

Beachwood City Council Meeting Agenda
Monday, May 4, 2020, 7:00 PM

** Please note, this meeting will be held by video conference via Zoom and
livestreamed on the City of Beachwood [website at www.beachwoodohio.com](http://www.beachwoodohio.com) and can be
viewed on Spectrum Channel 1020 and AT&T U-Verse Channel 99.*

*This City Council Meeting has been duly noticed and is being held in accordance
with Ohio Revised Code Section 121.22 specific to recent Amendments made in light of the
current COVID-19 declared emergency.*

Agenda Items

1. Roll Call
2. Reports
 - a. Mayor
 - b. Council Member (non-agenda items)
 - c. Department Directors
3. Citizen's Remarks (City Council limits Citizen's Remarks to five (5) minutes each)

**Please submit any public comments to Clerk of Council Whitney Crook at
whitney.crook@beachwoodohio.com prior to 5:00 PM on Monday, May 4, 2020.**

4. Approval of Minutes
 - Approval of the Minutes of the Regular City Council Meeting held on April 20, 2020**
 - Approval of the Minutes of the Economic Development Committee Meeting held on March 2, 2020**
 - Approval of the Minutes of the Safety and Public Health Committee Meeting held on March 2, 2020**
 - Approval of the Minutes of the Committee of the Whole Meeting held on March 16, 2020**
 - Approval of the Minutes of the Economic Development Committee Meeting held on April 6, 2020**
5. Finance & Insurance Committee
Ordinance No. 2020-60 An Ordinance authorizing and directing the payment of Certain Claims (Bills) for Professional and Other Services; and declaring this to be an urgent measure
6. Legal & Personnel Committee
Ordinance No. 2020-61 An Ordinance Amending Schedule D of the Administrative Salary Ordinance; and declaring this to be an urgent measure

7. Public Works Committee
 Ordinance No. 2020-62

 An Ordinance authorizing the Mayor to accept a Proposal from Glaus, Pyle, Schomer, Burns and DeHaven, Inc. DBA GPD Group to provide a Storm Water Sewer Alternatives Analysis for various properties located north of Fairmount Boulevard in the City of Beachwood, Ohio; and declaring this to be an urgent measure

8. Safety & Public Health Committee
 Ordinance No. 2020-63

 An Ordinance authorizing the Mayor to accept a Proposal from Glaus, Pyle, Schomer, Burn, and DeHaven, Inc., DBA GPD Group to provide Design Engineering Services for a Traffic Signal System Upgrade for twelve (12) signalized intersections in the City of Beachwood, Ohio; and declaring this to be an urgent measure

9. Safety & Public Health Committee
 Ordinance No. 2020-64

 An Ordinance authorizing the Mayor to accept a quotation from Watchguard, Inc. dba Watchguard Video to provide Hardware Warranty, Evidence Library, and DVR Software Maintenance for Body Cameras and Dash Cameras used by the City of Beachwood, Ohio Police Department; and declaring this to be an urgent measure

Any other matters coming before City Council

Adjournment

**BEACHWOOD CITY COUNCIL MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON MONDAY, APRIL 20, 2020 AT 7:00 P.M.**

*This meeting was held by Video Conferencing Via Zoom and livestreamed on the
City of Beachwood website.*

*This meeting was duly notice and was held in accordance with Ohio Revised Code Section 121.22 specific to
recent Amendments made in light of the current COVID-19 declared emergency.*

The meeting was called to order at 7:05 P.M. by Council President James Pasch.

ROLL CALL:	Present:	J. Berns, M. Burkons, A. Isaacson, B. B. Janovitz, J. Pasch, E. Synenberg, J. Taylor
	Absent:	None
	Also Present:	Mayor M. S. Horwitz, C. Arrietta, D. Calta, K. Carmen, W. Griswold, G. Haba, L. Heiser, S. Holtzman, T. Turick

MAYOR'S REPORTS

Mayor Horwitz thanked everyone for their sacrifices and cooperation during this time.

Mayor Horwitz spoke about posting signs at the park regarding COVID-19 safety issues. Mayor Horwitz also asked residents to wear a mask when in community areas.

Mayor Horwitz also spoke about a post card asking that will be going out for an email and address for all members of your household in the City.

Mayor Horwitz thanked the Community Services Department regarding mask distributions and for hosting a Blood Drive in the Community Center.

Mayor Horwitz spoke about landscapers and new guidelines. A letter went out to landscapers that are registered in the City of Beachwood.

COUNCIL MEMBERS (NON-AGENDA ITEMS)

Ms. Taylor spoke about the upcoming Economic Development Town Hall and spoke about the new program from the Beachwood 100 to support the Safety Forces by purchasing flags.

Mr. Berns commended the Mayor and Chief Holtzman for helping neighboring communities. Mr. Berns mentioned that Fire Station #1 is currently storing an apparatus from Lyndhurst.

Mr. Pasch thanked the Administration and Directors for their continued hard work and dedication.

Mr. Pasch also spoke about the new flag purchasing program to support Safety Forces.

Mr. Pasch also thanked City Council for their continued communication.

DEPARTMENT DIRECTOR REPORTS

None.

CITIZEN'S REMARKS

Mary J. Smith
2665 Brentwood Road

Ms. Smith spoke about the flooding that occurred recently in the City of Beachwood, Ohio.

APPROVAL OF MINUTES

Approval of the Minutes of the Regular Council Meeting held on March 2, 2020.

Moved by J. Pasch, seconded by J. Taylor, that the Minutes of the Regular Council Meeting held on March 2, 2020 be approved.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, B. B. Janovitz, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
MOTION ADOPTED		

Approval of the Minutes of the Regular Council Meeting held on March 16, 2020.

Moved by J. Pasch, seconded by A. Isaacson, that the Minutes of the Regular Council Meeting held on March 16, 2020 be approved.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
MOTION ADOPTED		

Approval of the Minutes of the Public Works Committee Meeting held on February 26, 2020.

Moved by J. Berns, seconded by B. B. Janovitz, that the Minutes of the Public Works Committee Meeting held on February 26, 2020 be approved.

ROLL CALL	Yes:	J. Berns, A. Isaacson, B. B. Janovitz
	No:	None.
	Abstain:	None.
	Not Voting:	None.
MOTION ADOPTED		

APPROVAL OF MINUTES (CONTINUED)

Approval of the Minutes of the Legal and Personnel Committee Meeting held on March 9, 2020.

Moved by J. Pasch, seconded by J. Berns, that the Minutes of the Legal and Personnel Committee Meeting held on March 9, 2020 be approved.

ROLL CALL	Yes:	J. Berns, B. B. Janovitz, J. Pasch, E. Synenberg
	No:	None.
	Abstain:	None.
	Not Voting:	None.
MOTION ADOPTED		

BUILDING AND GROUNDS COMMITTEE

1. An Ordinance accepting a quotation from Warren Roofing & Insulating, Co. for the Roof Replacement at the West Entrance of the Beachwood Community Center; and declaring this to be an urgent measure

Moved by J. Berns, seconded by J. Pasch, that Ordinance No. 2020-49 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
MOTION ADOPTED-RULES SUSPENDED		

Moved by J. Berns, seconded by J. Pasch, that Ordinance No. 2020-49 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.
MOTION ADOPTED	

ECONOMIC DEVELOPMENT COMMITTEE

1. An Ordinance authorizing the Mayor to Incorporate the Beachwood Community Improvement Corporation as the Agency of the City to encourage the establishment and growth of Industrial, Commercial, Distribution and Research Facilities in the City; and declaring this to be an urgent measure

Moved by J. Taylor, seconded by J. Pasch, that Ordinance No. 2020-50 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by J. Taylor, seconded by J. Pasch, that Ordinance No. 2020-50 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

FINANCE AND INSURANCE COMMITTEE

1. An Ordinance authorizing and directing the payment of certain claims (Bills) for professional and other services; and declaring this to be an urgent measure

Moved by E. Synenberg, seconded by A. Isaacson, that Ordinance No. 2020-51 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by E. Synenberg, seconded by A. Isaacson, that Ordinance No. 2020-51 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

FINANCE AND INSURANCE COMMITTEE (CONTINUED)

2. An Ordinance amending appropriations for Current Expenditures and Other Expenses of the City of Beachwood, State of Ohio, for the Fiscal Year 2020, January 1, 2020 to December 31, 2020; and declaring this to be an urgent measure

Moved by A. Isaacson, seconded by B. B. Janovitz, that Ordinance No. 2020-52 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by A. Isaacson, seconded by B. B. Janovitz, that Ordinance No. 2020-52 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

3. An Ordinance authorizing the Director of Finance to Transfer Certain Funds from the General Fund (101) to the Debt Service Fund (331); and declaring this to be an urgent measure

Moved by B. B. Janovitz, seconded by E. Synenberg, that Ordinance No. 2020-53 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by B. B. Janovitz, seconded by E. Synenberg, that Ordinance No. 2020-53 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

FINANCE AND INSURANCE COMMITTEE (CONTINUED)

4. A Motion authorizing the Clerk of Council to advertise for bids for the retrofit of City Hall, Fire Station #1, and the Public Works Garage with LED Lights

Moved by M. Burkons, seconded by J. Pasch, that the Motion be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

PUBLIC WORKS COMMITTEE

1. An Ordinance accepting a certain bid from J.D. Striping & Services, Inc. for Paint Striping and Pavement Markings of Various Streets and Roads; and declaring this to be an urgent measure

Moved by J. Taylor, seconded by J. Berns, that Ordinance No. 2020-54 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by J. Taylor, seconded by J. Berns, that Ordinance No. 2020-54 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

PUBLIC WORKS COMMITTEE (CONTINUED)

2. An Ordinance authorizing the Mayor to enter into a Community Cost Sharing Agreement with the Northeast Ohio Regional Sewer District ("NEORS") for a District-approved Community Cost Share Project; and declaring this to be an urgent measure

Moved by A. Isaacson, seconded by J. Berns, that Ordinance No. 2020-55 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by A. Isaacson, seconded by J. Berns, that Ordinance No. 2020-55 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

STORM WATER COMMITTEE

1. An Ordinance Repealing Chapter 1157 of the City's Codified Ordinances "Riparian and Wetlands Setbacks" and Replacing it in its Entirety with New Chapter 1001 "Riparian and Wetland Setbacks"; and declaring this to be an urgent measure

Moved by J. Berns, seconded by J. Pasch, that Ordinance No. 2020-56 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by J. Berns, seconded by J. Pasch, that Ordinance No. 2020-56 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

STORM WATER COMMITTEE (CONTINUED)

2. An Ordinance Recodifying BCO Chapter 1173 "Illicit Discharge and Illegal Connection Control "as BCO Chapter 1003 "Illicit Discharge and Illegal Connection Control"; and declaring this to be an urgent measure

Moved by E. Synenberg, seconded by J. Berns, that Ordinance No. 2020-57 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by E. Synenberg, seconded by J. Berns, that Ordinance No. 2020-57 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

3. An Ordinance Repealing Chapter 1175 of the City's Codified Ordinances "Erosion and Sediment Control" and Replacing it in its Entirety with New Chapter 1005 "Erosion and Sediment Control"; and declaring this to be an urgent measure

Moved by B. B. Janovitz, seconded by E. Synenberg, that Ordinance No. 2020-58 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED-RULES SUSPENDED

Moved by B. B. Janovitz, seconded by E. Synenberg, that Ordinance No. 2020-58 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

STORM WATER COMMITTEE (CONTINUED)

4. An Ordinance Repealing Chapter 1177 of the City's Codified Ordinances "Comprehensive Stormwater Management" and Replacing it in its Entirety with New Chapter 1007 "Comprehensive Stormwater Management"; and declaring this to be an urgent measure

Moved by M. Burkons, seconded by J. Pasch, that Ordinance No. 2020-59 be placed on final reading.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
		MOTION ADOPTED-RULES SUSPENDED

Moved by M. Burkons, seconded by J. Pasch, that Ordinance No. 2020-59 be adopted.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.
	MOTION ADOPTED

ANY OTHER MATTERS COMING BEFORE CITY COUNCIL

None.

ADJOURNMENT

Moved by J. Taylor, seconded by J. Berns, to adjourn the Regular Council Meeting at 7:44 P.M. to the next regularly scheduled Council Meeting.

ROLL CALL	Yes:	J. Berns, M. Burkons, A. Isaacson, B. B. Janovitz J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
		MOTION ADOPTED

Approved:

Clerk

Mayor

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

**BEACHWOOD CITY COUNCIL ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT BEACHWOOD CITY HALL, 25325 FAIRMOUNT BOULEVARD,
ON MONDAY, MARCH 2, 2020 AT 5:30 P.M.**

The meeting was called to order at 5:30 P.M. by Chairwoman June Taylor.

ROLL CALL: Present: A. Isaacson, J. Pasch, J. Taylor
Absent: E. Synenberg
Also Present: Mayor M. S. Horwitz, J. Berns, B. B. Janovitz,
D. A. Calta, W. Griswold, L. Heiser, T. Turick,
K. Zipay

1. Mayor's Reports

None.

2. Discussion regarding CIC

Ms. Taylor introduced this item and turned the discussion over to Ms. Calta.

Mr. Synenberg arrived approximately 5:35 P.M.

Ms. Calta spoke about the CIC and discussed the legal requirements.

Ms. Calta and Ms. Zipay briefly reviewed the presentation that was before the Committee in December 2018. That presentation is attached hereto for the official record.

Ms. Calta reviewed the proposed legislation. A copy of the proposed legislation is also attached hereto for the official record.

Ms. Calta discussed the benefits of implementing a CIC and stated that it can allow for creativity in Economic Development.

Ms. Taylor asked if there were any further questions, there were none.

Ms. Taylor requested the Clerk to move this item to the next available Council agenda.

3. Any other matters coming before the Economic Development Committee

None.

ADJOURNMENT

Moved by A. Isaacson, seconded by J. Taylor, to adjourn the Economic Development Committee Meeting at 6:02 P.M.

ROLL CALL:	Yes:	A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.
		MOTION ADOPTED

Approved:

Martin S. Horwitz, Mayor

Clerk of Council

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

**BEACHWOOD CITY COUNCIL SAFETY AND PUBLIC HEALTH COMMITTEE
MEETING HELD AT BEACHWOOD CITY HALL, COUNCIL CHAMBERS
25325 FAIRMOUNT BOULEVARD, ON MONDAY, MARCH 2, 2020 AT IMMEDIATELY
FOLLOWING THE ECONOMIC DEVELOPMENT COMMITTEE MEETING**

The meeting was called to order at 6:05 P.M. by Chairman Justin Berns.

ROLL CALL:	Present	J. Berns, J. Pasch, E. Synenberg, J. Taylor
	Absent:	None.
	Also Present:	M. S. Horwitz, B. B. Janovitz, A. Isaacson, D. A. Calta, C. Arrietta, G. Haba, W. Griswold, L. Heiser, T. Turick, K. Zipay, J. Ciuni, K. Westbrook

1. Mayor's Reports

None.

