

**BEACHWOOD CITY COUNCIL
FINANCE AND INSURANCE COMMITTEE MEETING AGENDA
MONDAY, NOVEMBER 18, 2019, 6:00 PM
at **BEACHWOOD CITY HALL, CONFERENCE ROOM A,**
25325 Fairmount Boulevard, Beachwood, Ohio 44122**

Alec Isaacson
Eric Synenberg
June E. Taylor

Agenda Items

1. Mayor's Report
2. Discussion regarding 2020 Budget
3. Any other matters coming before the Finance and Insurance Committee

#

CITY OF BEACHWOOD

INTER-OFFICE MEMORANDUM

TO: Alec Isaacson, Finance Committee Chair

FROM: Martin S. Horwitz, Mayor 

DATE: November 13, 2019

SUBJECT: 2020 Budget Proposal

On August 5, 2019, I presented City Council and our residents a list of goals for 2019-2020, which included a detailed explanation. At that time, I produced a report to City Council with goals and suggestions for initiatives in the areas of sustainability, technology, and Smart Cities.

Four critical guidelines were used to develop my goals and this budget. They are as follows:

1. Develop and improve programs dedicated to the safety, security, and health of all residents, businesses, and visitors in Beachwood.
2. Make Beachwood a hub of economic activity and innovation so that businesses – big and small – start, move, grow and stay here.
3. Continue to develop programs, resources, and infrastructure that enhance and improve our quality of life and increase the sense of community for Beachwood residents.
4. Commit to the use of Smart Cities and enhanced digital technologies to make our City operations more efficient, allow us to engage in more data-driven decision making and improve communication with our residents.

Capital Projects

Ranking Capital Projects will depend on the interests of City Council matching the interests of the administration. While the following are placed in ranked order, there are several projects I feel have equal weight because of the results they will yield.

1. Police Station and Jail Improvements – replace outdated and inefficient facilities currently in use.
2. Connector Road – purchase the property from the City of Cleveland for the Harvard Road Connector and other lands in an effort to spur growth in Commerce Park and the Chagrin Highlands.
3. Changeable Copy LED signs (Fairmount and Richmond) – in light of the many activities that occur both in the Community Center and at City Hall, I believe this is an important item to

take care of. Almost every City around us, and most businesses with main street frontage, now rely on digital changeable copy signs.

4. Street Program – we have traditionally allocated around \$2M per year to upgrade the quality of both main and side streets. Each year the streets are carefully evaluated and prioritized.
5. Fleet Management – while reviewing our current fleet and meeting with outside firms specializing in fleet management, we believe the implementation of such a system will benefit the City. This type of program will replace vehicles earlier and provide higher trade-in values with anticipated net savings over the years which is likely to be considerable. We plan to present information about this program to City Council in 2020.
6. Cameras – we plan to replace outdated cameras at intersections with PTZ cameras which will help with the flow of traffic.
7. Sidewalks – the installation of sidewalks on streets that are either partially or completely lacking sidewalks has been discussed for at least 6 years starting as a goal from our Master Plan report. In the last two years, a 3-phase plan has been developed to complete this job. Based on prior discussions, the administration is recommending a partial assessment.
8. Smart Cities/Green Initiatives – the bulk of this line item will go toward replacing our current street lights with LED heads and addition additional lighting in high pedestrian areas. At this time, we believe this may be done with solar street lights. We are also exploring the potential of solar power to operate many of our City buildings and cut energy costs.
9. Roof Repairs – repairs at the Public Works center are necessary to move forward with energy efficient methods and initiatives.
10. Tear Down North End of Service Garage – this portion of the building has deteriorated quickly and has become increasingly difficult and expensive to maintain it properly through the winter. However, the teardown is also dependent on the building being sold through our current efforts with Cresco.

General Budget Projects

There are several projects, I want to mention that I believe are significant in our general budget. These are contained within department budgets and are a priority to the administration.

1. GIS System – this is a geographic information system that consists of specialized software used as a framework for gathering, managing, and analyzing data. Information from every department will be placed into one system. This will allow us to correlate information across departments and provide for future planning and enhanced decision making.
2. GPS System – starting with the Public Works Department, we plan to implement a GPS system. This will provide more efficiency in fleet management and customer service.
3. Deer Management – we conducted a survey that indicated a split in the community on the system of deer management. We are in the process of designing and conducting another survey and are in discussion with the County to approach the deer situation regionally. We anticipate having a recommendation to present to City Council early next year.

4. Hybrid Vehicles – in an effort to work toward more sustainable solutions with our fleet, there are several departments asking for hybrid vehicles to replace older traditional vehicles. We will collect data which will be used in making decisions moving forward
5. Community Garden – to make further use of Beachwood Park East, we will explore the possibility of adding a community garden opposite Barkwood. This concept has been widely supported over the years.

Future Priorities

Two major projects are not included in the Capital Budget. The first is the ODOT Improvement Project on Richmond Road and the I-271 Bridge. The second is the complete reconstruction of Bryden Road. In light of additional data received over the last few months and that there is some overlap in these projects, we would like to revisit them.

During the presentation of the ODOT project, we did not hear from the Business Community. Since that time, members of the business community have become more vocal on this issue and have expressed the importance of making these improvements.

Over the years, there have been multiple requests to put sidewalks on Bryden and to address traffic. A recent survey indicated at least ½ of the residents on Bryden would support either a cul-de-sac at Richmond Road or making that intersection right in/right out. This complies with the recommendation we previously received from ODOT. Our current estimate for the complete reconstruction of Bryden including curbs, sidewalks, sewers, and water line replacement is just over \$5 million.

We plan to revisit the merits and timing of both of these projects with City Council in 2020.

