BSSO shall furnish the City with evidence of general liability insurance from a company licensed by the State of Ohio in the amount of One Million Dollars (\$1,000,000.00) for any accidental occurrence arising out of any act or omission by the BSSO which causes bodily harm or property damage, and shall cause the City to be named as an additional insured on the policy. BSSO agrees to fully defend, indemnify and hold the City harmless from any and all claims, demands or causes of action for personal injury, property damage or otherwise arising from the services provided, and whether involving employee claims or third party claims. BSSO further understands and acknowledges that the City will not provide insurance for or otherwise indemnify contractor or any of its employees for any claims, damages or injuries sustained during its activity. In the event that the City is notified that the policy of insurance required by this paragraph has been canceled, this Revocable License shall terminate automatically with the City providing only oral notice of the same to one of the signatories below.
9. BSSO acknowledges that no modifications can be made to this Revocable License without written action and approval by the Mayor.
10. This Contract represents the entire agreement between the parties and will be governed by the laws of the State of Ohio, and shall be binding upon both parties. This Revocable License cannot be assigned by the BSSO without the written permission of the City.

IN WITNESS WHEREOF, the parties have set their hand to this contract on the dates next to their respective signatures.

BEACHWOOD SCHOOLS SUPPORT
ORGANIZATION

By: _____

Its: _____

Date: _____

CITY OF BEACHWOOD

By: _____

Martin S. Horwitz, Mayor

Date: _____

Approved as to Form:

City Law Department
Hope L. Jones, Law Director
Nathalie E. Naso, Assistant Director of Law
25325 Fairmount Boulevard
Beachwood, Ohio 44122
(216) 595-5462

A REVOCABLE LICENSE WITH THE BEACHWOOD CHAMBER OF COMMERCE FOR
THE RIGHT TO USE CITY OF BEACHWOOD PROPERTY LOCATED AT 23355
MERCANTILE ROAD, BEACHWOOD, OHIO

This Revocable License is entered into between the Beachwood Chamber of Commerce (hereafter "Chamber"), and the City of Beachwood, 25325 Fairmount Blvd., Beachwood, Ohio 44122 (hereinafter "City");

WHEREAS, in consideration of One Dollar (\$1.00) paid by CHAMBER, the sufficiency of which is hereby acknowledged, the City which owns property located at 23355 Mercantile Road, Beachwood, Ohio (hereafter "Property") will permit the CHAMBER to use the Property for conducting a Business Expo Thursday, October 4, 2018.

NOW THEREFORE, the parties covenant and agree as follows:

1. The CHAMBER shall have the right to use the property from October 3, 2018 to October 5, 2018 and specifically on the following dates:
 - A. Business Expo date is designated as October 4, 2018.
 - B. Post Business Expo inspection of premises shall be designated as October 8, 2018 by a CHAMBER signatory of this Revocable License and a representative of the City's Public Service Department. Keys shall be returned on this date.
 - C. With notice to the Director of Public Service, CHAMBER shall be granted access to the Property at other dates and times during the above time frame.
2. The CHAMBER shall have the right to use the property on the dates and times set forth in Paragraph 1 and for the purposes set forth therein unless adjusted or changed by order of the Director of Public Service due to imminent or present emergency requiring City use of the Property.
3. The CHAMBER shall not make any alterations to any real or personal property located on the Property nor shall it sell any property owned by the City.

4. At the conclusion of the Business Expo, the CHAMBER shall return the Property in as good a condition as it found the Property. This includes but is not limited to the removal of any chairs, tables, displays, and goods for sale. All rubbish shall be collected into one location for collection by the Service Department.
5. Any temporary signage used for the Business Expo will be approved by the City of Beachwood Building Commissioner prior to its installation.
6. Any damage occurring to the Property during the pendency of this Revocable License shall be immediately reported to the Beachwood Director of Public Service. If it is determined that the damaged was caused by the CHAMBER's use of the Property, the Director of Public Service, at his sole discretion, may cause immediate repair of said Property and CHAMBER agrees to promptly reimburse the City for said costs.
7. The CHAMBER shall furnish its own equipment to conduct the Business Expo and be responsible for the transportation of said equipment to and from the Property.
8. Unless waived or modified by the City through its Law Director, CHAMBER shall furnish the City with evidence of general liability insurance from a company licensed by the State of Ohio in the amount of One Million Dollars (\$1,000,000.00) for any accidental occurrence arising out of any act or omission by the CHAMBER which causes bodily harm or property damage and shall cause the City to be named as an additional insured on the policy. CHAMBER agrees to fully defend, indemnify and hold the City harmless from any and all claims, demands or causes of action for personal injury, property damage or otherwise arising from the services provided, and whether involving employee claims or third party claims. CHAMBER further understands and acknowledges that the City will not provide insurance for or otherwise indemnify contractor or any of its employees for any claims, damages or injuries sustained during its activity. In the event that the City is notified that the policy of insurance required by this paragraph has been canceled, this Revocable License shall terminate automatically with the City providing only oral notice of the same to one of the signatories below.
9. CHAMBER acknowledges that no modifications can be made to this Revocable License without written action and approval by the Mayor.

10. This Contract represents the entire agreement between the parties and will be governed by the laws of the State of Ohio and shall be binding upon both parties. This Revocable License cannot be assigned by the CHAMBER without the written permission of the City.

IN WITNESS WHEREOF, the parties have set their hand to this Revocable License on the dates next to their respective signatures.

BEACHWOOD CHAMBER OF COMMERCE (CHAMBER)

By: _____
Print Name: _____
Its: _____
Date: _____

CITY OF BEACHWOOD

By: _____
Mayor Martin S. Horwitz
Date: _____

Approved for Form:

City Law Department
Diane Calta, Law Director
25325 Fairmount Blvd.
Beachwood, Ohio 44122
(216) 595-5462

Initial Position

	Projected payroll	2%	Projected Payment back to Lee-Slisby
Year 1	\$ 2,570,000	\$ 51,400	\$ 17,990
Year 2	\$ 3,440,000	\$ 68,800	\$ 24,080
Year 3	\$ 4,010,000	\$ 80,200	\$ 28,070
Year 4	\$ 4,010,000	\$ 80,200	\$ 28,070
Year 5	\$ 4,010,000	\$ 80,200	
Year 6	\$ 4,010,000	\$ 80,200	
Year 7	\$ 4,010,000	\$ 80,200	
Year 8	\$ 4,010,000	\$ 80,200	
Year 9	\$ 4,010,000	\$ 80,200	
Year 10	\$ 4,010,000	\$ 80,200	

Totals: \$ 761,800 \$ 98,210

10 year Net : \$ 663,590

Note: This property will fall under the Tax Incentive Review Council and therefore performance will be presented each year to maintain the agreement

Current Position: Making the school district whole per ORC 5709.82:

City 10 year net - School District 10 year loss City Net School Net \$ 376,743 \$ 573,693

Note: This example is calculated at current property tax rates, if schools or property owner protest valuation of property that will change the final outcome.

Granted to
school district
50% abatement
10 years

	Cost of property + imp	Projected assessed value	Tax	School portion	Abatement total
Year 1	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 2	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 3	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 4	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 5	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 6	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 7	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 8	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 9	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685
Year 10	\$ 3,300,000	\$ 1,155,000	\$ 89,640	\$ 57,369	\$ 28,685

10 year net/loss: \$ 286,847







OHIO COMMUNITY REINVESTMENT AREA PROGRAM - SUMMARY

Community Reinvestment Areas are areas of land in which property owners can receive tax incentives for investing in real property improvements. The Community Reinvestment Area (CRA) Program is a direct incentive tax exemption program benefiting property owners who renovate existing or construct new buildings. This program permits municipalities or counties to designate areas where investment has been discouraged as a CRA to encourage revitalization of the existing housing stock and the development of new structures.

The CRA Program was created in 1977. The program underwent major revisions in 1994. Within the framework of the state enabling law, the local legislative authority with jurisdiction over the area (e.g. a city or a village or a county) determines the location of the CRA area as well as the term and extent of the real property exemptions. The Ohio Development Services Agency (ODSA) confirms that the locally designated CRA area contains the characteristics required by Ohio law for a CRA. After ODSA confirms the area, real property tax exemptions for qualifying projects may be approved by the city, village or county.

A municipality or county must undertake a Housing Survey of the structures within the area proposed as a CRA. The results of the survey must support the finding that the area is one in which housing facilities are located and that new construction and renovation is discouraged. The local legislation creating the CRA must contain a statement of finding that the area included in the description is one in which "housing facilities or structures of historical significance are located and new housing construction and repair of existing facilities or structures are discouraged."