2. ODOT Presentation

Mr. Berns introduced this item and turned the discussion over the Kevin Westbrook and Joe Ciuni from GPD Group.

Mr. Westbrook and Mr. Ciuni reviewed a PowerPoint presentation regarding changes along Chagrin Boulevard, Richmond Road, and the I-271 Interchange in the City of Beachwood.

The presentation included a brief review of the project, update on current status of the project, funding to date, new developments in funding opportunities, and costs to the City of Beachwood.

That presentation is attached hereto for the official record.

Mr. Westbrook answered questions after the presentation.

The Committee recommended filing for the additional funding and Council would decide at a later date to accept the funding or not.

Mr. Berns asked if there were any further questions. There were none.

4. Any other matters coming before the Safety and Public Health Committee.

None.

ADJOURNMENT

Moved by J. Pasch, seconded by E. Synenberg, at 6:55 P.M. to adjourn the Safety and Public Health Meeting.

ROLL CALL:	Yes:	J. Berns, J. Pasch, E. Synenberg, J. Taylor
	Abstain:	None.
	No:	None.
	Not Voting:	None.
		MOTION ADOPTED

Approved:

Mayor

Clerk of Council

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**BEACHWOOD CITY COUNCIL COMMITTEE OF THE WHOLE MEETING
HELD AT BEACHWOOD CITY HALL, COUNCIL CHAMBERS, 25325 FAIRMOUNT
BOULEVARD, ON MONDAY, MARCH 16, 2020 AT 6:00 P.M.**

The meeting was called to order at 6:03 P.M. by Council President James Pasch.

ROLL CALL:	Present	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg J. Taylor
	Absent:	None
	Also Present:	Mayor M.S. Horwitz, D. A. Calta, L. Heiser, T. Turick

1. Mayor's Report

Mayor Horwitz read his prepared remarks. Those remarks are attached hereto for the official record

2. Discussion regarding the City of Beachwood, Ohio' response to the Coronavirus

Mr. Pasch opened this meeting and read his prepared remarks. Those remarks are attached hereto for the official record.

Mr. Pasch then discussed his points with the Committee along with any others that have come up.

After Mr. Pasch reviewed his points, he asked if the Committee had other items or concerns they wanted to discuss.

Mr. Berns asked if there would be concerns about Planning and Zoning restrictions.

Mayor Horwitz stated that there will be no problems moving items along such as triage tents or other medical facilities under a declaration of emergency.

Mr. Isaacson asked about the scope and time for a declared state of emergency.

Ms. Calta stated that changes would be limited to the duration of the emergency.

Ms. Calta stated that without a definitive ending, the Mayor would determine when to end the state of emergency.

Mr. Pasch stated he would like to request Shaker Court to suspend any landlord/tenant actions or evictions that are currently pending. Mr. Pasch would like to send a letter to Judge Montgomery requesting to suspend action until after the epidemic.

Mr. Pasch discussed the next item which includes a suggestion for a City hotline.

Mr. Pasch suggested that Community Services and Recreation personnel take charge on implementing a hotline for seniors in the community.

Mayor Horwitz stated that he has started calling and letting seniors know that the City is available to help if necessary. Mayor Horwitz also suggested using high school students if more man power is needed.

The next item discussed was a proposed Economic relief package for residents. Mr. Pasch proposed a \$100.00 dollar per person package. For example: \$500.00 for a family of 5 or \$200.00 for a family of two for residents in the City of Beachwood.

Ms. Isaacson stated that an Economic relief package is a very interesting idea with good potential. Mr. Isaacson voiced concern that it may be much too early to consider such a relief package and would like to use it at a later date.

Mr. Isaacson also stated that he would like to know how the City would administer such relief and be cognizant of waste or fraud.

Mr. Burkons stated that he would like to revisit this once the Economic situation for the City is known.

Mr. Pasch asked Mr. Heiser how often the City received RITA revenues.

Mr. Heiser answered "twice a month."

Mr. Synenberg stated that planning should begin on the Economic relief package and replied that the City will be spending far less money on previously planned and budgeted projects due to this epidemic. Mr. Synenberg suggested allocating those funds elsewhere.

Mr. Burkons stated that residents understand services may not be able to continue to be provided at past levels.

Mr. Burkons also stated that he would like further guidance from the Finance Director.

Ms. Taylor asked how the City can assist its employees in need such as other employees donating vacation and sick time.

Mayor Horwitz stated that he will likely have a policy in the next few days regarding sick time.

Mayor Horwitz stated that the Administration will be reviewing all options such as flexible hours, buying hours, and setting up a back for hours.

Mr. Pasch thanked everyone for their time and thoughts regarding the current Coronavirus emergency.

Mr. Pasch asked if there were any further questions and there were none.

3. Any other matters coming before the Committee of the Whole

None.

Adjournment

Moved by J. Taylor, seconded by J. Berns, at 7:09 P.M. to adjourn the Committee of the Whole Meeting to the next regularly scheduled Council Meeting.

Yes:	J. Berns, M. Burkons, A. Isaacson, J. Pasch, E. Synenberg J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

Approved:

Martin S. Horwitz, Mayor

Whitney M. Crook, Clerk of Council

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

**BEACHWOOD CITY COUNCIL ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD ON MONDAY, APRIL 6, 2020
IMMEDIATELY FOLLOWING THE COMMITTEE OF THE WHOLE MEETING**

*This meeting was held by Video Conferencing Via Zoom and livestreamed on the
City of Beachwood website.*

*This meeting was duly notice and was held in accordance with Ohio Revised Code Section 121.22 specific to
recent Amendments made in light of the current COVID-19 declared emergency.*

The meeting was called to order at 7:32 P.M. by Chairwoman June Taylor.

ROLL CALL:	Present	A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	Absent:	None
	Also Present:	Mayor M. S. Horwitz, D. A. Calta, J. Berns, M. Burkons, B. B. Janovitz W. Griswold, L. Heiser, T. Turick, K. Zipay

1. Mayor's Report

None.

2. Executive Session for the purpose of discussing the disposition of certain City of Beachwood, Ohio owned properties

Moved by J. Taylor, seconded by A. Isaacson, at 7:33 P.M. to enter into Executive Session for the purpose of discussing the disposition of certain City of Beachwood, Ohio owned properties.

ROLL CALL:	Yes:	A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED

Back on the record at 8:21 P.M.

Moved by J. Taylor, seconded by E. Synenberg, at 8:22 P.M. to adjourn the Executive Session.

ROLL CALL:	Yes:	A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED

3. **Any other matters coming before the Economic Development Committee**

None.

ADJOURNMENT

Moved by J. Pasch, seconded by E. Synenberg, at 8:23 P.M. to adjourn the Economic Development Committee Meeting to the next regularly scheduled Council Meeting.

Yes:	A. Isaacson, J. Pasch, E. Synenberg, J. Taylor
No:	None.
Abstain:	None.
Not Voting:	None.

MOTION ADOPTED

Approved:

Martin S. Horwitz, Mayor

Whitney M. Crook, Clerk of Council

Pursuant to Ordinance Number 2017-107 Council has determined that the official Minutes of its Body, its Committees, and those of the Planning and Zoning Commission shall consist of the Audio Recording of the meetings together with a written synopsis of all agenda items and votes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN CLAIMS (BILLS) FOR PROFESSIONAL AND OTHER SERVICES; AND DECLARING THIS TO BE AN URGENT MEASURE

BE IT ORDAINED by the Council of the City of Beachwood, State of Ohio, that the Director of Finance is hereby authorized and directed to issue his respective warrants for the following claims, to wit:

Section 1:

<u>For Supplies and Services</u>	<u>May 4, 2020</u>	<u>\$25,907.82</u>
GPD & Associates	Engineering Services	\$17,854.32
Matty, Henrikson & Greve LLC	Legal Services	\$8,053.50

Section 2: It is found and determined that all formal actions and deliberation of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is hereby declared an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City; and for the further reason that it is necessary to approve said item and/or services available for use at the earliest possible time, to serve the City of Beachwood and its citizens.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify that this legislation was duly adopted on the 4th day of May, 2020 and presented to the Mayor.

Clerk

Approval: I have approved this legislation this 5th day of May, 2020 and filed it with the Clerk.

Mayor

AN ORDINANCE AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN CLAIMS (BILLS) FOR PROFESSIONAL AND OTHER SERVICES; AND DECLARING THIS TO BE AN URGENT MEASURE

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Attest: I hereby certify that this legislation was duly adopted on the 4th day of May 2020 and presented to the Mayor.

Clerk

Approval: I have approved this legislation this 5th day of May and filed it with the Clerk.

Mayor

Summary of Engineering Invoices
May 4, 2020 Professional Service Ordinance

Invoice #	Invoice Date	Original Amount	Adjustment	Payment Amount	Fund	Billed	Out	2020	2019	2018
								ENCUMBRANCES		
2020119.90-3	4/6/2020	\$3,261.00	\$0.00	\$3,261.00	General			X		
2018042.01-19	4/1/2020	\$1,095.57	\$0.00	\$1,095.57	General					X
2018119.05-15	4/3/2020	\$600.00	\$0.00	\$600.00	General		X			
2019119.10-6R	4/3/2020	\$5,162.50	\$0.00	\$5,162.50	Street Cons.		X			
2019119.11-5	4/3/2020	\$1,666.25	\$0.00	\$1,666.25	Street Cons.		X			
2020119.01-3	4/3/2020	\$647.50	\$0.00	\$647.50	General		X			
2020119.02-1	4/3/2020	\$2,770.50	\$0.00	\$2,770.50	Capital		X			
2020119.03-1	4/3/2020	\$2,651.00	\$0.00	\$2,651.00	Deposits		X			

Total To Pay	<u>\$17,854.32</u>
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Total Capital Fund	\$2,770.50
Total General Fund	\$5,604.07
Total Deposits	\$2,651.00
Total Street Const. Mant.	\$6,828.75
Less: Billable Charges	<u>(\$2,651.00)</u>
Net Paid by City:	<u>\$15,203.32</u>



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Dale Pekarek
 23355 Mercantile Road
 Beachwood, OH 44122

April 1, 2020
 Invoice No: 2018042.01 - 19

Invoice Total \$10,955.73

Project 2018042.01 Beachwood - CUY-271/422-7.80/10.77 Part 1

Agreement #30858
 Agreement PID 102011
 P.O. #2018-01043 - \$59,111.11
 Max Not to Exceed \$502,337.00

City Portion 10% - City Portion this Invoice \$1,095.57

Professional Services from February 29, 2020 to March 27, 2020

Task 151 Safety Study
Professional Personnel

	Hours	Rate	Amount
Deibel, Curtis	33.00	34.70	1,145.10
Ferrell, Brett	6.00	30.70	184.20
Hobbs, Michael	8.00	67.85	542.80
Westbrooks, Kevin	17.00	43.04	731.68
Westbrooks, Kevin	16.00	53.80	860.80
Totals	80.00		3,464.58
Total Labor			3,464.58

Additional Fees

Overhead 1.8743	6,493.66
Cost of Money .98%	33.95
Net Fee (11% Based on 152.83% OH)	963.54
Total Additional Fees	7,491.15

Total this Task \$10,955.73

Billing Limits

	Current	Prior	To-Date
Total Billings	10,955.73	434,251.45	445,207.18
Limit			502,337.00
Remaining			57,129.82

APPROVED FOR PAYMENT

BY: [Signature]

DATE: 4-14-20

P/O: 18-01043-Service

Total this Invoice \$10,955.73

Net 30 days.

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	19
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Outstanding Invoices

Number	Date	Balance
17	2/14/2020	1,443.10
18	3/13/2020	31,859.25
Total		33,302.35

Net 30 days.

Page 2

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Project 2018042.01 Beachwood - CUY-271/422-7.80/10.77 Invoice 19

Billing Backup

GPD Group

Invoice 19 Dated 4/1/2020

Thursday, April 2, 2020

4:38:15 PM

Project 2018042.01 Beachwood - CUY-271/422-7.80/10.77 Part 1
Task 151 Safety Study

Professional Personnel

			Hours	Rate	Amount
01121	Deibel, Curtis	3/2/2020	3.00	34.70	104.10
01121	Deibel, Curtis	3/3/2020	10.00	34.70	347.00
01121	Deibel, Curtis	3/4/2020	10.00	34.70	347.00
01121	Deibel, Curtis	3/9/2020	4.00	34.70	138.80
01121	Deibel, Curtis	3/12/2020	2.00	34.70	69.40
01257	Ferrell, Brett	3/13/2020	4.00	34.70	138.80
00537	Hobbs, Michael	3/6/2020	6.00	30.70	184.20
00537	Hobbs, Michael	3/2/2020	2.00	67.85	135.70
00537	Hobbs, Michael	3/4/2020	2.00	67.85	135.70
00537	Hobbs, Michael	3/6/2020	2.00	67.85	135.70
00537	Hobbs, Michael	3/9/2020	2.00	67.85	135.70
01647	Westbrooks, Kevin	3/2/2020	8.00	53.80	430.40
01647	Westbrooks, Kevin	3/9/2020	3.00	53.80	161.40
01647	Westbrooks, Kevin	3/10/2020	1.00	53.80	53.80
01647	Westbrooks, Kevin	3/11/2020	4.00	53.80	215.20
01647	Westbrooks, Kevin	3/18/2020	4.00	43.04	172.16
01647	Westbrooks, Kevin	3/19/2020	5.00	43.04	215.20
01647	Westbrooks, Kevin	3/26/2020	4.00	43.04	172.16
01647	Westbrooks, Kevin	3/27/2020	4.00	43.04	172.16
	Totals		80.00		3,464.58
	Total Labor				
				Total this Task	3,464.58
				Total this Project	\$3,464.58
				Total this Report	\$3,464.58

Net 30 days.

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Page 3



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Larry Heiser, Finance Director
 25325 Fairmount Blvd.
 Beachwood, OH 44122

April 3, 2020
 Invoice No: 2018119.05 - 15

Invoice Total \$600.00

Project 2018119.05 Beachwood - Storm Water Codes - Update
 Service Dept. ✓

Professional Services from February 29, 2020 to March 27, 2020

Task 100 Code Review for Updates

Professional Personnel

	Hours	Rate	Amount
Sr. Landscape Architect			
Valentic, Ivan	6.00	100.00	600.00
Totals	6.00		600.00
Total Labor			600.00
Total this Task			\$600.00
Total this Invoice			\$600.00

Outstanding Invoices

Number	Date	Balance
14	3/13/2020	1,427.00
Total		1,427.00

Billings to Date

	Current	Prior	Total
Labor	600.00	11,542.00	12,142.00
Totals	600.00	11,542.00	12,142.00

APPROVED FOR PAYMENT

BY: [Signature]
 DATE: 4-9-20
 P/O: 2020-00139

Net 30 days.

