

**BEACHWOOD CITY COUNCIL COMMITTEE OF THE WHOLE MEETING HELD AT
BEACHWOOD CITY HALL, CONFERENCE ROOM A, 25325 FAIRMOUNT BOULEVARD,
ON MONDAY, APRIL 24, 2017 AT 5:30 P.M.**

The meeting was called to order at 5:38 by P.M. by Council President Martin S. Horwitz

ROLL CALL:	Present	J. Berns, M.S. Horwitz, A. Isaacson M.M. Jacobs, B. Linick, J. Pasch
	Absent:	B. Janovitz
	Also Present:	Mayor Gorden, Hope L. Jones, Larry Heiser, Tina Turick

1. Mayor's Reports.

None.

2. Holding an Executive Session for the purpose of discussing matters regarding the employment and compensation of personnel and for the purpose of discussing the employment of personnel in the safety forces and matters required to be kept confidential.

Moved by J. Berns, seconded by J. Pasch, at 5:39 P.M. to enter into Executive Session for the purpose of discussing matters regarding the employment of personnel in the safety forces and matters required to be kept confidential.

ROLL CALL:	Yes:	J. Berns, M.S. Horwitz, A. Isaacson M.M. Jacobs, B. Linick, J. Pasch
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

Moved by M.S. Horwitz, seconded by J. Pasch, at 9:17 P.M. to go back on the record.

ROLL CALL:	Yes:	J. Berns, M.S. Horwitz, A. Isaacson M.M. Jacobs, B. Linick, J. Pasch
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

Back on the record at 9:17 P.M.

3. Discussion regarding the Administrative Salary Ordinance.

Ms. Turick handed out the proposed changes to the Administrative Salary Ordinance. That hand out is attached hereto for the official record.

Ms. Turick stated that most of the proposed changes are "housekeeping items" and a few items that revolve around the Police Department.

Ms. Turick stated there is only one language change in the proposed amendment. The Finance Department has requested to change the language regarding vacation pay outs. The Finance Department requested that change reflect that requests for payouts are due the second week in the December instead of the first week in December.

Ms. Turick stated that there will be four areas added to the Schedule A of the Administrative Salary Ordinance which is the Organizational Chart.

Mr. Linick asked what the reason was for the changes to the Law Department Organizational Chart.

Ms. Turick stated that it was just for clarity.

Ms. Turick next referred to Schedule B that now has a proposal for a Dispatch Supervisor position in the Police Department.

Ms. Turick stated that the Dispatch Supervisor position was previously budgeted and is included in the budget for the year.

Ms. Turick stated that it is the Administration's recommendation is to handle this position by offering a \$7000.00 annual stipend.

Mr. Isaacson asked what the paygrade for the Dispatch Supervisor would be.

Ms. Turick explained that the Dispatch Supervisor is not in a paygrade position. The Dispatch Supervisor would be a Union position that would receive an annual stipend for the additional supervisory position duties.

Mr. Isaacson asked why \$7000.00 was the decided upon stipend.

Ms. Turick stated that the \$7000.00 was a 12% pay increase and the position was graded as if it were an administrative position.

Ms. Turick now referenced Schedule D. The changes in Schedule D now reflect some changes in positions in the Police Department and the Service Department.

Ms. Turick stated that the positions in the Service Department were both Shipping and Receiving Clerks and that the previous position of one (1) Shipping Coordinator and one (1) Shipping and Receiving Clerk was incorrect. The Administration recommends deleting the one (1) Shipping and Receiving Coordinator and creating two (2) Shipping and Receiving Clerks.

Ms. Turick stated that the last amendments would be made in the Police Department. The Administration is proposing the positions of Assistant Jail Administrator at Pay Grade 6, Assistant Clerk of Court at Pay Grade 5, and Dispatch Supervisor with no Pay Grade.

Mr. Linick asked about amending the Paternity and Maternity leave policy.

Mr. Pasch suggested that while we are making the proposed changes we should also make the changes to that policy.

Ms. Turick stated that a survey was done to see how other cities were handling Maternity and Paternity leave. Most cities follow the FMLA guidelines and only a few other cities provide a slight amount more of Maternity and Paternity leave.

Mayor Gorden stated that he would like to review with the Human Resources division and then have a meeting with Council to discuss this policy change further.

4. Discussion regarding the City of Beachwood Ethics Policy.

Mr. Horwitz stated that Council wanted to update the City of Beachwood Ethics Policy and stated that Council wanted to discuss if the policy should be codified.

Mr. Horwitz stated that he would like to refer this issue to a Legal and Personnel Committee Meeting

Ms. Jones stated that ethics violations should be mandatorily referred to the Ethics Commission.

5. Any other matters coming before the Committee of the Whole.

None.

ADJOURNMENT

Moved by J. Berns, seconded by M. M. Jacobs, at 9:47 P.M., to adjourn the Committee of the Whole to the next regularly scheduled Council Meeting.

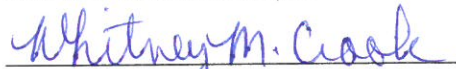
ROLL CALL:	Yes:	J. Berns, M.S. Horwitz, A. Isaacson M.M. Jacobs, B. Linick, J. Pasch
	Abstain:	None.
	No:	None.
	Not Voting:	None.

MOTION ADOPTED

Approved:



Merle S. Gorden, Mayor



Whitney M. Crook, Clerk of Council