All property owners meeting the requirements set forth in the local legislation and planning to undertake a real property improvement can apply to the housing officer designated by the local legislative authority. Residential applications are filed at construction completion, but projects involving commercial or industrial facilities must apply before the project begins. Residential projects in a CRA created after July 1, 1994 receive the percentage and term of the exemption specified within the authorizing legislation. In all commercial and industrial projects in a CRA created after July 1, 1994 the exemption percentage and term are to be negotiated between the property owner and the local legislative authority. An agreement meeting the standards set forth in Ohio Revised Code Section 3735.671 must be finalized prior to the commercial or industrial project going forward.

Local municipalities or counties can determine the type of development to be supported by the CRA Program by specifying the eligibility of residential, commercial and/or industrial projects. The CRA Program is a permanent tax exemption incentive program, which does not have a sunset provision. Local legislative authorities may wish to include an annual review or renewal clause to ensure the program is meeting expectations. The local legislative authority must designate a Housing Officer to review applications and to serve as the program lead. In addition, the local legislative authority must create Tax Incentive Review Council to review performance on all agreements and projects.

CRA PROGRAMS BENEFITS	PRE JULY 1, 1994 CRA	POST JULY 1, 1994 CRA
EXEMPTION LEVELS:		
Real Property	Must be 100%	Up to 100% **
Personal Property	None	None
Inventory	None	None
TERM EXEMPTIONS:		
Residential Remodeling (2 units or less; minimum \$2500)	Up to 10 years as specified in the legislation that creates the CRA	Up to 10 years as specified in the legislation that creates the CRA
Residential Remodeling (more than 2 units; minimum \$5000)	Up to 12 years as specified in the legislation that creates the CRA	Up to 12 years as specified in the legislation that creates the CRA
Residential New Construction	Up to 15 years as specified in the legislation that creates the CRA	Up to 15 years as specified in the legislation that creates the CRA
Commercial and Industrial Remodeling (minimum \$5000)	Up to 12 years as specified in the legislation that creates the CRA	Up to 12 years as negotiated and approved in an CRA Agreement
Commercial and Industrial New Construction	Up to 15 years as specified in the legislation that creates the CRA	Up to 15 years as negotiated and approved in an CRA Agreement

** The exemption percentage and term for commercial and industrial projects are to be negotiated on a project specific basis. If the proposed exemption exceeds 50%, local school district consent is required unless the legislative authority determines, for each year of the proposed exemption, that at least 50% of the amount of the taxes estimated that would have been charged on the improvements if the exemption had not taken place will be made up by other taxes or payments available to the school district. Upon notice of a project that does not meet this standard, the board of education may approve the project even though the new revenues do not equal at least 50% of the projected taxes prior to the exemption.

While the CRA Program is primarily a housing oriented incentive, it does have considerable value as an economic development tool. It is extremely important for both property owners and local governments to realize the significance of the local authorization date. Of importance, a CRA created after July 1, 1994 must receive confirmation from the Director of ODSA prior to formally granting a real property tax incentive.

In a municipality which has a local income tax, any project which will generate a new annual payroll of one million dollars or more, the municipality and the board of education must negotiate a revenue sharing agreement outlining the manner and procedure of the agreed upon compensation. If no agreement is reached within six months of the finalization of the CRA Agreement, then the income tax revenues generated by the new employees will be split 50/50 between the municipality and board of education.

The CRA Program includes many notice requirements. The Housing Officer must notify the affected board of education a minimum of 14 days prior to certifying any residential, commercial and industrial project to the County Auditor for exemption in a CRA created prior to July 1, 1994. In a CRA created after July 1, 1994, notice of all commercial and industrial projects must be given to the affected board of education a minimum of 14 days prior to the formal review of the agreement by the local legislative authority. If the proposed commercial or industrial exemption agreement exceeds 50%, a 45-business day notice is required. School boards may, however, waive or reduce the notice time periods for specific projects or on a program wide basis.

Note that if a CRA Agreement is proposed which provides an exemption greater than 50%, the local legislative authority must request the board of education's approval a minimum of 45 business days prior to the scheduled local legislative review. The board of education, by resolution adopted by a majority of the board, shall approve or disapprove the agreement and certify a copy of the resolution to the legislative authority not later than fourteen days before the legislative authority formally considers the agreement. The board may include in its resolution conditions under which it would approve the agreement. The local legislative authority may approve the proposed agreement if the conditions are satisfied. If the board does not approve the proposed agreement or if the conditions are not satisfied, the local legislative authority may approve an agreement so long as the exemption does not exceed 50%.

When a proposed CRA assisted project involves the relocation of any portion of the operations of a business that is located elsewhere within the state to a different jurisdiction within the state, the local government of that jurisdiction must provide to the local legislative authority of the county or municipality from which the relocation will occur a notice not less than 30 days before the formal review or approval of the CRA Agreement. The formal notice must include a copy of the agreement to be considered.

Note that while any CRA created prior to July 1, 1994 is "grand fathered" and many of the post July 1, 1994 CRA provisions do not apply, this exclusion is limited in both time and applicability. A pre July 1, 1994 CRA can amend its authorizing legislation twice and still fall within the pre 1994 CRA rules. Any third amendment would impose the post July 1, 1994 CRA rules on that area.

For more information please review Ohio Revised Code Sections 3735.65-70 or contact the Ohio Development Services Agency, Office of Strategic Business Investments – Tax Incentives Section at 614-466-2317.

CITY OF *Beachwood*
INTEROFFICE MEMORANDUM

To: Members of City Council

From: Tina Turick, Assistant Administrative Officer 

Date: June 8, 2018

Re: June 11, 2018 Committee of the Whole Meeting – Sidewalks

In preparation for the June 11, 2018 Committee of the Whole meeting to discuss sidewalks, attached please find the following documents:

- The City Engineer – City Sidewalk Installation Analysis.
- A map prepared by our Building Department detailing the Mayor's plan to work toward sidewalks in the City – in three (3) separate phases:
 - Phase A – Blue \$1,293,367
 - Phase B – Pink \$ 879,466
 - Phase C – Green \$1,041,359
- Bryden Road – Recommendation is that sidewalk improvements to Bryden should be done along with major street reconstruction and citizen input.
- Over 90% of Sidewalks installed through the City were assessed to the property owner or through the developer. The City recommends the costs of these improvements be assessed to the property owner.
- Discussion with City Council to finalize our approach is necessary, before any final plans are developed.

Enclosures

Cc: Martin Horwitz, Mayor
William Griswold, Building Commissioner
Dale Pekarek, Service Director



GPD GROUP.

Ellen, Pyle, Schomer, Burns & DeNeville, Inc.

City of Beachwood
25325 Fairmount Boulevard
Beachwood, Ohio 44122

Attention: Marie S. Gorden, Mayor

Reference: City Sidewalk Installation Analysis
Planning Level – Probable Construction Cost

Dear Mayor Gorden:

Pursuant to the City's request, GPD offers the attached planning level estimates as probable construction cost required to install sidewalks on all streets currently deficient. The cost provided is for present day construction and not adjusted for inflation.

The estimates do not include any roadway improvements or upgrades.

Detailed engineering design and surveying, right-of-way acquisition and/or temporary work agreements, bidding, and construction administrative services are not included in this estimate.

If you have any questions please call.

Very truly yours,

Joseph R. Ciuni, PE, PS
City Engineer

Cc: file
Dale Pekarek, Service Director

Cleveland Office

5595 Transportation Blvd

Suite 100

Cleveland, OH 44125

tel 216.518.5544

fax 216.518.5545

www.gpdgroup.com



April 12, 2017
2016119.15

SIDEWALK INSTALLATION ANALYSIS

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

APRIL 2017



NUMBER	STREET	FROM	TO	CONSTRUCTION COST
1	Annesley Road	HURLINGHAM	SELKIRK	\$ 28,971
2	Bryden Road	SOUTH GREEN	RICHMOND	\$ 1,299,269
3	Community Drive	CEDAR	RICHMOND	\$ 532,692
4	Enterprise Parkway	CHAGRIN	CENTRAL	\$ 243,442
5	Harvard Road	EATON	SOUTH GREEN	\$ 109,095
6	Hermitage Road	BRYDEN	CORP LINE	\$ 16,011
7	Hurlingham Road	RICHMOND	CUL-DE-SAC	\$ 342,800
8	North Woodland Road	FAIRMOUNT	CUL-DE-SAC	\$ 484,613
9	Ramsay Road	FAIRMOUNT	CUL-DE-SAC	\$ 159,946
10	Richmond Road	PARK EAST	CHAGRIN	\$ 553,478
11	Science Park	3275 SCIENCE	SOUTH WOODLAND	\$ 97,723
12	Selkirk Road	HENDON	HURLINGHAM	\$ 277,037
13	Shaker Boulevard EB	RICHMOND	I271	\$ 328,200
14	Shaker Boulevard WB	RICHMOND	I271	\$ 208,655
15	South Woodland	RICHMOND	I271	\$ 244,888
16	Stratton Road	CHAGRIN	HALBURTON	\$ 214,190
17	Union Circle	COMMUNITY	CUL-DE-SAC	\$ 192,275
TOTAL PROBABLE CONSTRUCTION =				\$ 5,333,285