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APPROVED FOR PAYMENT

GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

DATE:

2020-00899

City of Beachwood

Attn: Larry Heiser, Finance Director

25325 Fairmount Blvd.

Beachwood, OH 44122

April 3, 2020

Invoice No:

2019119.10 - 6R

Invoice Total \$5,162.50

Project 2019119.10

Beachwood - 2020 Road Improvement Program

Service Dept.

P.O.#2020-00899 \$77,500.00

Professional Services from February 29, 2020 to March 27, 2020

Task 100 Design-Resurfacing and Patching Program

Professional Personnel

	Hours	Rate	Amount
Project Manager			
Ciuni, Joseph	19.50	109.00	2,125.50
Fini, Nicholas	15.00	109.00	1,635.00
Senior Designer			
Weissberg, Carl	12.00	78.50	942.00
Eng./Arch. Intern/Coop			
Baire, Virginia	1.00	55.00	55.00
Totals	47.50		4,757.50
Total Labor			4,757.50
Total this Task			\$4,757.50

Task 170 Survey

Professional Personnel

	Hours	Rate	Amount
Surveyor			
Leech, Ryan	4.50	90.00	405.00
Totals	4.50		405.00
Total Labor			405.00
Total this Task			\$405.00

Billing Limits

	Current	Prior	To-Date
Total Billings	5,162.50	42,048.00	47,210.50
Limit			77,500.00
Remaining			30,289.50

Total this Invoice \$5,162.50

Net 30 days.

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2019119.10	Beachwood -2020 Road Improvement Program	Invoice	6R
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Outstanding Invoices

Number	Date	Balance
5	3/13/2020	14,920.00
Total		14,920.00

Billings to Date

	Current	Prior	Total
Labor	5,162.50	42,048.00	47,210.50
Totals	5,162.50	42,048.00	47,210.50

Net 30 days.

Page 2

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GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Larry Heiser, Finance Director
 25325 Fairmount Blvd.
 Beachwood, OH 44122

April 3, 2020
 Invoice No: 2019119.11 - 5

Invoice Total \$1,666.25

Project 2019119.11 Beachwood - Biscayne Blvd - Reconstruction

Service Dept. ✓
 Max Fee \$50,000.00

Professional Services from February 29, 2020 to March 27, 2020

Task 100 Design

Professional Personnel

	Hours	Rate	Amount
Project Manager			
Ciuni, Joseph	2.00	109.00	218.00
Fini, Nicholas	11.00	109.00	1,199.00
Senior Engineer			
Gorman, Jacqueline	1.00	100.00	100.00
Senior Designer			
Weissberg, Carl	.50	78.50	39.25
Eng./Arch. Intern/Coop			
Baire, Virginia	2.00	55.00	110.00
Totals	16.50		1,666.25
Total Labor			1,666.25

Total this Task \$1,666.25

Total this Invoice \$1,666.25

Billings to Date

	Current	Prior	Total
Labor	1,666.25	25,897.50	27,563.75
Totals	1,666.25	25,897.50	27,563.75

APPROVED FOR PAYMENT
 BY: [Signature]
 DATE: 4-9-20
 P/O: 2020-00669

Net 30 days.

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GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Larry Heiser, Finance Director
 25325 Fairmount Blvd.
 Beachwood, OH 44122

APPROVED FOR PAYMENT
[Signature]
 BY: 4-9-20
 DATE: 2020-00139
 P/O: _____

April 3, 2020
 Invoice No:

2020119.01 - 3

Invoice Total \$647.50

Project 2020119.01 Beachwood - General Engineering
 Service Dept. ✓

Professional Services from February 29, 2020 to March 27, 2020

Task 200 General Engineering(Under \$2,500.00 Fee)

Professional Personnel

	Hours	Rate	Amount
Senior Engineer			
Gorman, Jacqueline	.50	100.00	50.00
CWD monthly reporting.			
Gorman, Jacqueline	2.00	100.00	200.00
Record plans for Cuyahoga SWCD.			
Gorman, Jacqueline	1.00	100.00	100.00
SWPP inspection plans.			
Staff Engineer			
Greene, Robert	3.50	85.00	297.50
CWD Application.			
Totals	7.00		647.50
Total Labor			647.50
Total this Task			\$647.50
Total this Invoice			\$647.50

Outstanding Invoices

Number	Date	Balance
2	3/13/2020	1,904.00
Total		1,904.00

Billings to Date

	Current	Prior	Total
Labor	647.50	5,120.50	5,768.00
Totals	647.50	5,120.50	5,768.00

Net 30 days.

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GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Larry Heiser, Finance Director
 25325 Fairmount Blvd.
 Beachwood, OH 44122

April 3, 2020
 Invoice No:

2020119.02 - 1

APPROVED FOR PAYMENT
[Signature]
 4-9-20
 BY: _____
 DATE: **2020-00844**
 P/O: _____

Invoice Total \$2,770.50

Project 2020119.02 Beachwood-Chagrin Culvert Rehabilitation

Service Dept. ☒
 P.O.#2020-00844
 Max Not to Exceed \$33,874.00

Professional Services from February 29, 2020 to March 27, 2020

Task 100 Design Part 1 - Feasability Study

Professional Personnel

	Hours	Rate	Amount
Project Manager			
Ciuni, Joseph	3.00	109.00	327.00
Hewitt, James	.50	109.00	54.50
Washko, Thomas	21.00	109.00	2,289.00
Senior Engineer			
Rufener, Jesse	1.00	100.00	100.00
Totals	25.50		2,770.50
Total Labor			2,770.50
Total this Task			\$2,770.50

Billings to Date

	Current	Prior	Total
Labor	2,770.50	0.00	2,770.50
Totals	2,770.50	0.00	2,770.50

Billing Limits

	Current	Prior	To-Date
Total Billings	2,770.50	0.00	2,770.50
Limit			33,874.00
Remaining			31,103.50

Total this Invoice \$2,770.50 *[Signature]*

Billings to Date

	Current	Prior	Total
Labor	2,770.50	0.00	2,770.50
Totals	2,770.50	0.00	2,770.50

Net 30 days.

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GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Larry Heiser, Finance Director
 25325 Fairmount Blvd.
 Beachwood, OH 44122

April 3, 2020

Invoice No:

2020119.03 - 1

*Bill
 Dominion
 #20783001*

783✓

Invoice Total \$2,651.00

Project 2020119.03

Beachwood - PIR 2855 - Dominion Belvoir / Farnsleigh

Service Dept.

Professional Services from February 29, 2020 to March 27, 2020

Task 100 Construction Inspection

Professional Personnel

		Hours	Rate	Amount
Project Manager				
Ciuni, Joseph	3/2/2020	1.00	109.00	109.00
Pre-con meeting.				
Ciuni, Joseph	3/6/2020	1.00	109.00	109.00
Ciuni, Joseph	3/23/2020	1.00	109.00	109.00
Inspector				
Cortes, Hector	3/26/2020	8.00	56.00	448.00
Cortes, Hector	3/27/2020	8.00	56.00	448.00
Orosz, Richard	3/24/2020	1.00	56.00	56.00
Woycitzky, Robert	3/23/2020	6.00	56.00	336.00
Woycitzky, Robert	3/24/2020	9.50	56.00	532.00
Woycitzky, Robert	3/25/2020	8.00	56.00	448.00
Woycitzky, Robert	3/26/2020	1.00	56.00	56.00
Totals		44.50		2,651.00
Total Labor				2,651.00
			Total this Task	\$2,651.00
			Total this Invoice	\$2,651.00

Billings to Date

	Current	Prior	Total
Labor	2,651.00	0.00	2,651.00
Totals	2,651.00	0.00	2,651.00

APPROVED FOR PAYMENT
[Signature]
 4-9-20
 BY: _____
 DATE: **783-000-53130**

Net 30 days.

XXX

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
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GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Chief Gary Haba
 Police Department
 2700 Richmond Road
 Beachwood, OH 44122

APPROVED FOR PAYMENT
 BY: *[Signature]*
 DATE: 3/14/2020
 P/O: **2020-00138**

April 6, 2020
 Invoice No:

2020119.90 - 3

Invoice Total \$3,261.00

Project 2020119.90 Beachwood - 2020 Traffic Engineering
 P.O. #2020-00138-001

Max not to Exceed \$36,000.00

Professional Services from February 29, 2020 to March 27, 2020

Task 053 March Signal Management
Professional Personnel

	Hours	Rate	Amount	
Project Manager				
Gillespie, Ryan	17.00	109.00	1,853.00	
Hobbs, Michael	3.00	109.00	327.00	
Design Engineer				
Ferrell, Brett	11.50	94.00	1,081.00	
Totals	31.50		3,261.00	
Total Labor				3,261.00
		Total this Task		\$3,261.00

Billing Limits	Current	Prior	To-Date
Total Billings	3,261.00	3,444.00	6,705.00
Limit			36,000.00
Remaining			29,295.00
	Total this Invoice		\$3,261.00

Outstanding Invoices

Number	Date	Balance
2	3/13/2020	1,591.00
Total		1,591.00

Net 30 days.

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
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MATTY, HENRIKSON & GREVE LLC
Attorneys at Law
1001 Lakeside Avenue, Suite 1410
Cleveland, Ohio 44114
(216) 621-6570
#34-1457900

City of Beachwood
Diane Calta, Director of Law
Beachwood Legal Department
25325 Fairmount Blvd.
Beachwood OH 44122

Page: 1
12/31/2019
500459-00036M
4

Prosecution

			HOURS	
12/02/2019	TFG	Representation as Beachwood City Prosecutor at Shaker Heights Municipal Court from 8:00 AM to 3:30 PM; two telephone calls with Defendant's attorney Leslie Johns regarding City of Beachwood v. Kayla Holbrooks; attention to COBRA records with Jenna Walock, Ohio Department of Health; review of case review by Lt. Jim Krakora, Beachwood Police Department; attention to December 9, 2019 docket subpoenas/trials/pretrial list; telephone call with Kelly Bowen, Beachwood Police Department.	8.50	1,062.50
12/03/2019	TFG	Motion for Continuance draft for Beachwood v. S. Harris; telephone conference with Defendant S. Harris; review of Beachwood v. Spielberg Beachwood Police Department reports; two (2) telephone calls with victim Rebecca Spielberg; telephone conference with with Kelly Bowen, Beachwood Police Department; telephone call with Defendant Spielberg's attorney Aaron Brockler; attention to video review/preparation for Beachwood v. Holbrooks Motion to Suppress hearing on 12/12/19.	1.50	187.50
12/05/2019	TFG	Telephone calls with Defendant Attorneys M. Watson/H. Rodriguez/D. Naticchia; attention to 12/9/19 Shaker Heights docket list/pretrial/Discovery issues; attention to Discovery video review.	1.00	125.00
12/06/2019	TFG	Attendance as Beachwood Prosecutor at Shaker Heights Court for Defendant Sandra Vinson; attention to Beachwood v. A. Herbert Motion to Suppress video review/legal issues review.	4.00	500.00
12/09/2019	TFG	Representation as Beachwood Prosecutor at Shaker Heights Court from 8:00 AM - 4:00 PM; two telephone calls with Beachwood Police Department officer Jamey Appell; two telephone conferences with Defense Attorney L. Johns, attorney for Holbrooks; attention to trial subpoena and preparation for Bench Trials for 12/16/19 Shaker Heights court docket.	9.00	1,125.00
12/10/2019	TCP	Conference with Mr. Greve and preparation of copy of body cam footage to DVD for Jamey Appell.	0.30	28.50
	TFG	Review of Holbrooks video evidence; two telephone calls with Beachwood Police Department Officer J. Appell; telephone conference with K. Bowen at Beachwood Police Department; review/preparation for 12/16/19 Bench Trials for Defendant B. Friedman; telephone conference with Lieutenant J. Korinek; telephone conference with Detective M. Acker; review of C. Tufts, Defendant's discovery request pleadings.	2.00	250.00

Prosecution

APPROVED FOR PAYMENT

BY: *[Signature]*
 DATE: 4-8-20
 P/O: 19-02970 - 5,650 -
20-00170 - 2,403⁵⁰ HOURS

12/11/2019	TFG	Two telephone conferences with defendant's attorney G. Williams; telephone conference with Beachwood Police Department Officer C. Traub; two telephone conferences with Joe Gogala, Shaker Heights Court; attention to 12/12/19 Holbrooks suppression hearing; attention to 12/19/19 Herbert suppression hearing.	1.50	187.50
12/12/2019	TFG	Attention to Motion preparation/video review for Motions to Suppress; attention to witness lists for 12/16 and 12/23 Shaker dockets; review of correspondence/filings from Beachwood Police Department/Law Department.	1.50	187.50
12/13/2019	TFG	Attention to 12/16/2019 Shaker Heights docket; attention to Motion to Suppress docket/preparation; telephone call with 12/16/19 trial witnesses/Beachwood Police Department officers; telephone calls with Beachwood Police Department K. Owens; telephone call with Captain J. Korinek, Beachwood Police Department.	2.00	250.00
12/16/2019	TFG	Attendance as Beachwood Prosecutor at Shaker Heights Court from 8:00 AM to 3:00 PM; review of and Preparation for 12/23/19 trial and regular Shaker Heights Court docket; telephone calls with Kelly Bowen, BPD	8.00	1,000.00
12/18/2019	TFG	Telephone conference with Det C. Traub regarding 12/18/19 Suppression hearing; phone conference w BPD Ptlmn Neidebecker regarding OVI review and ruling; attention to NHTSA Manual/caselaw/outline/video review for 12/18/19 Suppression hearing at Shaker Heights Court	2.00	250.00
12/19/2019	TFG	Attention to pre-hearing conference with BPD Ofcr C. Traub; Representation as Beachwood Prosecutor at Motion to Suppress hearing at Shaker Heights Court (8:30 am -1:00 pm) for Beachwood v Herbert; attn to 12/23/19 trial/PT docket	5.00	625.00
12/20/2019	TFG	Correspondence w BPD C. Atterbury; Preparation of Motion to Dismiss; 2 tel calls with deft atty L. Floyd regarding Hewston case; tel call w atty A. Brockler and letter to Ms. Spielberg regarding Spielberg PT case; review of BPD mail to Pros Supler.	1.20	150.00
12/23/2019	TFG	Representation as Beachwood Prosecutor at Shaker Heights Court from 8:30 am to 3:30 pm; Tel call w Deft atty A. Brockler regarding Spielberg case; attn to 12/30/19 Shaker Heights Court trials/docket issues; attn to Dismissal entries; attn to Michael Gordon/dog issues.	8.00	1,000.00
12/30/2019	TFG	Representation as Beachwood Prosecutor at Shaker Heights Court from 8:30 am to 3:30 pm; attn to 1/6/2020 Shaker Heights docket PT/Trial Preparation for hearing; attn to Deft Michael Gordon/dog case Motion.	8.00	1,000.00
12/31/2019	TFG	Attn to Shaker Heights Court Motion to Suppress docket/Motions review; attn to 1/6/20 and 1/13/20 Shaker Heights Trial/case Preparation for hearing.	1.00	125.00
FOR PROFESSIONAL SERVICES RENDERED			64.50	8,053.50

CURRENT TOTAL DUE

\$8,053.50

CITY OF BEACHWOOD

INTER-OFFICE MEMORANDUM

TO: **LEGAL AND PERSONNEL COMMITTEE OF COUNCIL**
James Pasch, Council President
Eric Synenberg, Legal and Personnel Committee Chair

FROM: Martin Horwitz, Mayor

DATE: April 21, 2020

SUBJECT: **Economic Development Manager Position**

The position of Economic Development Manager was first discussed nearly two years ago on August 13, 2018, at the Legal and Personnel Committee and the appropriate pay grade for that position was outlined in an analysis done by our Human Resources Administrator (October 15, 2018). Based on the information collected, summarized and reviewed, it was recommended that the position of Economic Development manager be placed in Pay Grade 13 of the Administrative Salary Ordinance.