SIDEWALK INSTALLATION ANALYSIS (1)
CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM TO
 ANNESLEY ROAD
 HURLINGHAM
 SELKIRK



QNTY	DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 750	\$ 750
201	TREE REMOVAL	1	EA	\$ 250	\$ 250
203	EXCAVATION & EMBANKMENT	60	CY	\$ 8	\$ 480
204	SUBGRADE COMPACTION	278	SY	\$ 2	\$ 566
209	LINEAR GRADING	500	FT	\$ 4	\$ 2,000
608	CONCRETE WALK, 4 INCH	2500	SF	\$ 7	\$ 17,500
611	MANHOLE, ADJUST TO GRADE	1	EA	\$ 500	\$ 500
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 2,500	\$ 2,500
653	TOP SOIL FURNISHED AND PLACED (4 INCHES)	19	CY	\$ 35	\$ 665
659	SEEDING AND MULCHING	170	SY	\$ 6	\$ 1,020
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	2	EA	\$ 250	\$ 500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 250	\$ 250
SPECIAL	CONTINGENCY	1	LS	\$ 2,000	\$ 2,000
Grand Total					\$ 28,971

SIDEWALK INSTALLATION ANALYSIS (2)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM TO
BRYDEN ROAD
SOUTH GREEN
RICHMOND

LINE	DESCRIPTION	QUANTITY	UNIT	UNITS	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 5,000	\$ 5,000
201	TREE REMOVAL	10	EA	\$ 250	\$ 2,500
202	CURB RAMP REMOVAL	9	EA	\$ 250	\$ 2,250
202	APRON REMOVAL	13200	SF	\$ 2	\$ 28,400
203	EXCAVATION & EMBANKMENT	1070	CY	\$ 8	\$ 8,560
204	SUBGRADE COMPACTION	6402	SY	\$ 2	\$ 12,804
209	LINEAR GRADING	5762	FT	\$ 4	\$ 23,048
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	13200	SF	\$ 7	\$ 92,400
608	CONCRETE WALK, 4 INCH	57620	SF	\$ 7	\$ 403,340
611	CURB RAMP, MS CONCRETE, AS PER PLAN	14	EA	\$ 1,000	\$ 14,000
611	MANHOLE, ADJUST TO GRADE	22	EA	\$ 500	\$ 11,000
611	STORM CONDUIT, TYPE B, 24 INCH AND UNDER	5800	FT	\$ 65	\$ 377,000
614	DITCH INLET BASIN	38	EA	\$ 2,500	\$ 95,000
625	RELOCATE STREET SIGN	2	EA	\$ 50	\$ 100
638	RELOCATE RESIDENTIAL DRIVE GAS LIGHT	2	EA	\$ 2,500	\$ 5,000
653	HYDRANT ADJUSTED TO GRADE	16	EA	\$ 1,500	\$ 24,000
659	TOPSOIL FURNISHED AND PLACED (4 INCHES)	1279	CY	\$ 35	\$ 44,771
832	SEEDING AND MULCHING	7683	SY	\$ 6	\$ 46,098
SPECIAL	EROSION & SEDIMENT CONTROL @ STRUCTURES	20	EA	\$ 250	\$ 5,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 100,000	\$ 100,000
Grand Total					\$ 1,299,269

SIDEWALK INSTALLATION ANALYSIS (3)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM TO **COMMUNITY DRIVE**
CEAR
RICHMOND

QMS DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 10,000	\$ 10,000
201	TREE REMOVAL	15	EA	\$ 250	\$ 3,750
202	CURB RAMP REMOVAL	2	EA	\$ 250	\$ 500
202	APRON REMOVAL	3250	SF	\$ 2	\$ 6,500
203	EXCAVATION & EMBANKMENT	4500	CY	\$ 8	\$ 36,000
204	SUBGRADE COMPACTION	2944	SY	\$ 2	\$ 5,889
209	LINEAR GRADING	5500	FT	\$ 4	\$ 22,000
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	3250	SF	\$ 7	\$ 22,750
512	SEALING OF CONCRETE SURFACES, APP	3305	SY	\$ 4	\$ 13,220
606	CONCRETE WALK, 4 INCH	28500	SF	\$ 7	\$ 185,500
608	CURB RAMP, MS CONCRETE, AS PER PLAN	2	EA	\$ 1,000	\$ 2,000
611	MANHOLE, ADJUST TO GRADE	18	EA	\$ 500	\$ 9,000
611	STORM CONDUIT, TYPE B, 24 INCH AND UNDER	1300	FT	\$ 65	\$ 84,500
611	DITCH INLET BASIN	10	EA	\$ 2,500	\$ 25,000
638	HYDRANT RELOCATED	9	EA	\$ 3,500	\$ 31,500
653	TOPSOIL FURNISHED AND PLACED (4 INCHES)	250	CY	\$ 35	\$ 8,750
659	SEEDING AND MULCHING	1472	SY	\$ 6	\$ 8,833
692	EROSION & SEDIMENT CONTROL @ STRUCTURES	10	EA	\$ 250	\$ 2,500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 45,000	\$ 45,000
SPECIAL	SIGN RELOCATION	1	LS	\$ 2,500	\$ 2,500
SPECIAL	SPLIT RAIL WOOD FENCE REMOVAL	1	LS	\$ 1,000	\$ 1,000
SPECIAL	MASONRY PEDESTAL STREET SIGN RELOCATION	2	LS	\$ 2,500	\$ 5,000
Grand Total					\$ 532,692

SIDEWALK INSTALLATION ANALYSIS (4)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM TO ENTERPRISE PARKWAY CHAGRIN CENTRAL



ITEMS		DESCRIPTION	QUANTITY		UNIT		PRICE	
201		CLEARING AND GRUBBING	1	LS	\$	5,000	\$	5,000
202		APRON REMOVAL	450	SF	\$	2	\$	900
203		TREE REMOVAL	12	EA	\$	250	\$	3,000
209		EXCAVATION & EMBANKMENT	2000	CY	\$	8	\$	16,000
451		LINEAR GRADING	1075	FT	\$	4	\$	4,300
511		CONCRETE APRON, COMMERCIAL CLASS MS	450	SF	\$	9	\$	4,050
608		RETAINING WALL	2450	SF	\$	50	\$	122,500
614		CONCRETE WALK, 4 INCH	5375	SF	\$	7	\$	37,625
638		MAINTENANCE OF TRAFFIC	1	LS	\$	15,000	\$	15,000
653		HYDRANT ADJUSTED TO GRADE	1	EA	\$	1,500	\$	1,500
659		TOPSOIL FURNISHED AND PLACED (4 INCHES)	100	CY	\$	35	\$	3,484
832		SEEDING AND MULCHING	597	SY	\$	6	\$	3,583
SPECIAL		EROSION & SEDIMENT CONTROL @ STRUCTURES	4	EA	\$	250	\$	1,000
SPECIAL		PRECONSTRUCTION DVD	1	LS	\$	500	\$	500
SPECIAL		CONTINGENCY	1	LS	\$	25,000	\$	25,000
Grand Total								\$ 243,442

SIDEWALK INSTALLATION ANALYSIS (5)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM HARVARD ROAD
TO EATON
SOUTH GREEN

QNTS	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 1,000	\$ 1,000
202	CURB RAMP REMOVAL	1	EA	\$ 250	\$ 250
203	EXCAVATION & EMBANKMENT	100	CY	\$ 8	\$ 800
204	SUBGRADE COMPACTION	520	SY	\$ 2	\$ 1,040
209	LINEAR GRADING	950	FT	\$ 4	\$ 3,800
512	SEALING OF CONCRETE SURFACES, APP	520	SY	\$ 4	\$ 2,080
608	CONCRETE WALK, 4 INCH	4875	SF	\$ 7	\$ 32,725
608	CURB RAMP, 18S CONCRETE, AS PER PLAN	1	EA	\$ 1,000	\$ 1,000
611	MANHOLE, ADJUST TO GRADE	5	EA	\$ 500	\$ 2,500
611	VALVE BOX, ADJUST TO GRADE	4	EA	\$ 350	\$ 1,400
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 15,000	\$ 15,000
632	TRAFFIC SIGNAL SUPPORT RELOCATION	1	LS	\$ 25,000	\$ 25,000
653	TOPSOIL FURNISHED AND PLACED	100	CY	\$ 35	\$ 3,500
659	SEEDING AND MULCHING	1000	SY	\$ 6	\$ 6,000
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	5	EA	\$ 500	\$ 2,500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 500	\$ 500
SPECIAL	CONTINGENCY	1	LS	\$ 10,000	\$ 10,000
Grand Total					\$ 109,095

SIDEWALK INSTALLATION ANALYSIS (6)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM TO
HERMITAGE ROAD
BRYDEN
CORP LINE



ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
202	CONCRETE APRON REMOVAL	500	SF	\$ 2	\$ 1,000
203	EXCAVATION & EMBANKMENT	13	CY	\$ 8	\$ 104
204	SUBGRADE COMPACTION	78	SY	\$ 2	\$ 156
209	LINEAR GRADING	280	FT	\$ 4	\$ 1,120
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	500	SF	\$ 7	\$ 3,500
512	SEALING OF CONCRETE SURFACES, APP	78	SY	\$ 4	\$ 311
608	CONCRETE WALK, 4 INCH	700	SF	\$ 7	\$ 4,900
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 1,000	\$ 1,000
653	TOPSOIL FURNISHED AND PLACED	13	CY	\$ 35	\$ 454
659	SEEDING AND MULCHING	78	SY	\$ 6	\$ 467
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	2	EA	\$ 250	\$ 500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 500	\$ 500
SPECIAL	CONTINGENCY	1	LS	\$ 2,000	\$ 2,000
Grand Total					\$ 16,011

SIDEWALK INSTALLATION ANALYSIS (7)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM HURLINGHAM ROAD
TO RICHMOND
CUL-DE-SAC



LINE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 10,000	\$ 10,000
202	CONCRETE APRON REMOVAL	2250	SF	\$ 2	\$ 4,500
202	CURB RAMP REMOVAL	2	EA	\$ 250	\$ 500
202	CATCH BASIN REMOVAL	2	EA	\$ 500	\$ 1,000
202	PIPE REMOVED, 24 INCH AND UNDER	100	FT	\$ 10	\$ 1,000
202	TREE REMOVAL	15	EA	\$ 250	\$ 3,750
203	EXCAVATION & EMBANKMENT	1	LS	\$ 20,000	\$ 20,000
204	SUBGRADE COMPACTION	1810	SY	\$ 2	\$ 3,620
209	LINEAR GRADING	3258	FT	\$ 4	\$ 13,032
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	2250	SF	\$ 7	\$ 15,750
512	SEALING OF CONCRETE SURFACES, APP	1810	SY	\$ 4	\$ 7,240
605	8 INCH SHALLOW PIPE UNDERDRAIN	100	FT	\$ 7	\$ 700
608	CONCRETE WALK, 4 INCH	16290	SF	\$ 7	\$ 114,030
608	CURB RAMP, MS CONCRETE, AS PER PLAN	2	EA	\$ 1,000	\$ 2,000
611	CATCH BASIN, ADJUST TO GRADE	2	EA	\$ 1,000	\$ 2,000
611	CATCH BASIN, RECONSTRUCT TO GRADE	2	EA	\$ 1,500	\$ 3,000
611	MANHOLE, ADJUST TO GRADE	3	EA	\$ 500	\$ 1,500
611	MANHOLE, RECONSTRUCT TO GRADE	1	EA	\$ 1,500	\$ 1,500
611	VALVE BOX, ADJUST TO GRADE	2	EA	\$ 350	\$ 700
611	STORM CONDUIT, TYPE B, 24 INCH AND UNDER	700	FT	\$ 65	\$ 45,500
611	INLET BASIN, AS PER PLAN	1	EA	\$ 2,500	\$ 2,500
611	STORM MANHOLE	2	EA	\$ 3,000	\$ 6,000
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 10,000	\$ 10,000
625	RELOCATE RESIDENTIAL DRIVE GAS LIGHT	1	EA	\$ 2,500	\$ 2,500
625	RELOCATE TRAFFIC SIGNAL BOX & SERVICE	1	LS	\$ 10,000	\$ 10,000
638	HYDRANT RELOCATION	2	EA	\$ 3,500	\$ 7,000
653	TOPSOIL FURNISHED AND PLACED (4 INCHES)	241	CY	\$ 35	\$ 8,438
659	SEEDING AND MULCHING	2172	SY	\$ 6	\$ 13,032
660	SODDING	500	SY	\$ 10	\$ 5,000
670	EROSION PROTECTION - SLOPEDITCH PROTECTION	4	SY	\$ 2	\$ 8
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	4	EA	\$ 250	\$ 1,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 25,000	\$ 25,000
Grand Total					\$ 342,800

SIDEWALK INSTALLATION ANALYSIS (B)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM TO
NORTH WOODLAND ROAD
FAIRMOUNT
CUL-DE-SAC

LINE	DESCRIPTION	QUANTITY	UNIT	UNITS	TOTAL
201	CLEARING AND GRUBBING				
201	TREE REMOVAL	1	LS	\$ 1,000	\$ 1,000
202	CONCRETE APRON REMOVAL	7	EA	\$ 250	\$ 1,750
202	CURB RAMP REMOVAL	9500	SF	\$ 2	\$ 19,000
203	EXCAVATION & EMBANKMENT	2	EA	\$ 250	\$ 500
204	SUBGRADE COMPACTION	1	LS	\$ 20,000	\$ 20,000
209	LINEAR GRADING	3384	SY	\$ 2	\$ 6,728
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	5820	FT	\$ 4	\$ 23,280
512	SEALING OF CONCRETE SURFACES, APP	9500	SF	\$ 7	\$ 66,500
608	CONCRETE WALK, 4 INCH	4420	SY	\$ 4	\$ 17,680
608	CURB RAMP, MS CONCRETE, AS PER PLAN	30275	SF	\$ 7	\$ 211,925
611	MANHOLE, ADJUST TO GRADE	10	EA	\$ 1,000	\$ 10,000
611	VALVE BOX, ADJUST TO GRADE	5	EA	\$ 500	\$ 2,500
614	MAINTENANCE OF TRAFFIC	5	EA	\$ 350	\$ 1,750
838	HYDRANT RELOCATION	1	LS	\$ 10,000	\$ 10,000
859	SEEDING AND MULCHING	1	EA	\$ 3,500	\$ 3,500
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	2500	SY	\$ 6	\$ 15,000
SPECIAL	PRECONSTRUCTION DVD	30	EA	\$ 250	\$ 7,500
SPECIAL	CONTINGENCY	1	LS	\$ 1,000	\$ 1,000
SPECIAL	POWER POLE RELOCATION	1	LS	\$ 40,000	\$ 40,000
Grand Total		1	LS	\$ 25,000	\$ 25,000
					\$ 484,613

SIDEWALK INSTALLATION ANALYSIS (9)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET RAMSAY ROAD
FROM FAIRMOUNT
TO CUL-DE-SAC

QNTS	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 1,000	\$ 1,000
202	CURB RAMP REMOVAL	2	EA	\$ 250	\$ 500
202	APRON REMOVAL	2500	SF	\$ 2	\$ 5,000
203	EXCAVATION & EMBANKMENT	1	LS	\$ 15,000	\$ 15,000
204	SUBGRADE COMPACTION	536	SY	\$ 2	\$ 1,072
209	LINEAR GRADING	1930	FT	\$ 4	\$ 7,720
491	CONCRETE APRON, RESIDENTIAL, CLASS MS	2500	SF	\$ 7	\$ 17,500
512	SEALING OF CONCRETE SURFACES, APP	536	SY	\$ 4	\$ 2,144
608	CONCRETE WALK, 4 INCH	4825	SF	\$ 7	\$ 33,775
608	CURB RAMP, MS CONCRETE, AS PER PLAN	2	EA	\$ 1,000	\$ 2,000
611	VALVE BOX, ADJUST TO GRADE	3	EA	\$ 350	\$ 1,050
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 5,000	\$ 5,000
638	HYDRANT RELOCATION	2	EA	\$ 3,500	\$ 7,000
653	TOPSOIL FURNISHED AND PLACED	89	CY	\$ 35	\$ 3,127
659	SEEDING AND MULCHING	536	SY	\$ 6	\$ 3,217
660	SODDING	134	SY	\$ 10	\$ 1,340
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	8	EA	\$ 250	\$ 2,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 10,000	\$ 10,000
SPECIAL	SIGN RELOCATION	1	LS	\$ 500	\$ 500
SPECIAL	UTILITY POLE RELOCATION	2	EA	\$ 20,000	\$ 40,000
Grand Total					\$ 159,946

SIDEWALK INSTALLATION ANALYSIS (10)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM TO RICHMOND ROAD
PARK EAST
CHAGRIN