Attached for your review and information are the following documents:

- Pay Grade Analysis – Position of Economic Development Manager
- Economic Development Manager Job Description
- Amended Schedule D – Creation of the Economic Development Manager position – Pay Grade 13

Keri Zipay has held the position of Assistant to the ED Director/Business Retention Specialist since she was hired November 13, 2017. Her “technical” position is Assistant to the Economic Development Director – this is the position in the current Schedule D to which she is assigned. When the Economic Development Department was developed several years ago, only two positions were created. The Economic Development Director and the Assistant to the Director. The assistant was always envisioned as a high level clerical position. The designation of Business Retention Specialist was an informal title given to Ms. Zipay by the previous Mayor. The duties that Ms. Zipay has performed since her hiring are far more sophisticated and technical than the position of Assistant to the Economic Development Director. She is involved in every aspect of Economic Development with the City including; retention and expansion visits with Beachwood companies, the sale and purchase of property, the creation and management of various income tax incentives, and the creation of educational programs for our business community. She serves as a liaison to our Chamber of Commerce and business community, and is responsible for the development and implementation of economic development strategic planning. Keri Zipay is Economic Development for the City of Beachwood and it should be formally recognized.

As previously mentioned, this matter first came before City Council at a Legal and Personnel Committee meeting (August 13, 2018). At that time it was determined that it would be sent to City Council for a vote. Before this matter came to the Council floor, there was a request to “grade” the position. Our HR Administrator contacted all of the cities used in the original Archer Salary study to determine a comparable pay grade based on job duties and responsibilities. There had been informal approval by the Committee to move this forward without delay upon receipt of this information. We submitted the “grading” information on October 16, 2018, and despite several requests for this item to be placed on an agenda, it was never before City Council for a formal vote.

In the year and a half since that time, Ms. Zipay has continued to show her leadership in the department. She holds all the requisite qualifications for this position. In light of the fact that we have just passed our CIC legislation and one of the members of that organization will be the Economic Development Director or Manager, I believe that the question of Ms. Zipay's title and position should be officially recognized.

I would appreciate Council's formal consideration of this matter at their May 4th meeting. If it is your desire to discuss this again in committee, I respectfully request that the committee discussion be scheduled prior to the May 4th meeting. I am available to answer any questions and sincerely thank you for your consideration.

M.S.H.

Enclosures: Economic Development Manager Analysis
 Economic Development Manager Job Description
 Proposed Amendment to Schedule D of the Administrative Salary Ordinance

Cc: Members of City Council
 Diane Calta, Law Director
 Larry Heiser, Finance Director
 William Griswold, Building Commissioner
 Dana Canzone, Human Resources Administrator
 Whitney Crook, Clerk of Council

INTRODUCED BY:

ORDINANCE NO. 2020-61

AN ORDINANCE AMENDING SCHEDULE D OF THE ADMINISTRATIVE SALARY ORDINANCE; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, on May 1, 2017 Council adopted Ordinance No. 2017-69, the Administrative Salary Ordinance for the City of Beachwood, Ohio, including Administrative Pay Grades and Classifications for Administrative Employees and Appointed Officials; and

WHEREAS, the Mayor has requested to create a full-time position for an Economic Development Manager; and

WHEREAS, it is necessary to amend Schedule D of the Administrative Salary Ordinance.

NOW THEREFORE BE IT ORDAINED BY the Council of the City of Beachwood, County of Cuyahoga and State of Ohio.

Section 1: The Mayor is hereby authorized and directed to add the position of full-time Economic Development Manager to the City of Beachwood, Ohio and to amend Schedule D to include the same and to authorize the language changes to the Administrative Salary Ordinance. A copy of the amended Scheduled D is attached hereto and incorporated herein exhibit "A".

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees, relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105, Codified Ordinances of the City.

Section 3: This Ordinance is hereby declared an urgent measure which is immediately necessary for the public peace, health, or safety or the efficient operation of the City; and for the further reason of the immediate necessity of providing an amended Schedule D, wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 4th day of May, 2020, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 5th day of May, 2020.

Clerk

Approval: I have approved this legislation this 5th day of May, 2020 and filed it with the Clerk.

Mayor

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

Exhibit A

<u>Department Name</u>	<u>Position Title</u>	<u>Grade</u>	<u>Exempt</u>	<u>Number</u>	<u>Type</u>
Audit	Audit Director	18	Yes	1	Full Time
Audit	Administrative Coordinator	6	No	1	Full Time
Building Department	Building Commissioner	19	Yes	1	Full Time
Building Department	Assistant Building Commissioner	14	Yes	1	Full Time
Building Department	Program Coordinator	9	Yes	1	Full Time
Building Department	Administrative Assistant 2	4	No	2	Full Time
Building Department	Admin. Assistant/Secretary/Clerk	*	No	1	Part Time
Community Services Department	Director, Community Services	20	Yes	1	Full Time
Community Services Department	Recreation Supervisor	12	Yes	1	Full Time
Community Services Department	Assistant Recreation Supervisor	10	Yes	1	Full Time
Community Services Department	Program Coordinator	9	Yes	3	Full Time
Community Services Department	Graphic Designer	9	Yes	1	Full Time
Community Services Department	Administrative Assistant 2	4	No	1	Full Time
Community Services Department	Community Center Maintenance Coord.	4	No	1	Full Time
Community Services Department	Van Driver/Scheduler	2	No	1	Full Time
Community Services Department	Van Driver	1	No	1	Full Time
Community Services Department	Van Driver	*	No	4	Part Time
Community Services Department	Program Building Supervisor	*	No	N/A	Part Time
Economic Development Dept.	Economic Development Director	19	Yes	1	Full Time
Economic Development Dept.	Economic Development Manager	13	Yes	1	Full Time
Economic Development Dept.	Assistant to the Director (ED)	10	Yes	1	Full Time
Finance Department	Finance Director	21	Yes	1	Full Time
Finance Department	Information Technology Manager	18	Yes	1	Full Time
Finance Department	Assistant Finance Director	15	Yes	1	Full Time
Finance Department	Information Technology Asst. Manager	14	Yes	1	Full Time
Finance Department	Human Resources Administrator	13	Yes	1	Full Time
Finance Department	Accounting Supervisor/Tax Administrator	12	Yes	1	Full Time
Finance Department	Purchasing Supervisor	11	Yes	1	Full Time
Finance Department	Information Systems Technician	7	No	1	Full Time
Finance Department	Staff Accountant	9	No	1	Full Time
Finance Department	Human Resource Coordinator	8	No	1	Full Time
Finance Department	Administrative Coordinator	6	No	1	Full Time
Finance Department	Administrative Assistant 2	4	No	1	Full Time
Fire Department	Fire Chief	21	Yes	1	Full Time
Fire Department	Assistant Fire Chief	17	Yes	1	Full Time
Fire Department	Fire Prevention Officer	10	Yes	1	Full Time
Fire Department	Fire Inspector	9	No	2	Full Time
Fire Department	Fire Inspector	*	No	1	Part Time
Fire Department	Administrative Coordinator	6	No	1	Full Time
Fire Department	Administrative Assistant 2	4	No	1	Full Time
Law Department	Law Director	21	Yes	1	Full Time
Law Department	Assistant Law Director	18	Yes	1	Full Time
Law Department	Clerk of Council/Legal Assistant	10	Yes	1	Full Time
Law Department	Administrative Coordinator	6	No	1	Full Time
Mayor's Office	Assistant Administrative Officer	15	Yes	1	Full Time

SCHEDULE D
CITY OF BEACHWOOD - SCHEMATIC LIST OF PAY GRADES

Exhibit A

<u>Department Name</u>	<u>Position Title</u>	<u>Grade</u>	<u>Exempt</u>	<u>Number</u>	<u>Type</u>
Mayor's Office	Communications Coordinator	11	Yes	1	Full Time
Mayor's Office	Mayor's Executive Secretary	10	Yes	1	Full Time
Police Department	Police Chief	21	Yes	1	Full Time
Police Department	Assistant Police Chief	17	Yes	1	Full Time
Police Department	Clerk of Court	9	Yes	1	Full Time
Police Department	Assistant Jail Administrator	6	No	1	Full Time
Police Department	Assistant Clerk of Court	5	No	1	Full Time
Police Department	Administrative Assistant 3	5	No	2	Full Time
Police Department	Police Captain	*	N/A	N/A	Spec 1
Police Department	Dispatch Supervisor	*	N/A	N/A	Spec 1
Police Department	Patrol Officers	*	No	N/A	Part Time
Police Department	Corrections Officer	*	No	N/A	Part Time
Police Department	Crossing Guard	*	No	N/A	Part Time
Public Service Department	Public Service Director	21	Yes	1	Full Time
Public Service Department	Assistant Public Service Director	15	Yes	1	Full Time
Public Service Department	Staff Engineer	15	Yes	1	Full Time
Public Service Department	Environmental Manager	11	Yes	1	Full Time
Public Service Department	Superintendent - Vehicle Maintenance	11	Yes	1	Full Time
Public Service Department	Superintendent - Field Operations	11	Yes	1	Full Time
Public Service Department	Superintendent - Streets and Utilities	11	Yes	1	Full Time
Public Service Department	Superintendent - Public Parks and Ground	11	Yes	1	Full Time
Public Service Department	Superintendent - Building Maintenance	11	Yes	1	Full Time
Public Service Department	Facilities Systems Coordinator	11	Yes	1	Full Time
Public Service Department	Administrative Assistant 2	4	No	2	Full Time
Public Service Department	Shipping and Receiving Clerk	4	No	2	Full Time
Public Service Department	Intermittent/Temporary Laborer	*	No	N/A	N/A
Public Service Department	Laborer/Janitor	*	No	N/A	Part Time
Public Service Department	Messenger	*	No	1	Part Time
Administration	Administrative Assistant/Secretary/Clerk	*	No	N/A	Part Time
Administration	Intermittent/Temporary Staff	*	No	N/A	N/A

Note 1: (*) These positions are not within a pay grade, they are identified separately at the end of Schedule B as a not to exceed dollar figure or hourly rate.

The compensation and benefits for each position shall be set by the appointing authority.

Base salary (excluding longevity, overtime and leave payoffs) for each position shall not exceed the hourly rates or annual limits as defined in Schedule B.

The appointing authority cannot exceed the quantity of positions as defined in this schedule. Positions denoted as overtime exempt are ineligible for overtime or compensatory time payments or earnings.

Note 2: Spec 1 - Supplement is in addition to Lieutenant or Dispatcher pay and is not subject to overtime - position is not included in total personnel count - positions are counted under Collective Bargaining.

Note 3: Administrative staff may be employed in other administrative positions defined in this or other schedules of this Ordinance.

POSITION DESCRIPTION
CITY OF BEACHWOOD
An Equal Opportunity Employer

Position Title: Economic Development Manager

Department: Economic Development

Date: ~~April 2020~~ ~~October 2018~~

Pay Grade: 13

Exempt/Non-exempt: Exempt

Exempt Category: Administrative

General Purpose for Job: ~~This position is primarily responsible for performing retention and expansion visitations with Beachwood companies as instructed and will build and maintain a comprehensive database of companies.~~ The Economic Development Manager will work with the Mayor and Building Commissioner to create and implement the City of Beachwood's Economic Development strategies and efforts. The Economic Development Manager will be chiefly responsible for leading the cities effort in attracting and retaining Beachwood businesses. The Economic Development Manager provides a variety of complex and routine administrative, technical, and professional tasks in preparation for the implementation of economic development materials, programs, and services.

Reporting Structure

Department Director
First level Supervisor
Work Coordinator:

Mayor
Building Commissioner

Coordinates work of:
Supervises: N/A

Temporary Staff/Interns

DUTIES *(The duties listed below are illustrative of the work performed by this classification. All duties are essential functions of the job unless otherwise noted with an asterisk. The percentage of time allocated to each group of duties is approximate.)*

Administration

6045%

- Manage the economic development operations to achieve the City's short and long-term goals and objectives within available resources
- Organize, develop, prepare agendas, and lead periodic meetings with the Mayor, Building Commissioner, City Engineer, City Planner, and others to develop and implement Economic Development initiatives.
- Develop short and long-range economic development plans; gather, interpret, and prepare data or studies, reports and recommendations for drafting or revising local legislation and projecting trends
- Develop strategies for business attraction, retention and development efforts
- Develop, implement and oversee incentive programs that make the City competitive in economic development
- Develop, implement and oversee adherence to City policies and procedures
- Work cooperatively with other City departments to meet goals and objectives
- Develop and maintain relationships with other economic development entities serving the City
- Conduct and/or attend and actively participate in meetings as needed or required
- Process, analyze and summarize information in order to prepare reports and correspondence relative to economic development activities
- Monitor local, state, and federal legislation and regulations relating to economic development
- Prepare reports and make presentations to City Council, the business community, civic groups, prospective businesses, students and/or the general public
- Assist with the creation of a variety of department publications, such as newsletters, brochures, and more
- Hiring and supervision of temporary (interns) support staff

Business Retention and Expansion

4505%

- Develop and maintain a current, accurate and up-to-date database for the City, including available sites and buildings, demographic and population information, workforce data, and incentives
- Maintain accurate and timely information on development prospects for the City, both from existing businesses and those considering investing in the City
- Serve to enhance business opportunities for local business; attract and encourage new business; and offer specialized programs, seminars, and workshops
- Interface with business development entities and merchant associations to encourage new and increased business development within the City
- Directly and through support from others, meet with existing businesses within the City, and work toward maintaining and expanding their operations
- Gather strategic information about existing Beachwood companies and report current activities and plans to the Mayor.
- Suggest, implement and maintain programs designed to address economic development issues.