QNTS	DESCRIPTION	QUANTITY	UNIT	UNITS	PRICE
202	CURB RAMP REMOVAL	2	EA	\$	250 \$ 500
203	APRON REMOVAL	750	SF	\$	2 \$ 1,500
203	EXCAVATION & EMBANKMENT	775	CY	\$	8 \$ 6,200
204	SUBGRADE COMPACTION	1733	SY	\$	2 \$ 3,467
209	LINEAR GRADING	2800	FT	\$	4 \$ 10,400
451	CONCRETE APRON, CLASS MS	750	SF	\$	8 \$ 6,000
512	SEALING OF CONCRETE SURFACES, APP	1444	SY	\$	4 \$ 5,778
608	CONCRETE WALK, 4 INCH	13000	SF	\$	7 \$ 91,000
608	CURB RAMP, MS CONCRETE, AS PER PLAN	2	EA	\$	1,000 \$ 2,000
611	MANHOLE, ADJUST TO GRADE	5	EA	\$	500 \$ 2,500
611	VALVE BOX, ADJUST TO GRADE	5	EA	\$	350 \$ 1,750
614	MAINTENANCE OF TRAFFIC	1	LS	\$	20,000 \$ 20,000
614	SIGN RELOCATION	1	LS	\$	2,500 \$ 2,500
638	HYDRANT RELOCATION	1	EA	\$	3,500 \$ 3,500
653	TOPSOIL FURNISHED AND PLACED	30	CY	\$	35 \$ 1,050
659	SEEDING AND MULCHING	1444	SY	\$	6 \$ 8,667
680	SODDING	187	SY	\$	10 \$ 1,867
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	6	EA	\$	250 \$ 1,500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$	1,000 \$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$	50,000 \$ 50,000
SPECIAL	POWER POLE RELOCATION	1	LS	\$	25,000 \$ 25,000
SPECIAL	TRAFFIC SIGNAL BOX RELOCATION	1	LS	\$	5,000 \$ 5,000
SPECIAL	RETAINING WALL REMOVAL	300	FT	\$	75 \$ 22,500
SPECIAL	RETAINING WALL REPLACEMENT	4000	SF	\$	50 \$ 200,000
SPECIAL	BOX CULVERT EXTENSION	1	EA	\$	75,000 \$ 75,000
SPECIAL	CULVERT R / W EASEMENT	1	LS	\$	5,000 \$ 5,000
Grand Total					\$ 553,478

SIDEWALK INSTALLATION ANALYSIS (11)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET SCIENCE PARK DRIVE
FROM 3275 SCIENCE
TO SOUTH WOODLAND

ITEMS	DESCRIPTION	QUANTITY	UNIT	UNITS	PRICE
201	CLEARING AND GRUBBING	1	LS	\$	1,000
201	TREE REMOVAL	12	EA	\$	250
203	EXCAVATION & EMBANKMENT	100	CY	\$	8
204	SUBGRADE COMPACTION	460	SY	\$	2
208	LINEAR GRADING	820	FT	\$	4
512	SEALING OF CONCRETE SURFACES, APP	460	SY	\$	4
608	CONCRETE WALK, 4 INCH	4100	SF	\$	7
608	CURB RAMP, MS CONCRETE, AS PER PLAN	3	EA	\$	1,000
611	MANHOLE, ADJUST TO GRADE	5	EA	\$	500
611	VALVE BOX, ADJUST TO GRADE	5	EA	\$	350
614	MAINTENANCE OF TRAFFIC	1	LS	\$	10,000
638	HYDRANT RELOCATION	1	EA	\$	3,500
653	TOPSOIL FURNISHED AND PLACED	140	CY	\$	35
658	SEEDING AND MULCHING	822	SY	\$	6
670	EROSION PROTECTION - SLOPE/DITCH PROTECTION	200	SY	\$	2
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	8	EA	\$	250
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$	1,000
SPECIAL	CONTINGENCY	1	LS	\$	10,000
SPECIAL	RESHAPING WATER POND	1	LS	\$	10,000
SPECIAL	TREE	12	EA	\$	350
Grand Total					\$97,723

SIDEWALK INSTALLATION ANALYSIS (12)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM SELKIRK ROAD
TO HENDON
HURLINGHAM

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 3,000	\$ 3,000
202	CURB RAMP REMOVAL	3	EA	\$ 250	\$ 750
203	APRON REMOVAL	750	SF	\$ 2	\$ 1,500
204	EXCAVATION & EMBANKMENT	1	LS	\$ 18,000	\$ 18,000
209	SUBGRADE COMPACTION	944	SY	\$ 2	\$ 1,888
451	LINEAR GRADING	3400	FT	\$ 4	\$ 13,600
512	CONCRETE APRON, RESIDENTIAL, CLASS MS	750	SF	\$ 7	\$ 5,250
512	SEALING OF CONCRETE SURFACES, APP	944	SY	\$ 4	\$ 3,776
608	CONCRETE WALK, 4 INCH	8500	SF	\$ 7	\$ 59,500
611	CURB RAMP, MS CONCRETE, AS PER PLAN	8	EA	\$ 1,000	\$ 8,000
611	VALVE BOX, ADJUST TO GRADE	2	EA	\$ 350	\$ 700
611	STORM CONDUIT, TYPE B, 24 INCH AND UNDER	600	FT	\$ 65	\$ 39,000
611	INLET BASIN, AS PER PLAN	6	EA	\$ 2,500	\$ 15,000
611	STORM MANHOLE	6	EA	\$ 3,000	\$ 18,000
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 5,000	\$ 5,000
614	ROAD SIGN RELOCATION	3	EA	\$ 100	\$ 300
628	RELOCATE STREET LIGHTING	2	EA	\$ 2,000	\$ 4,000
638	HYDRANT RELOCATION	2	EA	\$ 3,500	\$ 7,000
653	TOPSOIL FURNISHED AND PLACED	180	CY	\$ 35	\$ 6,300
659	SEEDING AND MULCHING	5670	SY	\$ 6	\$ 34,020
660	SODDING	475	SY	\$ 10	\$ 4,750
670	EROSION PROTECTION - SLOPE/DITCH PROTECTION	950	SY	\$ 2	\$ 1,900
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	4	EA	\$ 250	\$ 1,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 500	\$ 500
SPECIAL	CONTINGENCY	1	LS	\$ 25,000	\$ 25,000
Grand Total					\$ 277,037

SIDEWALK INSTALLATION ANALYSIS (13)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET SHAKER BOULEVARD EB
FROM RICHMOND
TO 1271

ITEM	DESCRIPTION	QUANTITY	UNIT	UNITS		Total
201	CLEARING AND GRUBBING	1	LS	\$	15,000	\$ 15,000
201	TREE REMOVAL	24	EA	\$	250	\$ 6,000
202	CURB RAMP REMOVAL	2	EA	\$	250	\$ 500
202	APRON REMOVAL	2500	SF	\$	2	\$ 5,000
203	EXCAVATION & EMBANKMENT	2000	CY	\$	8	\$ 16,000
204	SUBGRADE COMPACTION	2250	SY	\$	2	\$ 4,500
209	LINEAR GRADING	4050	FT	\$	4	\$ 16,200
451	CONCRETE APRON, COMMERCIAL, CLASS MS	2500	SF	\$	9	\$ 22,500
512	SEALING OF CONCRETE SURFACES, APP	2515	SY	\$	4	\$ 10,060
608	CONCRETE WALK, 4 INCH	20150	SF	\$	7	\$ 141,050
608	CURB RAMP, MS CONCRETE, AS PER PLAN	4	EA	\$	1,000	\$ 4,000
611	VALVE BOX, ADJUST TO GRADE	5	EA	\$	350	\$ 1,750
614	MAINTENANCE OF TRAFFIC	1	LS	\$	25,000	\$ 25,000
653	TOPSOIL FURNISHED AND PLACED	400	CY	\$	35	\$ 14,000
659	SEEDING AND MULCHING	2240	SY	\$	6	\$ 13,440
670	EROSION PROTECTION - SLOPEDITCH PROTECTION	10	SY	\$	20	\$ 200
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	8	EA	\$	250	\$ 2,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$	1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$	30,000	\$ 30,000
Grand Total						\$ 328,200

SIDEWALK INSTALLATION ANALYSIS (14)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM TO SHAKER BOULEVARD WB RICHMOND 1271