- Prepare grant proposals for federal, state, and county assistance programs in the area of economic development with particular emphasis on business retention and expansion programs
- Serve as City liaison with businesses located within the City, and businesses seeking to relocate to the City, in addition to being a liaison with the Beachwood Chamber of Commerce and other professional organizations and governmental agencies

Minimum Education and Experience

Education: Bachelor's Degree in Business Administration, Urban Planning, Marketing or related field

Experience: Minimum four years' experience working in an economic or community development environment; experience with business retention and expansion outreach preferred

Knowledge, Skills, and Abilities

Knowledge of:

- Economic development programs and processes
- Business and management principles involved in strategic planning, budget development, resource allocation and marketing
- Department and City policies and operating procedures
- Meeting protocol
- Computer and Internet
- Correct use of grammar, punctuation, and spelling
- Basic arithmetic and bookkeeping

Skills and Abilities:

- Integrity, sense of responsibility, independent judgment
- Ability to persuade, negotiate and resolve conflicts
- Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
- Communicate effectively with others both verbally and in writing
- Develop and maintain effective working relationships with supervisor, co-workers and the general public
- Plan, schedule and organize multiple activities
- Organize work in a logical manner
- Work on multiple tasks simultaneously
- Compose routine and complex correspondence
- Produce reports accurately
- Follow departmental or operational procedures and practices
- Maintain confidentiality
- Work within budgetary, procedural and/or policy guidelines and constraints

License or Certification Required: None

Physical Demands: Frequent bending, standing, walking, climbing stairs, lifting and pushing light to moderate weight (2-19 pounds). Somewhat frequent lifting moderate to heavy weight (6-20+ pounds). Occasional working in awkward or confined positions, lifting heavy weight, and pushing moderate to heavy weight (6-20+ pounds)

Economic Development Summary

Prepared by Dana Canzone, Human Resources Administrator

October 15, 2018

Dublin - Department includes a Director and Administrator

The City of Beachwood's Economic Development Manager position is a hybrid of both Dublin's Administrator and Director positions. It is noteworthy that the COB's ED Manager isn't supervising another member of the department; however, excluding the supervisory responsibility, the duties (and salaries) of two Dublin positions are condensed into one comprehensive Beachwood ED Manager. Midpoint of both positions combined is \$79,950.00. The current midpoint of Pay Grade 13 (Schedule B) is \$80,297.95.

Hudson - Director Only

The mid-point for the City of Hudson's ED Director is \$106,048.80. The range is comparable to COB's Pay Grades 18 & 19. Considering the COB's Building Commissioner (PG 19) is currently supervising a staff of ten (10), it would be inequitable to grade the ED Manager the same. Therefore, the City of Hudson's data has been omitted from the study.

Mason - Department includes a Director and Manager

The COB's ED Manager position will perform all the duties of the Mason's ED Manager and assume most of the responsibilities of Mason's Director. The COB's ED Manager coordinates the work of Interns and/or temporary staff, but does not directly supervise two full time employees. The third position of Assistant to the Manager/Director is not relevant. For this comparison, I have used the average of the maximum of Mason's ED Manager (\$65,854) and the mid-point of Mason's Director (\$86,194). The result (\$76,024) is the mid-point between the City of Beachwood's Pay Grade 12 and Pay Grade 13.

Middleburg Hts.- Director Only

The mid-point for the City of Middleburg Hts' ED Director is \$102,793.60. The range is comparable to the COB's Pay Grades 18 & 19 (Director's level). Omitted from study.

Solon - Manager

Historically a "go-to" City when comparing positions and practices, the City of Solon employed an ED Manager for many years until the position was elevated to a Director of Business & Marketing Development in June 2018. The recently created Director's position allows for supervisory opportunity. In an attempt to compare apples to apples, while appreciating the longevity of the former ED Manager position, the Manager's salary range will be used. With a mid-point of \$81,562.64, the appropriate placement on the COB's Schedule B is between Pay Grade 13 & 14.

Strongsville- Director Only

The mid-point for the City of Strongsville's ED Director is \$102,991.20. In addition, the position requires between 10-15 years experience, including 5-7 years supervisory experience, compared to only 4 years experience required of the COB's ED Manager. The City of Strongsville has been omitted.

Upper Arlington-Director Only

Upper Arlington's mid-point for the ED Director is \$99,903.00. Qualifications include eight (8) years of increasingly responsible experience in city planning, including four (4) years of management and administrative responsibility. Upper Arlington is excluded.

Westlake - Department includes a Planning & Economic Director, Economic Development Manager and Assistant Director

The City of Beachwood's EconDev Manager will perform all duties of Westlake's Asst. Director position and EconDev Manager position. The Director position is not equally comparable, as it includes all facets of Economic Development, as well as Planning and Zoning. In this case, it would be generous to use the Director's max salary in any calculation, considering the discrepancy in responsibilities. However, crossing halfway into the Director's range is still appropriate based on several similarities of the job descriptions. When averaging all three ranges, using the Asst. Director minimum of \$63,100 and the Director's midpoint of \$101,230.50, the new midpoint is \$82,165.25. Based on this information, the appropriate placement is PG 14.

Final Statistical Analysis

The ten (10) municipalities used in the 2016 Salary Survey were contacted to maintain the integrity of the City of Beachwood's Non-Bargaining Salary Scale (Schedule B); eight (8) of the ten (10) responded. Ultimately, the cities of Dublin, Mason, Solon and Westlake provided data that was useful and equitable for the purpose of this grading. Job descriptions from the selected group were compared to the job description of the City of Beachwood's Economic Development Manager. Education requirements were consistent throughout. Required experience of the selected group versus the City of Beachwood's position was comparable.

The final calculation includes a compilation of salary data from three (3) ED Managers, one (1) ED Administrator, one (1) Assistant ED Director and two (2) ED Directors.

See summary below:

Dublin Administrator (mid)	\$67,300.00
Dublin Director (mid)	\$92,600.00
Mason Manager (max)	\$65,854.00
Mason Director (mid)	\$79,011.50
Solon Manager (mid)	\$81,562.64
Westlake Asst Director (min)	\$63,100.00
Westlake Manager (max)	<u>\$104,000.00</u>
Group Average	\$79,061.16

Based on the information collected, reviewed and summarized above, my recommendation for the grading of the Economic Development Manager position is Pay Grade 13 (mid-point \$78,531.00).

INTRODUCED BY:

ORDINANCE NO. 2020-62

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM GLAUS, PYLE, SCHOMER, BURNS AND DEHAVEN, INC. DBA GPD GROUP TO PROVIDE A STORM SEWER ALTERNATIVES ANALYSIS FOR VARIOUS PROPERTIES LOCATED NORTH OF FAIRMOUNT BOULEVARD IN THE CITY OF BEACHWOOD, OHIO; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the City has applied for Community Cost Share funds from the Northeast Ohio Regional Sewer District (“NEORS”) for a District-approved Sewer Study for various properties located north of Fairmount Boulevard in the City of Beachwood, Ohio; and

WHEREAS, GPD Group has submitted a Proposal to provide a Storm Sewer Alternatives Analysis; and

WHEREAS, the Public Works Director has recommended accepting the Proposal from GPD Group to provide a Storm Sewer Alternatives Analysis for the City of Beachwood, Ohio in an amount not to exceed Fifty-Four Thousand Four Hundred Sixteen Dollars and No/ Cents (\$54,416.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: Based upon the recommendation of the Public Works Director, the Mayor is hereby authorized to accept the Proposal from Glaus, Pyle, Schomer, Burns and Dehaven, Inc. dba GPD Group (“GPD Group”) for a Storm Sewer Alternatives Analysis for the City of Beachwood, Ohio for various properties located north of Fairmount Boulevard in the City of Beachwood, Ohio in an amount not to exceed Fifty-Four Thousand Four Hundred Sixteen Dollars and No/ Cents (\$54,416.00), a copy of the Proposal is attached hereto and incorporated herein by reference as Exhibit “A”.

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure which is immediately necessary for the public peace, health, safety or the efficient operation of the City, and for the further reason that the project may begin as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2020-62

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 4th day of May, 2020, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 5th day of May, 2020.

Clerk

Approval: I have approved this legislation this 5th day of May, 2020 and filed it with the Clerk.

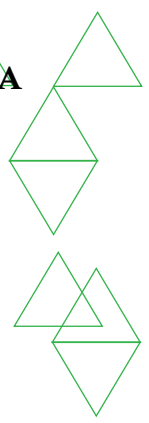
Mayor



5595 Transportation Boulevard, Suite 100
Cleveland, Ohio 44125

Phone 216.518.5544
www.gpdgroup.com

Exhibit A



Mr. Chris Arrietta
Public Works Director
City of Beachwood
23355 Mercantile Road
Beachwood, Ohio 44122

April 23, 2020

RE: City of Beachwood – Proposal for Glenhill Storm Sewer Alternatives Analysis

Dear Mr. Arrietta:

GPD Group (GPD) is pleased to provide this proposal for professional engineering services for the above referenced project. Based on our understanding of the project we offer the following proposal for your consideration.

Project Description

The City of Beachwood (City) experiences sewer (storm and sanitary) capacity issues along Glenhill Drive during major rain events that causes basement backups and street flooding. Field investigative efforts by GPD and Cuyahoga County Department of Public Works have verified the configuration of the existing storm sewers from Glenhill Drive to the outlet on the north side of Cedar Road. Hydraulic modeling of the storm sewer system needs to be completed to evaluate alternatives to address the street flooding. To support the modeling, flow metering must be performed in order to calibrate the model. The results of the modeling efforts will be the basis for developing alternatives to alleviate the street flooding.

Scope of Services

GPD will coordinate and manage a flow metering sub-consultant in order to obtain the necessary data to support modeling of the collection system. GPD will provide the following services to support the modeling:

- Finalize metering map for installations at key locations within the tributary City storm sewer collection system
- Support meter installation in the field
- Develop a model of the storm sewer collection system
- Create an alternatives analysis technical memorandum outlining potential solutions

Task 1 – Metering Coordination and Management

GPD will contract with a sub-consultant to provide flow metering services for the City of Beachwood. GPD will manage all facets of the metering and use the final data set in the model development as part of the alternatives analysis.

Task 2 – Modeling

GPD will build a limited model of the storm sewer collection system based on record documents, field investigation efforts, and flow metering data collected in Task 1. One field day for system verification is included. No survey of the collection system will be completed beyond what has already been performed as part of GPD's previous efforts or the NEORSD HHI-LSSSES project. The model will then be calibrated with meter data collected in Task 1. The existing conditions model will be the baseline model for which all potential alternatives are evaluated against.

GPD will review the flow metering data associated with the requested meter location on Halcyon and create a summary table of the event data.

Task 3 – Alternatives Analysis

GPD will use the results of Task 2 to develop alternatives to address the street flooding. Conceptual layouts of the proposed alternatives will be developed and used to develop Class V opinions of probable construction cost for each alternative. The final deliverable will be a technical memorandum that will summarize each alternative, cost, and list the pros and cons.

Exclusions

The scope of services identified above does not imply any further services that are not specifically specified above, including the following items, and are thereby excluded from this fee proposal.

- Survey of the storm sewer collection system
- Any analysis of the sanitary sewer collection system
- Any analysis of the storm sewer collection system tributary to Halcyon
- Detailed design of the alternative analysis options

A proposal for additional services shall be prepared as requested by the Client.

Base Scope Fees

The fees below are proposed as not to exceed fees. Pricing reflected below will be valid if authorized within 30 days of submittal.

Task #	Description	Base Bid
1	Metering Coordination and Management	\$1,800
2	Modeling	\$13,352
3	Alternatives Analysis	\$8,694
	Reimbursable Expenses Flow Metering Sub-consultant	\$30,570
Total		\$54,416

Schedule

After the initial authorization, we will work diligently with the metering sub-consultant to have the meters and rain gauges installed as soon as possible. The flow metering equipment will be in place for in three months, unless an adequate number of large rain events are recorded prior. The prime months for flow metering are March through June. Months outside of this window typically don't have regular rainfall and/or have snow and thus require long periods of metering to acquire adequate data. The calibrated model will be finalized one month after the receipt of final flow metering data. The alternatives analysis and technical memorandum will be completed two months after the model has been calibrated. The total duration of the project is estimated to be six months from the time of flow meter installation.

Opinion of Probable Construction Cost

In providing estimates of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's

estimates of probable construction cost are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's estimate of probable construction cost. Please note that the pricing, contingencies and opinion contained or referenced herein anticipates a standard economic environment, and does not account for any uncertainty related to the COVID-19 pandemic.

Estimate of Engineering Fee

We estimate the expenditure of approximately 248 hours to complete the outlined tasks within the schedule identified. Refer to the enclosed Exhibit A for our manpower estimate that has been developed to itemize tasks. Our proposed not to exceed fee total is **\$54,416**, including direct expenses. Invoices will be billed monthly based on work completed to date.

We very much appreciate the opportunity to submit this proposal and look forward to assisting the City with this important issue. Should you have any questions, please feel free to contact us by either calling direct to 330.572.2257 or email reply to ddicesare@gpdgroup.com.