CMS	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 15,000	\$ 15,000
201	TREE REMOVAL	25	EA	\$ 250	\$ 6,250
203	EXCAVATION & EMBANKMENT	1750	CY	\$ 8	\$ 14,000
204	SUBGRADE COMPACTION	1570	SY	\$ 2	\$ 3,140
209	LINEAR GRADING	2825	FT	\$ 4	\$ 11,300
512	SEALING OF CONCRETE SURFACES, APP	1565	SY	\$ 4	\$ 6,260
808	CONCRETE WALK, 4 INCH	14065	SF	\$ 7	\$ 98,455
508	CURB RAMP, MS CONCRETE, AS PER PLAN	2	EA	\$ 1,000	\$ 2,000
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 10,000	\$ 10,000
653	TOPSOIL FURNISHED AND PLACED	260	CY	\$ 35	\$ 9,100
659	SEEDING AND MULCHING	1575	SY	\$ 6	\$ 9,450
670	EROSION PROTECTION - SLOPEDITCH PROTECTION	35	SY	\$ 20	\$ 700
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	8	EA	\$ 250	\$ 2,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 20,000	\$ 20,000
Grand Total					\$ 208,655

SIDEWALK INSTALLATION ANALYSIS (15)

CITY OF BEACHWOOD, OHIO

ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET SOUTH WOODLAND ROAD
FROM RICHMOND
TO 1271

QMS	DESCRIPTION	QUANTITY	UNIT	UNITS	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 3,000	\$ 3,000
203	EXCAVATION & EMBANKMENT	325	CY	\$ 8	\$ 2,600
204	SUBGRADE COMPACTION	1950	SY	\$ 2	\$ 3,900
209	LINEAR GRADING	3505	FT	\$ 4	\$ 14,020
512	SEALING OF CONCRETE SURFACES, APP	1950	SY	\$ 4	\$ 7,800
608	CONCRETE WALK, 4 INCH	17525	SF	\$ 7	\$ 122,675
608	CURB RAMP, MS CONCRETE, AS PER PLAN	6	EA	\$ 1,000	\$ 6,000
609	CONCRETE CURB, TYPE 6, MS	500	FT	\$ 30	\$ 15,000
611	MANHOLE, ADJUST TO GRADE	3	EA	\$ 500	\$ 1,500
611	VALVE BOX, ADJUST TO GRADE	5	EA	\$ 350	\$ 1,750
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 10,000	\$ 10,000
638	HYDRANT RELOCATION	4	EA	\$ 3,500	\$ 14,000
658	SEEDING AND MULCHING	2274	SY	\$ 6	\$ 13,643
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	12	EA	\$ 250	\$ 3,000
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 1,000	\$ 1,000
SPECIAL	CONTINGENCY	1	LS	\$ 25,000	\$ 25,000
Grand Total					\$ 244,888

SIDEWALK INSTALLATION ANALYSIS (16)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL

STREET FROM STRATTON ROAD
TO CHAGRIN
HALBURTON



ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	1	LS	\$ 2,000	\$ 2,000
202	APRON REMOVAL	250	SF	\$ 2	\$ 500
203	EXCAVATION & EMBANKMENT	1100	CY	\$ 8	\$ 8,800
204	SUBGRADE COMPACTION	460	SY	\$ 2	\$ 920
208	LINEAR GRADING	825	FT	\$ 4	\$ 3,300
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	250	SF	\$ 7	\$ 1,750
511	LANDSCAPE RETAINING WALL	2250	SF	\$ 50	\$ 112,500
512	SEALING OF CONCRETE SURFACES, APP	460	SY	\$ 4	\$ 1,840
608	CONCRETE WALK, 4 INCH	4115	SF	\$ 7	\$ 28,805
608	CURB RAMP, MS CONCRETE, AS PER PLAN	4	EA	\$ 1,000	\$ 4,000
611	MANHOLE, ADJUST TO GRADE	2	EA	\$ 500	\$ 1,000
611	VALVE BOX, ADJUST TO GRADE	2	EA	\$ 350	\$ 700
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 5,000	\$ 5,000
638	HYDRANT RELOCATION	2	EA	\$ 3,500	\$ 7,000
638	FIRE LINE STANDPIPE RELOCATION	2	EA	\$ 5,000	\$ 10,000
653	TOPSOIL FURNISHED AND PLACED	65	CY	\$ 35	\$ 2,275
659	SEEDING AND MULCHING	550	SY	\$ 6	\$ 3,300
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	8	EA	\$ 250	\$ 1,500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 500	\$ 500
SPECIAL	CONTINGENCY	1	LS	\$ 18,500	\$ 18,500
Grand Total					\$ 214,190

SIDEWALK INSTALLATION ANALYSIS (17)
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL



STREET FROM TO
UNION CIRCLE
COMMUNITY
CUL-DE-SAC

QMS	DESCRIPTION	QUANTITY	UNIT	UNITS	AMOUNT
201	CLEARING AND GRUBBING	1	LS	\$ 1,000	\$ 1,000
201	TREE REMOVAL	8	EA	\$ 250	\$ 2,000
202	APRON REMOVAL	1750	SF	\$ 2	\$ 3,500
203	EXCAVATION & EMBANKMENT	1500	CY	\$ 8	\$ 12,000
204	SUBGRADE COMPACTION	600	SY	\$ 2	\$ 1,200
209	LINEAR GRADING	1075	FT	\$ 4	\$ 4,300
451	CONCRETE APRON, RESIDENTIAL, CLASS MS	1750	SF	\$ 7	\$ 12,250
512	SEALING OF CONCRETE SURFACES, APP	600	SY	\$ 4	\$ 2,400
608	CONCRETE WALK, 4 INCH	5376	SF	\$ 7	\$ 37,825
608	CURB RAMP, MS CONCRETE, AS PER PLAN	4	EA	\$ 1,000	\$ 4,000
611	MANHOLE, ADJUST TO GRADE	2	EA	\$ 500	\$ 1,000
611	VALVE BOX, ADJUST TO GRADE	4	EA	\$ 350	\$ 1,400
611	STORM CONDUIT, TYPE B, 24 INCH AND UNDER	900	FT	\$ 65	\$ 58,500
611	INLET BASIN, AS PER PLAN	6	EA	\$ 2,500	\$ 15,000
614	MAINTENANCE OF TRAFFIC	1	LS	\$ 5,000	\$ 5,000
638	HYDRANT RELOCATION	2	EA	\$ 3,500	\$ 7,000
653	TOPSOIL FURNISHED AND PLACED	80	CY	\$ 35	\$ 2,800
659	SEEDING AND MULCHING	600	SY	\$ 6	\$ 3,600
660	SODDING	600	SY	\$ 10	\$ 6,000
670	EROSION PROTECTION - SLOPEDITCH PROTECTION	600	SY	\$ 2	\$ 1,200
832	EROSION & SEDIMENT CONTROL @ STRUCTURES	2	EA	\$ 250	\$ 500
SPECIAL	PRECONSTRUCTION DVD	1	LS	\$ 500	\$ 500
SPECIAL	CONTINGENCY	1	LS	\$ 18,000	\$ 9,000
SPECIAL	SIGN RELOCATION	1	LS	\$ 500	\$ 500
Grand Total					\$ 192,275

SIDEWALK INSTALLATION ANALYSIS
CITY OF BEACHWOOD, OHIO
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST - PLANNING LEVEL
APRIL 2012

TOTAL PROBABLE CONSTRUCTION = \$	5,335,285
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[illegible]

APPENDICES 4763 ORDINANCE 2002-187		
ORDINANCE NUMBERS	DATE	DESCRIPTION
2002-188	03/03/03	1-3 TO 10-49 12.2 AM, 2002.001 OF S. 100.000.000 ADDITIONAL 12.2 TO 100.000.000
2002-189	03/03/04	1-3 TO 10-49 12.2 AM, 2002.001 OF S. 100.000.000 ADDITIONAL 12.2 TO 100.000.000
2002-190	03/03/03	1-3 TO 10-49 12.2 AM, 2002.001 OF S. 100.000.000 ADDITIONAL 12.2 TO 100.000.000
2002-191	03/03/03	1-3 TO 10-49 12.2 AM, 2002.001 OF S. 100.000.000 ADDITIONAL 12.2 TO 100.000.000

[illegible]

Joseph R. Ciuni, P.E., P.S.
City Engineer

acla
acoustic ciara lynn associates inc. CONSULTING ENGINEERS
5555 riverchase boulevard richmond, bva 44177

**June 11, 2018 – Committee of the Whole – Discussion of Personnel Matters
Administrative Salary Ordinance - Schedule D Proposed Amendments Summary**