Respectfully submitted,

GPD GROUP



Joseph R. Ciuni, PE, PS
Principal-In-Charge / City Engineer

GPD Group

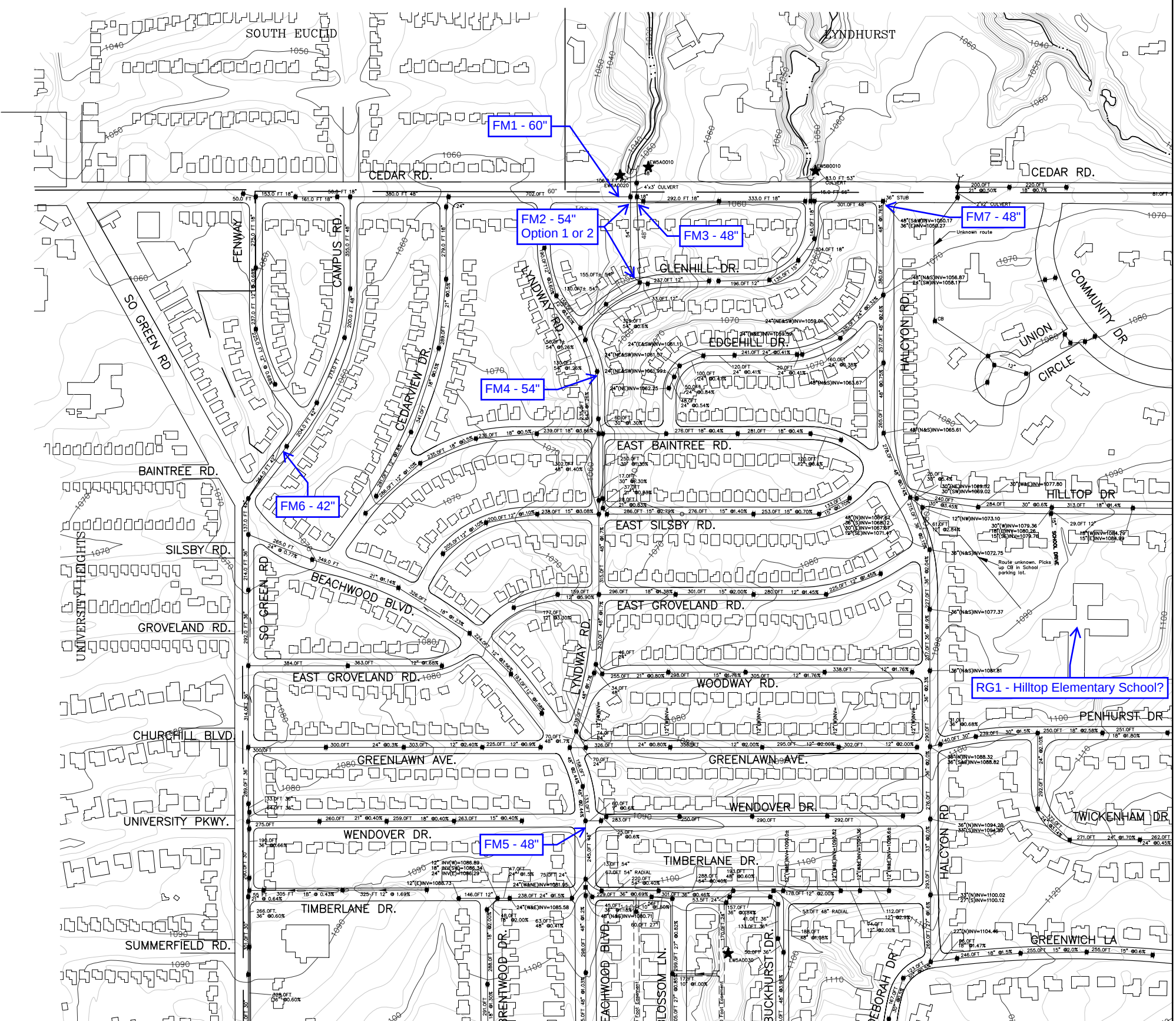


David DiCesare, PE
Project Manager

EXHIBIT A

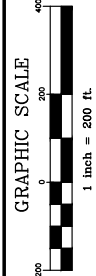
April 23, 2020

Beachwood - Glenhill Storm Sewer Alternatives Analysis													
Task	Task No.	Task Description	CAD Drafter	Staff Engineer	Engineer	Senior Engineer	Principal	Survey Tech.	Sr. Survey Tech	Surveyor	Survey Project Manager	Total Hours	Fee per Task
Part A Design Services													
Metering Coordination & Management	1	Meter map finalization				4							
		Meter installation				8							
		Sub-consultant management				6							
		Metering Coordination & Management	0	0	0	18	0	0	0	0	0	18	
		Fee	\$0	\$0	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0		\$1,800
Modeling	2	Model setup (1 field day for verification of sewers included)			48	16							
		Model calibration			40	8							
		Model reporting			20	8							
		Modeling	0	0	108	32	0	0	0	0	0	140	
		Fee	\$0	\$0	\$10,152	\$3,200	\$0	\$0	\$0	\$0	\$0		\$13,352
Alternatives Analysis	3	Alternatives Development, OPCC, and Technical Memorandum creation			60	20	4						
		Meeting with City to discuss findings				4	2						
		Alternatives Analysis	0	0	60	24	6	0	0	0	0	90	
		Fee	\$0	\$0	\$5,640	\$2,400	\$654	\$0	\$0	\$0	\$0		\$8,694
Part A Design Costs		Total Hours	0	0	168	74	6	0	0	0	0	248	
		2020 Billing Rate/Hour	\$71.00	\$85.00	\$94.00	\$100.00	\$109.00	\$55.00	\$65.00	\$90.00	\$100.00		
		Total Fee / Employee Type	\$0	\$0	\$15,792	\$7,400	\$654	\$0	\$0	\$0	\$0		
		Engineering Labor Fees Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$23,846
Part B Direct Expenses		Flow Metering Sub-consultant											\$30,450
		Mileage (\$0.50/mi)											\$120
		Direct Expenses Subtotal											\$30,570
		Professional Services Grand Total											\$54,416



MATCH LINE SEE SHEET 03

MATCH LINE SEE SHEET 02

	
	
DRAWN	CHECKED
REV	DATE
BY	REMARKS

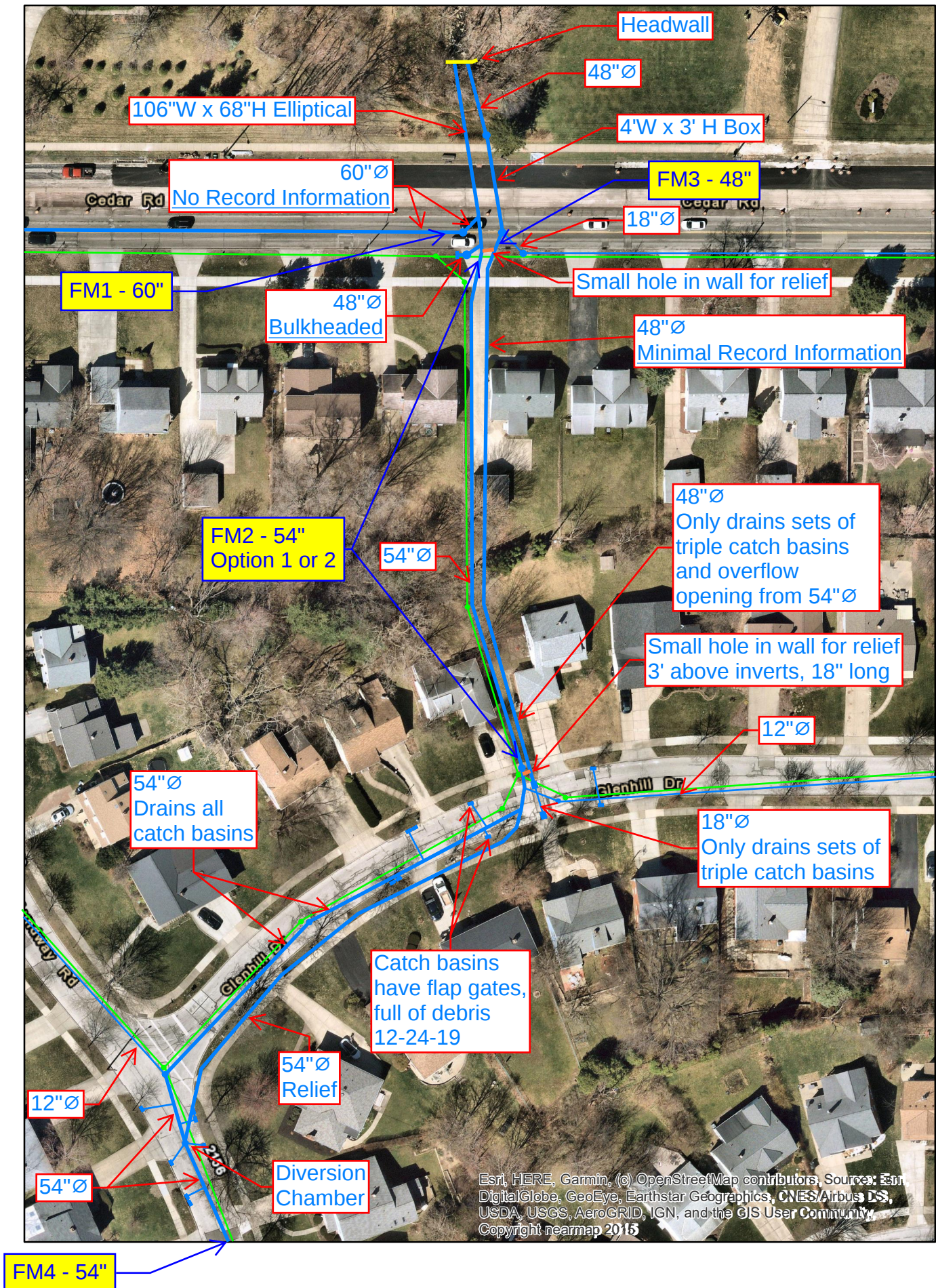
1

12

CITY OF BEACHWOOD

STORM SEWER LOCATION MAP


 GPD GROUP
 5595 Transportation Blvd., Suite 100, Cleveland, OH 44123
 216-518-5544
 F: 216-518-5545



ATTACHMENT A AECOM SCOPE OF SERVICES

Beachwood Glenhill Storm Sewer Alternatives Analysis Flow Monitoring

Task 1 – Flow Monitoring

1. AECOM field staff will conduct a site reconnaissance to verify flow monitoring locations are suitable for monitoring accurate and usable data.
2. AECOM field staff will install and maintain seven (7) flow monitors in sites selected by GPD/City of Beachwood. The flow meters will be set to record data in 5-minute time increments.
3. AECOM will also provide the data retrieval for the flow meters. Field crews will collect flow data on a weekly basis as needed and perform the required maintenance.
4. AECOM field staff will install and maintain one (1) rain gauge in the area selected by GPD/City of Beachwood. The rain gauges will be set to record data in 5-minute time increments.
5. Any maintenance and manual measurements will be recorded on a Flow Monitoring Maintenance Field Form. Flow data will be uploaded to the AECOM flow monitoring database weekly for QA review.
6. At the conclusion of the monitoring period, AECOM will remove the flow meters. The monitoring period is expected to be three months, commencing in May 2020. If data has not been captured to the GPD's satisfaction, AECOM will get authorization from GPD to extend the monitoring period one month.

Task 2 – Reporting

1. AECOM will provide GPD a monthly submittal of all raw data and summary of data in electronic format. This includes flow data and precipitation data. Site installation and maintenance forms will be provided with the data.
2. After the monitoring period is complete, all previously submitted data will be sent as a complete dataset package along with a brief letter summary of the monitoring. No analysis of data is anticipated under this scope of work.
3. AECOM will meet with members of GPD/City of Bedford at the commencement of the project for a brief kickoff meeting and at the conclusion to discuss any data inquiries.

GPD (or City of Beachwood) RESPONSIBILITIES

- The GPD/CITY shall provide AECOM staff access (consent) to enter upon public property as required for the performance of the Work.
- The GPD/CITY shall be responsible to provide, only if necessary, any sewer cleaning prior to installation of any flow monitoring equipment.

COST

Cost for the project is a lump sum of Thirty Thousand Four Hundred Fifty Dollars (\$30,450.00). This equates to the cost of \$1400.00 per meter per month and \$350.00 per rain gauge per month. This Attachment A shall be governed by the provisions of the GPD Subconsultant Agreement for Professional Services with terms modified 9/23/2015 for AECOM.

SCHEDULE

AECOM is available to begin this project immediately and flow monitoring equipment will be installed in May 2020, weather permitting.

City of Beachwood
INTEROFFICE MEMORANDUM

TO: Mayor Martin Horwitz
FROM: Chief Gary Haba *GHB • (263)*
DATE: 08 April 2020
SUBJECT: Traffic Signal Cabinet and Fiber Upgrades

The City was awarded funding from NOACA for a Congestion Mitigation/Air Quality (CMAQ) project in 2018. It had been decided back then to use the funding to upgrade the signal cabinets that have not been replaced due to crashes along the Richmond Road corridor from George Zeiger Drive to Science Park Drive as well as the City Hall/HS signal on Fairmount, the Science Park Drive signal on South Woodland, and the George Zeiger signal at the south mall entrance. This project would also include connecting each signal directly to the City's fiber network.

The project would take place in the summer of 2022 for a total estimated cost of \$821,700. Of that total, the City of Beachwood would be responsible for the design fees and a portion of the construction costs. The design fees were originally estimated at \$119,700. GPD Group has submitted a proposal that totals \$111,500 for design fees. The design would be expected to start in July of 2020 and funds would be dispensed as needed until the construction begins in July of 2022 at the earliest. The City of Beachwood share of the construction cost to be paid in the summer of 2022 is estimated to be approximately \$152,000.

Using the awarded funds in this manner benefits the City in several ways. The signal cabinets are aging and some cannot mesh seamlessly with the signal controlling software. New cabinets, switches and controllers connected via fiber will assist in making adjustments to signal timings, pedestrian signals and detectors. Having over \$800,000 worth of equipment, connections and upgrades for a cost to the city of around \$265,000 is certainly advantageous.

Mr. Heiser has known about this project and has earmarked Beachwood funds for this to my understanding. The first step would be to approve the quote for the design fees, which ideally should happen before the middle of summer this year. I respectfully request that you attach this item to the next available council agenda. Please refer to the supporting documents and if you have any questions or concerns, contact me and I will either answer them or have Mr. Gillespie do so.

There is one option that we should consider completing in conjunction with this project. Almost all of the signals themselves throughout the city are hanging from overhead mast arm signal

supports and are more aesthetically pleasing than those hanging from wires. The signal on Richmond Rd. at the high school drive is still hanging from wires. We have had no substantial issues with this signal, so there is no operational need to install new mast arm signal supports but if you would like to improve the visual appeal, the time to do it would be during this project. The additional cost would be estimated at somewhere between \$50,000 and \$75,000 for us, as this additional upgrade would not justify an increase in the previously awarded project funding from NOACA. We don't have to decide that immediately, but it is something to think about sooner rather than later if the project moves forward and plans are being developed.

gjm 12/37

INTRODUCED BY:

ORDINANCE NO. 2020-63

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM GLAUS, PYLE, SCHOMER, BURNS AND DEHAVEN, INC. DBA GPD GROUP TO PROVIDE DESIGN ENGINEERING SERVICES FOR A TRAFFIC SIGNAL SYSTEM UPGRADE FOR TWELVE (12) SIGNALIZED INTERSECTIONS IN THE CITY OF BEACHWOOD, OHIO; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the City was awarded funding in 2018 from NOACA for a Congestion Mitigation/Air Quality (CMAQ) project; and

WHEREAS, the City is proposing a CMAQ project to upgrade signal cabinets along the Richmond Road Corridor from George Zeiger Drive to Science Park, as well as the City Hall and Beachwood High School signal on Fairmount Boulevard, the Science Park Drive signal on South Woodland, and the George Zeiger signal at the South Mall Entrance; and

WHEREAS, the project would also include connecting each signal to the City's Fiber Network; and

WHEREAS, the Police Chief has recommended accepting the Proposal from GPD Group to provide Design Engineering Services, for the City of Beachwood, Ohio in an amount not to exceed One Hundred Eleven Thousand Seven Hundred Dollars and No/ Cents (\$111,700.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: Based upon the recommendation of the Police Chief, the Mayor is hereby authorized to accept the Proposal for Services from Glaus, Pyle, Schomer, Burns and Dehaven, Inc. dba GPD Group ("GPD Group") for Design Engineering Services for the City of Beachwood, Ohio for a traffic signal upgrade for twelve (12) signalized intersections in the City of Beachwood, Ohio in an amount not to exceed One Hundred Eleven Thousand Seven Hundred Dollars and No/ Cents (\$111,700.00), a copy of the Proposal for Services is attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure which is immediately necessary for the public peace, health, safety or the efficient operation of the City, and for the further reason that design of the project begin as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2020-63

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 4th day of May, 2020, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 5th day of May, 2020.