- Finance Department
 - Staff Accountant
 - This position has been vacant for some time
 - The Finance Director is not planning to fill this position
 - The position was not budgeted for 2018
 - The recommendation is to **delete this position**
- Fire Department
 - Fire Prevention Officer
 - This position has been vacant for some time
 - The City currently has 2 full-time Fire Inspectors and 1 part-time Fire Inspector (part time position is currently vacant, but will be filled)
 - This position of Fire Prevention Officer was not budgeted for in 2018
 - The recommendation is to **delete this position**
- Service Department
 - Superintendents
 - The City currently has 5 Superintendents in the Service Department – all in the same pay grade
 - The recommendation is to **consolidate them into one line item – authorizing 5 positions of Superintendent**
 - Facilities Systems Coordinator
 - This position has been vacant for a number of years
 - This function has been taken over by the IT Division of Finance
 - The recommendation is to **delete this position**
- Economic Development/Building Departments
 - The recommendation is to **include Economic Development under the Building Department**
 - For over one year Economic Development projects have been handled by the Building Commissioner with the assistance of the Business Retention Specialist (Asst. to the ED Director)
 - The function of Economic Development is running efficiently and effectively with these individuals
 - Building Commissioner
 - This position has assumed the direction of our Economic Development efforts
 - The recommendation is to **delete the position of Building Commissioner and to replace it with the position of Building and Economic Development Commissioner**
 - Economic Development Director
 - This position has been vacant since April 2017
 - This position was not budgeted for 2018
 - The recommendation is to **delete this position**
 - Assistant to the Director (Economic Development)
 - This position works closely with the Building Commissioner to oversee and direct our economic development activities
 - The title is not representative of what the position entails
 - The recommendation is to **delete this position and replace it with the position of Economic Development Manager**

- Mayor's Office
 - Executive Secretary
 - The duties of this position have been assumed by the Mayor, Assistant Administrative Officer, and Communications Coordinator
 - The recommendation is to **delete this position**
 - Assistant Administrative Officer
 - The title Assistant Administrative Officer does not adequately describe the position and responsibilities
 - The position works directly with the Mayor to oversee the day to day operations of the City, organizes projects between departments, and participates in all long-term planning for the City
 - The recommendation is to **delete the position of Assistant Administrative Officer and replace it with the position of Director of Administration**

For your review and information, please find the attached documents:

- Current Schedule B – City of Beachwood – Pay Grade Table/Steps Ordinance #2017-69 adopted May 1, 2017
- Current Schedule D – Ordinance #2018-79 Adopted on April 16, 2018
- Schedule D – Proposed Amendment
 - All changes are highlighted in yellow. Bold recommends a change and a strikethrough recommends a deletion
- If these recommendations are acceptable, it will be necessary to update Schedule A – Organizational Chart of the Administrative Salary Ordinance to reflect the proposed organization and any other ordinances which may require updates

SCHEDULE B
CITY OF BEACHWOOD - PAY GRADE TABLE/STEPS

Grade	1	2	3	4	5	6	7	8	9	10	11	12	13
1	25,356.52	26,201.74	27,046.96	27,892.18	28,737.40	29,582.62	30,427.82	31,273.04	32,118.26	32,963.48	33,808.70	34,653.92	35,499.13
2	28,577.01	29,529.58	30,482.15	31,434.72	32,387.29	33,339.86	34,292.41	35,244.98	36,197.55	37,150.12	38,102.69	39,055.26	40,007.81
3	31,797.50	32,857.42	33,917.34	34,977.26	36,037.18	37,097.10	38,157.00	39,216.92	40,276.84	41,336.76	42,396.68	43,456.60	44,516.50
4	35,018.00	36,185.27	37,352.54	38,519.81	39,687.08	40,854.35	42,021.60	43,188.87	44,356.14	45,523.41	46,690.68	47,857.95	49,025.20
5	38,238.49	39,513.11	40,787.73	42,062.35	43,336.97	44,611.59	45,886.19	47,160.81	48,435.43	49,710.05	50,984.67	52,259.29	53,533.89
6	41,458.98	42,840.95	44,222.92	45,604.89	46,986.86	48,368.83	49,750.78	51,132.75	52,514.72	53,896.69	55,278.66	56,660.63	58,042.57
7	44,679.48	46,168.80	47,658.12	49,147.44	50,636.76	52,126.08	53,615.37	55,104.69	56,594.01	58,083.33	59,572.65	61,061.97	62,551.27
8	47,899.98	49,496.65	51,093.32	52,689.99	54,286.66	55,883.33	57,479.97	59,076.64	60,673.31	62,269.98	63,866.65	65,463.32	67,059.97
9	51,120.47	52,824.49	54,528.51	56,232.53	57,936.55	59,640.57	61,344.56	63,048.58	64,752.60	66,456.62	68,160.64	69,864.66	71,568.66
10	54,340.96	56,152.33	57,963.70	59,775.07	61,586.44	63,397.81	65,209.15	67,020.52	68,831.89	70,643.26	72,454.63	74,266.00	76,077.34
11	57,561.46	59,480.18	61,398.90	63,317.62	65,236.34	67,155.06	69,073.75	70,992.47	72,911.19	74,829.91	76,748.63	78,667.35	80,586.04
12	60,781.95	62,798.02	64,814.09	66,830.16	68,846.23	70,862.30	72,938.34	74,964.41	76,990.48	79,016.55	81,042.62	83,068.69	85,094.73
13	64,002.44	66,135.86	68,269.28	70,402.70	72,536.12	74,669.54	76,802.93	78,936.35	81,069.77	83,203.19	85,336.61	87,470.03	89,603.42
14	67,222.94	69,463.71	71,704.48	73,945.25	76,186.02	78,426.79	80,667.53	82,908.30	85,149.07	87,389.84	89,630.61	91,871.38	94,112.12
15	70,443.43	72,791.55	75,139.67	77,487.79	79,835.91	82,184.03	84,532.12	86,880.24	89,228.36	91,576.48	93,924.60	96,272.72	98,620.80
16	73,663.93	76,119.39	78,574.85	81,030.31	83,485.77	85,941.23	88,396.71	90,852.17	93,307.63	95,763.09	98,218.55	100,674.01	103,129.50
17	76,884.43	79,447.24	82,010.05	84,572.86	87,135.67	89,698.48	92,261.31	94,824.13	97,386.95	99,949.77	102,512.59	105,075.41	107,638.20

SCHEDULE B
CITY OF BEACHWOOD - PAY GRADE TABLE/STEPS

Grade	1	2	3	4	5	6	7	8	9	10	11	12	13
18	81,715.17	84,439.01	87,162.85	89,886.69	92,610.53	95,334.37	98,058.20	100,782.04	103,505.88	106,229.72	108,953.56	111,677.40	114,401.24
19	88,156.15	91,094.69	94,033.23	96,971.77	99,910.31	102,848.85	105,787.38	108,725.92	111,664.46	114,603.00	117,541.54	120,480.08	123,418.61
20	94,597.14	97,750.38	100,903.62	104,056.86	107,210.10	110,363.34	113,516.57	116,669.81	119,823.05	122,976.29	126,129.53	129,282.77	132,436.00
21	101,038.00	104,405.83	107,773.66	111,141.49	114,509.32	117,877.15	121,245.00	124,613.00	127,981.00	131,349.00	134,717.00	138,085.00	141,453.00

Part-Time and Other Positions

Administrative Assistant/Secretary/Clerk						Hourly	Not to Exceed	24.65					
Corrections Officer						Hourly	Not to Exceed	23.26					
Crossing Guard						Hourly	Not to Exceed	16.02					
Dispatch Supervisor						Stipend	Not to Exceed	7,000.00	Annually				
Fire Inspector						Hourly	Not to Exceed	29.49					
Intermittent/Seasonal/Temporary Staff (Administration)						Hourly	Not to Exceed	15.30					
Intermittent/Seasonal/Temporary Staff (Service)						Hourly	Not to Exceed	15.30					
Laborer/Janitor						Hourly	Not to Exceed	15.30					
Messenger						Hourly	Not to Exceed	15.30					
Patrol Officer						Hourly	Not to Exceed	30.00					
Police Captain						Stipend	Not to Exceed	3,818.13	Annually				
Program Building Supervisor						Hourly	Not to Exceed	19.30					
Van Driver						Hourly	Not to Exceed	15.30					