Clerk

Approval: I have approved this legislation this 5th day of May, 2020 and filed it with the Clerk.

Mayor



520 South Main Street, Suite 2531
Akron, Ohio 44311

Phone 330.572.2100
www.gpdgroup.com

Exhibit A

March 30, 2020

Mayor Martin S. Horwitz
City of Beachwood
25325 Fairmount Boulevard
Beachwood, Ohio 44122

**Re: Richmond Road Traffic Signal System Upgrade
Proposal for Professional Engineering Services
City of Beachwood, Ohio**

Dear Mayor Horwitz:

GPD Group is pleased to have this opportunity to provide engineering services for the design of a traffic signal system upgrade for twelve (12) signalized intersections in Beachwood, Ohio. The signalized intersections are primarily located along the Richmond Road corridor from Zeiger Drive to Science Park. The enclosed proposal is in conjunction with the Congestion Mitigation and Air Quality (CMAQ) funding that was previously awarded to the City of Beachwood by NOACA. While the City was not awarded the full financial request that was initially sought with the CMAQ funding application that would allow for complete reconstruction of these traffic signals, subsequent discussions between GPD, the City and NOACA have resulted in a modified project scope that would still improve traffic operations and maintain the intent of the CMAQ funding, all while continuing to minimize the City's financial responsibility.

Project Understanding

Traffic signal upgrades will be designed for the following intersections:

1. Richmond Road / Science Park Drive
2. Richmond Road / S. Woodland Road / Letchworth Road / Brucefield Road
3. Richmond Road / Shaker Boulevard EB / Wimbledon Road
4. Richmond Road / Shaker Boulevard WB / Hurlingham Road
5. Richmond Road / Beachwood High School
6. Richmond Road / Fairmount Boulevard
7. Richmond Road / Fire Signal
8. Richmond Road / Fire Department / Police Department
9. Richmond Road / George Zeiger Drive
10. Fairmount Boulevard / City Hall / Beachwood High School
11. S. Woodland Road / Science Park Drive
12. George Zeiger Drive / South Mall Drive

The proposed project will implement the following improvements:

1. Install new signal cabinets and controllers at each intersection which hasn't already been upgraded (9 of 12 intersections)
2. Outfit each signal cabinet with upgraded communication and fiber optic equipment (i.e. Ethernet switches, termination panels, etc.)
3. Provide a new fiber optic connection via drop cable between each signal cabinet and the City's existing fiber optic cable running along Richmond Road.
4. Install new underground fiber optic cable along George Zeiger Drive, Fairmount Road and Woodland Road in order to access the three (3) traffic signals within the project limits that are not located along Richmond Road.

These improvements will increase the reliability of the system operations and therefore improve signal operations and traffic flow along the Richmond Road corridor.

Scope of Services

1. Perform Topographic survey of the project intersections and along George Zeiger Drive, Fairmount Road, and Woodland Road in order to obtain the current geometric conditions, including roadway alignment, sidewalk and curb locations, and surface utility information, including all existing traffic signal equipment, etc.
2. Create a basemap from the topographic survey, including coordination with utility companies to obtain utility records for the area and resolution of the Right-of-Way in all areas where work will be performed.
3. Based upon our estimates, this project will require a plan set of approximately 34 plan sheets to construct. The following plan sheets are anticipated at this time to be required:
 - i. Title Sheet – 1
 - ii. Horizontal & Vertical Control – 2
 - iii. General Notes – 2
 - iv. General Summary – 1
 - v. MOT Notes / Details – 2
 - vi. Signalization / Interconnect Notes – 4
 - vii. Signalization / Interconnect Subsummary - 1
 - viii. Signalization Plans – 12
 - ix. Interconnect Plans – 9
4. In addition to the plan sheets that will need to be created, the following activities will be required as part of the plan development process.
 - i. Field Investigations
 - ii. Utility Coordination
 - iii. Preparation of an Opinion of Probable Cost

5. Bidding Assistance will be provided as this project is expected to be sold as a local-let LPA project. Bidding assistance includes, but is not limited to, development of bidding specifications, preparation of plan sets for bidders, completion or development of plan addenda, etc.
6. GPD will attend up to four (4) project meetings as determined to be needed as the project proceeds.

Project Schedule

GPD is prepared to start work upon authorization of this contract. The following anticipated milestone dates are represented below:

Stage 2 Submittal	October 2020
Stage 3 Submittal	April 2021
Tracings Submittal	October 2021
Plan Package to Central Office	January 2022
Bid Opening	July 2022

Proposed Fee

GPD Group proposes to perform the above-described scope of services for a total lump sum fee of **\$111,500**. See Attachment A for a breakdown of this fee by task. GPD's Fee includes all direct reimbursable expenses that may be incurred by GPD Group as the project progresses such as vehicle mileage, photographs, mailings, etc.

Exclusions

Excluded from the Fee outlined above are the following:

1. Construction phase services are excluded from this proposal. Construction phase services include but are not limited to: Site visits during construction, contractor requests for assistance during construction, field programming of controllers, field review as requested by the City, etc. If these services would be requested by the City, it is assumed that they will be charged under the ongoing annual Traffic Engineering Services contract.
2. Also excluded from the Fee would be any significant changes to the Scope of Work deemed necessary by the City of Beachwood as the project progresses. Any change in scope would be identified immediately to the City and a modification would be proposed to address the scope change.

Richmond Road Traffic Signal System Upgrade Proposal

March 30, 2020

We thank you for the opportunity to present this design proposal to the City of Beachwood in order to assist with this traffic signal system upgrade project. Please feel free to contact me at (330)-572-2210 or rgillespie@gpdgroup.com if you have any questions or comments on the proposal.

Thank you for your continued confidence in GPD Group.

Sincerely,

GPD Group

A handwritten signature in dark ink, appearing to read "Ryan M. Gillespie", written in a cursive style.

Ryan M. Gillespie, P.E., PTOE
Project Manager

cc: Joseph R. Ciuni, P.E., P.S. (GPD Group)
Michael A. Hobbs, P.E., PTOE (GPD Group)
File

ATTACHMENT 'A'

Richmond Road Traffic Signal System Upgrade
City of Beachwood
 March 30, 2020



Item/Task	Units	Project Principal	Project Manager	Project Engineer	Clerical / CAD Tech	Total Hours
Title Sheet	1	1	1	4	8	14
Horizontal & Vertical Control Sheet	2	1	4	16	16	37
General Notes	2	1	2	8	16	27
General Summary	1	1	4	16	8	29
MOT Notes	2	1	2	8	16	27
Traffic Signal / Interconnect Notes	4	1	4	16	32	53
Traffic Signal Plans	12	2	36	144	96	278
Interconnect Plans	9	1	9	36	72	118
Traffic Signal / Interconnect Subsummary	1	1	4	16	8	29
Opinion of Probable Cost		2	16	32		50
Bidding Assistance		4	16	24		44
Meetings	4	4	16	16		36
Project Administration		4	24			28
Totals		24	138	336	272	770
Hourly Rate		\$65.00	\$45.00	\$35.00	\$20.00	
Labor Cost		\$1,560	\$6,210	\$11,760	\$5,440	\$24,970
Manhour Split		3.12%	17.92%	43.64%	35.32%	
Proposed Fees (with 3.15 Multiplier)		\$4,914.00	\$19,561.50	\$37,044.00	\$17,136.00	\$78,656
Field Survey & Base Mapping						\$32,070
Direct Expenses (Travel, Misc Reproduction)						\$774
Total						\$111,500



Job Name: Richmond Road Signal Survey
Location: Beachwood, Ohio

Exhibit A

Total Office Hours:	255
Survey Office Cost:	\$20,110.00

Job & Task Number:

Total Field Survey Crew Hours:	184
Survey Field Crew Cost:	\$11,960.00
Materials:	
Sub Consultant Cost:	
Total Survey Project Cost:	\$32,070.00
Fee Quoted:	

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (Project Name): Richmond Road Traffic Signal System Upgrade

Project Sponsor / Maintenance Responsibility: Beachwood, Ohio

☒ Local Let

☐ ODOT Let

PID (ODOT assigned): _____

Scope Field Review: _____

Scope Meeting: _____

Proposed Sale Date: 7/2022

State Fiscal Year: 2023

Highway Functional Classification: _____

NHS Route: _____

B. Design Standard

ODOT Location and Design Manual, Ohio Manual of Uniform Traffic Control Devices, ODOT Traffic Engineering Manual, 2016 Construction and Material Specifications

C. Project Description

Transportation Issues to be Corrected: Improve traffic flow, decrease vehicle delay, improve overall signal operations, improve system operation and reliability of system communications.

Prior studies / plan (identify): Beachwood Citywide Traffic Signal Safety Study

Estimate Project Length:
(begin pavement to end pavement including bridge) 12,750'

Work Length:
(including project length & approach work) 12,750'

Alignment: ☒ Existing
☐ Relocated (explain) _____

Profile: ☒ Existing
☐ New (explain) _____

Logical Termini:
(w/ explanation) Richmond Road from Zeiger Drive to Science Park, includes traffic signal controller cabinet upgrades at twelve (12) signalized intersections and associated fiber interconnect.

D. Typical Sections

Existing	Pavement Width:	☐ curb to curb	Graded Shoulder:	
	N/A	☐ edge to edge	Treated Shoulder:	
	R/W Width:	Varies		
	Bridge Width:	N/A		
		☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Existing	Yes	No	Comment / Type
Median	☐	☒	
Curbs	☒	☐	
Curb ramps	☒	☐	
Sidewalks	☒	☐	Width: Typically 5'
Guardrail	☐	☒	

Additional Things To Note About **Existing** Typical Section: _____

Proposed	Pavement Width:	☐ curb to curb	Graded Shoulder:	
	N/A	☐ edge to edge	Treated Shoulder:	
	R/W Width:	Varies – No change		
	Bridge Width:	N/A		
		☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Proposed	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	☐	☒	
Curbs	☒	☐	<i>Existing to remain – No change</i>
Curb ramps (*)	☒	☐	<i>Existing to remain – No change</i>
Sidewalks	☒	☐	Width: <i>Existing to remain – No change</i>
Guardrail	☐	☒	

Note () – Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section: _____

Supplemental Information:

ADT	<u>24,000</u>	Design ADT	_____
DHV	<u>2,400</u>	Certified Traffic	_____
T24	<u>2%</u>		
Design Speed	<u>35 mph</u>	Legal Speed	<u>35 mph</u>
Comments:	_____		

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	☐	☒	<i>All work to occur within existing R/W</i>
Approximate Number of Parcels:			
Known Relocations:	☐	☒	
Railroad Involvement:	☐	☒	
Railroad Name:			
Encroachments:	☐	☒	
Airway Highway Clearance:	☐	☒	
Airport Name:			
Comments:			

Note: Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

	<u>Yes</u>	<u>No</u>	<u>Name of Company</u>			
Aerial	Phone	☒	☐	<i>AT&T</i>		
	Cablevision	☒	☐	<i>Wide Open West / Spectrum / AT&T</i>		
	Power	☒	☐	<i>First Energy CEI</i>		
Underground	Phone	☒	☐	<i>AT&T</i>		
	Cablevision	☒	☐	<i>Wide Open West / Spectrum / AT&T</i>		
	Power	☒	☐	<i>First Energy</i>		
	Gas	☒	☐	<i>Dominion East Ohio</i>		
	Pipelines:	☐	☐			
			<u>Private</u>	<u>Public</u>	<u>Name of Company</u>	
	Water	☒	☐	☐	☒	<i>Cleveland Water Department</i>

Sanitary	☒	☐	☐	☒	City of Beachwood/NEORS
Storm	☒	☐	☐	☒	City of Beachwood/NEORS
Other: _____					
Comments: _____					

G. Structure Requirements *N/A*

Existing Structure Information:	Structure type:	<i>N/A</i>			
	Bridge No.:	_____	Structural File No.:	_____	
	Sufficiency Rating:	_____	General Appraisal:	_____	
	Crossing:	_____			
	Bridge Length:	_____	Number of Spans:	_____	
	Eligible for the National Historical Register:	☐ Yes ☒ No			

Proposed Structure Information:	New Structure:	☐ Yes ☒ No			
	Rehabilitate Existing Bridge by:	_____			
	Structure Type:	_____			
	Beam Type:	☐ Concrete Box; ☐ Steel; ☐ n/a			
	Structure Width:	_____	Number of Spans:	_____	
	Other Design Considerations /	_____			
	Explanation of Change in Line/Grade:	_____			
	Guardrail Type:	_____			

H. Design Exception(s) Required

☐ Yes Explain: _____
☒ No

I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	☐	☒	
Striping:	☐	☒	
Lighting:	☐	☒	
Signals (**):	☒	☐	<i>See attached scope.</i>
RPMs:	☐	☒	

*Note (**)* – If signals are “Yes” complete the Traffic Signal Scope Form.

J. Maintenance of Traffic

Type of MOT: ☐ Detour, ☐ Part Width, ☒ Daily Flagging

Remarks/Describe: *Minimal disruption anticipated*

Will Pedestrian Traffic need to be maintained? *Yes*

Remarks/Describe: *Minimal disruption anticipated*

K. Driveways

☐ Yes Type: _____
☒ No

L. Project Funding

Project Cost Estimate: \$821,700

Quantity splits needed in plans to
differentiate funding participation: ☐ Yes Comments: _____
☒ No

Coordination with Concurrent
Projects Required: ☐ Yes Comments: _____
☒ No

Cost Estimates:

	<u>Total Federal or State Funds</u>	<u>Percent Split</u>	<u>Total Local Funds</u>	<u>Percent Split</u>
Preliminary Engineering (PE)	\$ <u>0</u>	<u>0</u> %	\$ <u>119,700</u>	<u>100</u> %
Right-of-Way (RW)	\$ <u>0</u>	<u>0</u> %	\$ <u>0</u>	<u>0</u> %
Utilities	\$ <u>0</u>	<u>0</u> %	\$ <u>0</u>	<u>0</u> %
Construction (CO)	\$ <u>500,000</u>	<u>78</u> %	\$ <u>138,100</u>	<u>22</u> %
Construction Engineering (CE)	\$ <u>50,000</u>	<u>78</u> %	\$ <u>13,900</u>	<u>22</u> %
Total	\$ <u>550,000</u>	<u>67</u> %	\$ <u>271,700</u>	<u>33</u> %

Additional remarks about funding: _____

M. Environmental

Note: All required environmental studies must be performed by prequalified consultants (unless noted with “(*)” below) and the document must be completed using ODOT’s EnviroNet System.