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

<u>DEPARTMENT NAME</u>	<u>POSITION TITLE</u>	<u>GRADE</u>	<u>EXEMPT</u>	<u>NUMBER</u>	<u>TYPE</u>
AUDIT DEPARTMENT					
	Audit Director	18	Yes	1	Full Time
	Administrative Coordinator	6	No	1	Full Time
BUILDING DEPARTMENT					
	Building and Economic Dev. Commissioner	21	Yes	1	Full Time
	Economic Development Director	19	Yes	4	Full Time
	Building Commissioner	19	Yes	4	Full Time
	Assistant Building Commissioner	14	Yes	1	Full Time
	Economic Development Manager	11	Yes	1	Full Time
	Assistant to the Director (ED)	19	Yes	4	Full Time
	Program Coordinator	9	Yes	1	Full Time
	Administrative Assistant 2	4	No	2	Full Time
	Admin. Assistant/Secretary/Clerk	*	No	1	Part Time
COMMUNITY SERVICES DEPARTMENT					
	Director, Community Services	20	Yes	1	Full Time
	Recreation Supervisor	12	Yes	1	Full Time
	Assistant Recreation Supervisor	10	Yes	1	Full Time
	Program Coordinator	9	Yes	3	Full Time
	Graphic Designer	9	Yes	1	Full Time
	Administrative Assistant 2	4	No	1	Full Time
	Community Center Maintenance Coord.	4	No	1	Full Time
	Van Driver/Scheduler	2	No	1	Full Time
	Van Driver	1	No	1	Full Time
	Van Driver	*	No	4	Part Time
	Program Building Supervisor	*	No	N/A	Part Time
FINANCE DEPARTMENT					
	Finance Director	21	Yes	1	Full Time
	Information Technology Manager	18	Yes	1	Full Time
	Assistant Finance Director	15	Yes	1	Full Time
	Information Technology Asst. Manager	14	Yes	1	Full Time
	Human Resources Administrator	13	Yes	1	Full Time
	Accounting Supervisor/Tax Administrator	12	Yes	1	Full Time
	Purchasing Supervisor	11	Yes	1	Full Time
	Information Systems Technician	7	No	1	Full Time
	Staff Accountant	9	No	4	Full Time
	Human Resource Coordinator	8	No	1	Full Time
	Administrative Coordinator	6	No	1	Full Time
	Administrative Assistant 2	4	No	1	Full Time
FIRE DEPARTMENT					
	Fire Chief	21	Yes	1	Full Time
	Assistant Fire Chief	17	Yes	1	Full Time
	Fire Prevention Officer	19	Yes	4	Full Time
	Fire Inspector	9	No	2	Full Time
	Fire Inspector	*	No	1	Part Time
	Administrative Coordinator	6	No	1	Full Time
	Administrative Assistant 2	4	No	1	Full Time

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

<u>DEPARTMENT NAME</u>	<u>POSITION TITLE</u>	<u>GRADE</u>	<u>EXEMPT</u>	<u>NUMBER</u>	<u>TYPE</u>
LAW DEPARTMENT					
	Law Director	21	Yes	1	Full Time
	Assistant Law Director	18	Yes	1	Full Time
	Clerk of Council/Legal Assistant	10	Yes	1	Full Time
	Administrative Coordinator	6	No	1	Full Time
OFFICE OF THE MAYOR					
Mayor's Office	Director of Administration	19	Yes	1	Full Time
	Assistant Administrative Officer	15	Yes	4	Full Time
	Communications Coordinator	11	Yes	1	Full Time
	Mayor's Executive Secretary	10	Yes	4	Full Time
POLICE DEPARTMENT					
Police Department	Police Chief	21	Yes	1	Full Time
	Assistant Police Chief	17	Yes	1	Full Time
	Clerk of Court	9	Yes	1	Full Time
	Assistant Jail Administrator	6	No	1	Full Time
	Assistant Clerk of Court	5	No	1	Full Time
	Administrative Assistant 3	5	No	2	Full Time
	Police Captain	*	N/A	N/A	Spec 1
	Dispatch Supervisor	*	N/A	N/A	Spec 1
	Patrol Officers	*	No	N/A	Part Time
	Corrections Officer	*	No	N/A	Part Time
	Crossing Guard	*	No	N/A	Part Time
PUBLIC SERVICE DEPARTMENT					
	Public Service Director	21	Yes	1	Full Time
	Assistant Public Service Director	15	Yes	1	Full Time
	Staff Engineer	15	Yes	1	Full Time
	Environmental Manager	11	Yes	1	Full Time
	Superintendent - Vehicle Maintenance	11	Yes	4	Full Time
	Superintendent - Field Operations	11	Yes	4	Full Time
	Superintendent - Streets and Utilities	11	Yes	4	Full Time
	Superintendent - Public Parks and Grounds	11	Yes	4	Full Time
	Superintendent - Building Maintenance	11	Yes	4	Full Time
	Superintendents	11	Yes	5	Full Time
	Facilities Systems Coordinator	11	Yes	4	Full Time
	Administrative Assistant 2	4	No	2	Full Time
	Shipping and Receiving Clerk	4	No	2	Full Time
	Intermittent/Temporary Laborer	*	No	N/A	N/A
	Laborer/Janitor	*	No	N/A	Part Time
	Messenger	*	No	1	Part Time
Administration	Administrative Assistant/Secretary/Clerk	*	No	N/A	Part Time
Administration	Intermittent/Temporary Staff	*	No	N/A	N/A

Note 1: (*) These positions are not within a pay grade, they are identified separately at the end of Schedule B as a not to exceed dollar figure or hourly rate.

The compensation and benefits for each position shall be set by the appointing authority.

Base salary (excluding longevity, overtime and leave payoffs) for each position shall not exceed the hourly rates or annual limits as defined in Schedule B.

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

<u>DEPARTMENT NAME</u>	<u>POSITION TITLE</u>	<u>GRADE</u>	<u>EXEMPT NUMBER</u>	<u>TYPE</u>
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The appointing authority cannot exceed the quantity of positions as defined in this schedule. Positions denoted as overtime exempt are ineligible for overtime or compensatory time payments or earnings.

Note 2: Spec 1 - Supplement is in addition to Lieutenant or Dispatcher pay and is not subject to overtime - position is not included in total personnel count - positions are counted under Collective Bargaining.

Note 3: Administrative staff may be employed in other administrative positions defined in this or other schedules of this Ordinance.

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

<u>Department Name</u>	<u>Position Title</u>	<u>Grade</u>	<u>Exempt</u>	<u>Number</u>	<u>Type</u>
Audit	Audit Director	18	Yes	1	Full Time
Audit	Administrative Coordinator	6	No	1	Full Time
Building Department	Building Commissioner	19	Yes	1	Full Time
Building Department	Assistant Building Commissioner	14	Yes	1	Full Time
Building Department	Program Coordinator	9	Yes	1	Full Time
Building Department	Administrative Assistant 2	4	No	2	Full Time
Building Department	Admin. Assistant/Secretary/Clerk	*	No	1	Part Time
Community Services Department	Director, Community Services	20	Yes	1	Full Time
Community Services Department	Recreation Supervisor	12	Yes	1	Full Time
Community Services Department	Assistant Recreation Supervisor	10	Yes	1	Full Time
Community Services Department	Program Coordinator	9	Yes	3	Full Time
Community Services Department	Graphic Designer	9	Yes	1	Full Time
Community Services Department	Administrative Assistant 2	4	No	1	Full Time
Community Services Department	Community Center Maintenance Coord.	4	No	1	Full Time
Community Services Department	Van Driver/Scheduler	2	No	1	Full Time
Community Services Department	Van Driver	1	No	1	Full Time
Community Services Department	Van Driver	*	No	4	Part Time
Community Services Department	Program Building Supervisor	*	No	N/A	Part Time
Economic Development Dept.	Economic Development Director	19	Yes	1	Full Time
Economic Development Dept.	Assistant to the Director (ED)	10	Yes	1	Full Time
Finance Department	Finance Director	21	Yes	1	Full Time
Finance Department	Information Technology Manager	18	Yes	1	Full Time
Finance Department	Assistant Finance Director	15	Yes	1	Full Time
Finance Department	Information Technology Asst. Manager	14	Yes	1	Full Time
Finance Department	Human Resources Administrator	13	Yes	1	Full Time
Finance Department	Accounting Supervisor/Tax Administrator	12	Yes	1	Full Time
Finance Department	Purchasing Supervisor	11	Yes	1	Full Time
Finance Department	Information Systems Technician	7	No	1	Full Time
Finance Department	Staff Accountant	9	No	1	Full Time
Finance Department	Human Resource Coordinator	8	No	1	Full Time
Finance Department	Administrative Coordinator	6	No	1	Full Time
Finance Department	Administrative Assistant 2	4	No	1	Full Time
Fire Department	Fire Chief	21	Yes	1	Full Time
Fire Department	Assistant Fire Chief	17	Yes	1	Full Time
Fire Department	Fire Prevention Officer	10	Yes	1	Full Time
Fire Department	Fire Inspector	9	No	2	Full Time
Fire Department	Fire Inspector	*	No	1	Part Time
Fire Department	Administrative Coordinator	6	No	1	Full Time
Fire Department	Administrative Assistant 2	4	No	1	Full Time
Law Department	Law Director	21	Yes	1	Full Time
Law Department	Assistant Law Director	18	Yes	1	Full Time
Law Department	Clerk of Council/Legal Assistant	10	Yes	1	Full Time
Law Department	Administrative Coordinator	6	No	1	Full Time