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

Required		Note: (*) – prequalified consultant is NOT required	Responsibility/Notes
Yes	No		
<u>Cultural Resources</u>			
☐	☐	Section 106 – Scoping Request Form (*)	
☐	☐	Phase I Cultural Resources Survey Report	
☐	☐	Phase I History/Architecture Survey Report	
☐	☐	Phase I Archaeology Survey Report	
☐	☐	Phase II Cultural Resources Survey Report	
☐	☐	Phase II History/Architecture Survey Report	
☐	☐	Phase II Archaeology Survey Report	
☐	☐	Phase III Archaeology Data Recovery	
☐	☐	Addendum reports/submissions	
☐	☐	Documentation for Consultation/MOA	
☐	☐	HABS/HAER/Cultural Documentation	
<u>Section 4f</u>			
☐	☐	Determination Request Form	
☐	☐	Individual Section 4(f) Evaluation	
☐	☐	Section 6(f) Documentation	
<u>Ecological Resources</u>			
☐	☐	Ecological Exempt Form (*)	
☐	☐	Level 1 Ecological Survey Reports	
☐	☐	Level 2 Ecological Survey Reports	
☐	☐	Level 3 Ecological Survey Reports	
☐	☐	UNIONID Mussel Survey Report	
☐	☐	Biological Assessment	
☐	☐	Coastal Zone Management	
<u>Sole Source Aquifer</u>			
☐	☐	Sole Source Aquifer Coordination	
<u>Farmland Policy Protection Act (FPPA)</u>			
☐	☐	Farmland Conversion Impact Rating-Form	
<u>Waterway Permits</u>			
☐	☐	Permit Determination Request Package	
☐	☐	Conceptual Stream/Wetland Mitigation Reports	
☐	☐	Section 404/401 Applications	
☐	☐	USACE Pre-Construction Notification (PCN) Applications	
☐	☐	Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN)	
☐	☐	Coastguard Section 9 Application	
☐	☐	ACOE Section 10 Permit	
☐	☐	Flood Plain Permit Application	
<u>Environmental Site Assessment</u>			
☐	☐	Regulated Materials Review (RMR) (*)	
☐	☐	Phase I Environmental Site Assessment Report	
☐	☐	Phase II Environmental Site Assessment Report	
☐	☐	Asbestos Survey	

Required		Note: (*) – prequalified consultant is NOT required	Responsibility/Notes
Yes	No		
Noise			
☐	☐	Traffic Noise Analysis Report	
☐	☐	Noise Barrier Public Involvement Summary	
Public Involvement Activities			
☐	☐	Public Involvement Plan	
☐	☐	Public Meeting Activities	
Categorical Exclusion (CE) Environmental Document			
☐	☐	C1	
☐	☐	C2	
☐	☐	D1	
☐	☐	D2	
☐	☐	D3	
☐	☐	EA/EIS	

Any Known Environmental Concerns (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

N. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<u>Consultant TBD</u>
Proposal/Specification Development:	<u>City of Beachwood</u>
LPA Agreement:	<u>ODOT</u>
Form and Preliminary Legislation:	<u>City of Beachwood</u>
Advertising and Award of Contract:	<u>City of Beachwood</u>
Construction Inspection:	<u>City of Beachwood</u>
R/W Plan Development:	<u>N/A</u>
R/W Acquisition / Appraisals:	<u>N/A</u>
Utility Relocation:	<u>N/A</u>

O. Field Review

Representatives Present:		Date:
Name	Company	Phone / E-mail

P. Commitment Dates

☐ ODOT-Let ☒ Local-Let ☐ Reservoir

<u>Activity</u>	<u>Milestone Date</u>
Authorization to Proceed	
Stage 1 Submitted for Review <i>(Allow ODOT 30 days for review)</i>	8/2019
Environmental Document Approved	8/2020
Stage 2 Submitted for Review <i>(includes Preliminary R/W Plans)</i>	10/2020
Stage 3 Submitted for Review <i>(includes Bid Document and Estimate)</i> <i>(Allow ODOT 30 days for review)</i>	10/2021
R/W Plans Approved – or – R/W Plans Not Required (“N/A”)	11/2020
Final Tracings – or – PS&E Package to District <i>(includes Final Plans, Bid Document and Estimate)</i>	11/2021
R/W and Utility Clearance by District <i>(District certifies clearance to FHWA. LPA should certify to the District one (1) month before this date.)</i>	11/2021
Environmental Clearance	8/2020
Plan Package to C. O. (File Date)	1/2022
<i>(For Local Let projects, allow 45 days to Sale Date which includes processing the request for Authorization and three (3) weeks minimum for advertising.)</i>	
Sale Date (Bid Opening Date)	7/2022
Award Date <i>(LPA should submit a summary of bid tabs and the identity of the awarded contractor to the District no later than one (1) week after the award.)</i>	8/2022
Estimated Begin Construction	9/2022
Estimated End Construction	7/2023

Other due dates of interest:

- LPA certifies R/W and utility clearance to the District
- LPA submits bid results (award package) to District

Project Schedule Approval:

Environmental Coordinator

Program Manager

Real Estate Administrator

Project Manager

Scope Detail:

This CMAQ project will consist of a strategic equipment upgrades at twelve (12) traffic signals within the City of Beachwood, primarily located along the Richmond Road corridor. The project intersections include:

1. *Richmond Road / Science Park Drive*
2. *Richmond Road / S Woodland Road / Letchworth Road / Brucefield Road*
3. *Richmond Road / Shaker Boulevard EB / Wimbledon Road*
4. *Richmond Road / Shaker Boulevard WB / Hurlingham Road*
5. *Richmond Road / Beachwood High School*
6. *Richmond Road / Fairmount Boulevard*
7. *Richmond Road / Fire Signal*
8. *Richmond Road / Fire Department / Police Department*
9. *Richmond Road / George Zieger Drive*
10. *Fairmount Boulevard / City Hall / Beachwood High School*
11. *S Woodland Road / Science Park Drive*
12. *George Zeiger Drive / South Mall Drive*

These intersections will be upgraded to include new controller cabinets and associated hardware. All existing copper interconnect will be upgraded to provide new fiber optic interconnect or drop cables and associated fiber equipment to provide direct connection to existing fiber at each individual intersection.

Richmond Road Signals Cost Estimate

**City of Beachwood
Cuyahoga County**

PROPOSED TRAFFIC SIGNAL SYSTEM UPGRADE PROJECT

PRELIMINARY OPTINION OF PROBABLE COST

TRAFFIC SIGNAL ESTIMATE			
1	Richmond Road / Science Park Drive	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
2	Richmond Road / S Woodland Road / Letchworth Road / Brucefield Road	Fiber Communications Upgrade:	\$5,000.00
3	Richmond Road / Shaker Boulevard EB / Wimbledon Road	Fiber Communications Upgrade:	\$5,000.00
4	Richmond Road / Shaker Boulevard WB / Hurlingham Road	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
5	Richmond Road / Beachwood High School	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
6	Richmond Road / Fairmount Boulevard	Fiber Communications Upgrade:	\$5,000.00
7	Richmond Road / Fire Signal	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
8	Richmond Road / Fire Department / Police Department	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
9	Richmond Road / George Zieger Drive	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
10	S. Woodland Road / Science Park Drive	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
11	Fairmount Boulevard / City Hall / Beachwood High School	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
12	George Zieger Drive / South Mall Drive	Controller Cabinet Upgrade:	\$40,000.00
		Fiber Communications Upgrade:	\$5,000.00
	Fiber Optic Interconnect		
	3,500 Foot	Fiber Optic Interconnect Total:	\$87,500.00
	\$25.00 COST PER UNIT		
		Signalization SubTotal:	\$507,500.00

MISCELLANEOUS COST ESTIMATE	
Maintaining Traffic:	\$25,000.00
Mobilization:	\$10,000.00
Miscellaneous SubTotal:	\$35,000.00
PRELIMINARY CONSTRUCTION ESTIMATE:	
5% CONTINGENCY:	\$542,500.00
CONSTRUCTION INSPECTION (10% OF CONSTRUCTION):	\$27,200.00
INFLATION (3% per year) (CONSTRUCTION YEAR 2022):	\$57,000.00
TOTAL ANTICIPATED CONSTRUCTION COST:	\$75,300.00
DESIGN ENGINEERING (15%):	\$85,500.00
ENVIRONMENTAL (2%):	\$11,400.00
SURVEY & SUE (4%):	\$22,800.00
TOTAL ANTICIPATED ENGINEERING COST:	\$119,700.00

TOTAL PROJECT COST: \$821,700.00

I hereby certify that these estimates are accurate
and represent the work to be performed based
upon information available at the time of application.

Date

City of ***Beachwood***
INTEROFFICE MEMORANDUM

TO: Mayor Martin Horwitz

FROM: Chief Gary Haba

DATE: 08 April 2020

SUBJECT: Watchguard Video Warranty and Maintenance

The body cameras and some dash cameras we use were purchased from Watchguard and there is an annual warranty and maintenance agreement associated with them. The quote attached is for the appropriate amount of \$23,000 which was budgeted for 2020. Due to the amount, it seems to require council approval.

The maintenance agreement is an absolute requirement for us and after speaking with the IT staff, continuing the warranty is a smart decision based on the number of times we need replacement cameras or service. Again, this was a planned expense that Mr. Heiser and his staff are aware of. In the event we upgrade cameras prior to the expiration of these maintenance or warranty agreements, we will be credited the remaining amount.

I respectfully request that this item be placed on the next available council agenda. Please contact me with any questions or concerns.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A QUOTATION FROM WATCHGUARD, INC. DBA WATCHGUARD VIDEO TO PROVIDE HARDWARE WARRANTY, EVIDENCE LIBRARY, AND DVR SOFTWARE MAINTENANCE FOR BODY CAMERAS AND DASH CAMERAS USED BY THE CITY OF BEACHWOOD, OHIO POLICE DEPARTMENT; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, Ordinance No. 2017-143 authorized the purchase of body cameras and dash cameras for the City of Beachwood, Ohio Police Department; and

WHEREAS, the Police Chief has recommended entering into a renewed agreement with Watchguard, Inc. dba Watchguard Video to provide hardware warranty, evidence library, and DVR software maintenance for body cameras and dash cameras used by the City of Beachwood, Ohio Police Department; and

WHEREAS, the proposal from Watchguard, Inc. dba Watchguard Video reflects rates for one year (1) in an amount not to exceed Twenty-Three Thousand Dollars and No/Cents (\$23,000.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: Based upon the recommendation of the Police Chief, the Mayor is hereby authorized to accept the quotation from Watchguard, Inc. dba Watchguard Video, a copy of which is attached hereto and incorporated herein as Exhibit "A", to provide hardware warranty, evidence library, and DVR software maintenance for body cameras and dash cameras used by the City of Beachwood, Ohio Police Department, for one (1) year, in an amount not to exceed Twenty-Three Thousand Dollars and No/Cents (\$23,000.00).

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure which is immediately necessary for the public peace, health or safety or the efficient operation of the City, and for the further reason that it is necessary to accept this quotation at the earliest time so that the City can continue to provide safe and reliable safety services to its residents; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 4th day of May, 2020, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 5th day of May, 2020.

Clerk

Approval: I have approved this legislation this 5th day of May, 2020 and filed it with the Clerk.

Mayor



415 Century Parkway, Allen, TX 75013
(972) 423-9777 Fax: (972) 423-9778
National Toll-Free 1-800-605-MPEG (6734)
www.watchguardvideo.com

Exhibit A
Hardware Warranty / Evidence
Library / DVR Software
Maintenance Renewal Quote

Quote #: QUO-70088-Z8N5 **Rev #: 10**

Customer	
Beachwood Police Department	
Attn: [REDACTED] Craig Kaufman	
PO Box 22659, Beachwood, OH, 44122	
Telephone Number	Fax Number
216-595-3711	216-292-1954
Email Address	
craig.kaufman@beachwoodohio.com	

Quote Information		
Quote Valid From:	4/2/2020	To: 6/1/2020
Quote Presented By:	Bart Andrew Kudlicki	
Presenter Contact:	bart.kudlicki@motorolasolutions.com	
Est. Ship Date	Ship Via	Payment Terms
30 days	Will Call	Net 30

#	Part Number	Description	Unit Price	Qty	Ext Price
1	WAR-VIS-CAM-3RD	Warranty, VISTA 3rd Year (Months 25-36)	\$225.00	60	\$13,500.00
2	SFW-MNT-EL4-ADD	Software Maintenance, Evidence Library Additional Year	\$150.00	62	\$9,300.00
3	WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	\$100.00	2	\$200.00

Comments:

Quote provides costs for Hardware Warranty on (62) devices & Evidence Library / DVR Software Maintenance on (60) devices for one year

Hardware Warranty

- Complete Hardware Warranty – Factory Repair (not on-site)
- Covers Hardware & Components, including VISTA transfer stations. Does not include cables, etc. for moving older DVR's from vehicle to vehicle
- Covers In-Car Wireless Hardware and Components (excluding server)
- VISTA Extended Warranties are "No Fault" If one is covered, all must be
- Allows Any User Immediate Access to Service & Repairs
- Advanced Replacement Program (refurbs) – Ships Within 24 Hours*
- Unlimited Phone & Free Remote Technical Support – VPN Access Required
- Component Batteries Included
- Covers Building Related Wi-Fi Access Points (if purchased from WG)
- UPS Shipping / Return Labels Included

Without Hardware Warranty; all parts, labor, shipping and other charges will be billed on a case-by-case basis* Repair, Replacement & down time costs, attached as a comparison tool

*Only units with an active Warranty will have replacement parts, repair parts or an Advanced Replacement Unit Shipped within 24 Hours, when needed
Without Warranty Protection the Normal Repair Time backlog is 3-5 Weeks

Evidence Library / DVR Software Device Fee

- EL Software / Firmware Updates Device Interface Fee
- Includes All New Upgrades to Evidence Library
- Includes All New Updates to 4RE VISTA Firmware. These updates assure the best customer interface / experience, possible
- Evidence Library Server Updates
- Evidence Library Transfer Client Updates
- Unlimited EL4 Cloud Share, utilizing a CJIS Compliant Data Center (all devices must be covered and current to utilize the Cloud Share Feature)

Device fees are billed annually for all devices pushing data to Evidence Library. All WG devices must be covered in order to receive EL software / 4RE & VISTA firmware updates

Subtotal	\$23,000.00
Shipping	\$0.00
Taxes	
Total	\$23,000.00

TO RENEW / BE INVOICED

- **Do Not Contact Our Accounting Department**
- **We will bill you with 30 days net but, we do not have "automated invoicing"**
- **WG requires a written request: REPLY to the email or send an email to bart.kudlicki@motorolasolutions.com**
- **You may also sign the quote and fax or email it or send a Purchase Order**
- **Please refer to this quote #**
- **Use a credit card (over 6K = 3% convenience fee)**