Cc: Department Directors

2020 Capital Projects

Fund	Amount	Description
211	200,000	Asphalt and Concrete patching program
Total	200,000	
441	100,000	Signage
441	750,000	Smart Cities/ Green Initiatives/Street Lighting
441	1,200,000	Sidewalks
441	2,100,000	Street Program
441	450,000	Fleet Car Management
441	2,000,000	Connector Road Land Purchase
441	200,000	Tear Down North End of Service Garage
441	1,000,000	Police Station Architectural drawings
441	100,000	Cameras
441	500,000	Roof Repairs Service Garage
Total	8,400,000	

11/12/2019 LAH

City of Beachwood
2020 Estimated Revenue Compared to Appropriations
General Fund

Total Estimated 2020 General Fund Revenue	45,700,000
Total 2020 General Fund Appropriations Less Transfers	42,923,900
Revenue Over (Under) Expenditures	2,776,100
Transfer to Debt Service	(3,300,000)
Revenue Over (Under) Expenditures	(523,900)
Transfer to Capital	3,000,000
Total General Fund Appropriations, Including Transfers	49,223,900

Departmental Property and Equipment Requests

2020

The table below lists the various departmental requests for property and equipment. Although expenditures for these items have been budgeted for, if and when these purchases are made, the departments must follow normal city purchasing practices.

Department	Description	Quantity	Amount
Finance	Computers, as needed for all departments		68,000
	Modems for police vehicles		22,500
	Centrex migration		10,000
	GIS system		40,000
	Total		140,500
Police	Renovation of old dispatch room		12,000
	Toughbooks	3	15,000
	Mapping program for vehicles		30,000
	Desktop computers	5	7,500
	Dash cameras		12,000
	Radio replacements	12	75,000
	Ford Hybrid (including equipment)	2	106,000
	Replace detective bureau 2009 Fusion	1	25,000
	Total		282,500
Fire	Replace kitchen cabinets in FS#1		28,000
	Replace MDT's - last purchased in 2013		11,000
	Vehicles - one for each station	2	40,000
	Replace 18 year old SCBA		225,000
	Replace Lifepak 12 cardiac monitor (no longer supported)		32,000
	Tornado siren alerting system		55,000
	Total		391,000
Service	Garbage Truck (replace 2008 truck)		300,000
	Chipper truck (replace 1996 truck)		150,000
	Leaf vac (replace 1997)		70,000
	Ford Sprinter Van (replace 1996 sewer truck)		40,000
	Hybrid Explorer (replace 2007 Tahoe)		60,000
	Sea snake sewer camera		10,000
	Total		630,000
Pools & Parks	Shade shelters for dog park		25,000
			25,000
Building	Hybrid pickup truck		42,000
	Total		42,000
Grand Total			\$ 1,511,000

City of Beachwood General Fund TOTAL APPROPRIATIONS					
	Current YTD 2019 Appropriations	Proposed 2020 Appropriations	Difference	% Difference	
Council	166,050	181,900	15,850	9.5%	
Mayor's Office	651,000	721,000	70,000	10.8%	
Economic Development	579,800	596,700	16,900	2.9%	
Finance Department	3,225,400	3,512,900	287,500	8.9%	Includes new GIS Administrator position and equipment
Human Resources	217,000	241,100	24,100	11.1%	Includes annual maint. for HR software
Law Department	646,000	665,300	19,300	3.0%	
Police Department	11,522,600	11,944,400	421,800	3.7%	
Fire Department	9,562,000	8,972,500	(589,500)	-6.2%	Decrease due to large workers comp payout in 2019, includes 3 new ffs, reduced overtime
Service Dept	10,032,200	10,895,800	863,600	8.6%	
Human Services	713,000	766,500	53,500	7.5%	
Recreation Administration	1,458,500	1,546,500	88,000	6.0%	
Recreation Camps	549,300	542,300	(7,000)	-1.3%	
Recreation Other	255,700	253,900	(1,800)	-0.7%	
Swimming Pool/ Parks	582,900	659,900	77,000	13.2%	Includes sandblasting the pool and shade shelters for dog park
Building Department	1,367,700	1,423,200	55,500	4.1%	
Total	41,529,150	42,923,900	1,394,750	3.4%	
Plus Transfer to Debt Service	3,000,000	3,300,000	300,000	10.0%	
Plus Transfer to Capital	3,000,000	3,000,000			
Grand Total	47,529,150	49,223,900	1,694,750	3.6%	
					TRUE

COUNCIL

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES						
SALARIED EMPLOYEES						
COUNCIL	\$ 108,000	\$ 106,571		\$ 108,100	\$ 108,100	\$ 94,500
TOTAL SALARIES AND WAGES	<u>108,000</u>	<u>106,571</u>	<u>-</u>	<u>108,100</u>	<u>108,100</u>	<u>94,500</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
HEALTH COVERAGE	1,374	968		-	700	-
PERS	15,120	14,290		15,200	15,200	11,970
MEDICARE	1,349	1,545		1,600	1,600	1,370
TOTAL EMPLOYEE BENEFITS	<u>17,843</u>	<u>16,803</u>	<u>-</u>	<u>16,800</u>	<u>17,500</u>	<u>13,340</u>
PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES	14,750	29,996		19,700 Inc	22,300	16,875
TOTAL PROFESSIONAL SERVICES	<u>14,750</u>	<u>29,996</u>	<u>-</u>	<u>19,700</u>	<u>22,300</u>	<u>16,875</u>
CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	-	-		2,500 Fo	500	-
TOTAL CONTRACTUAL SERVICES	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>500</u>	<u>-</u>
OTHER SERVICES AND EXPENSES						
INSURANCE	-	316	-	-	-	-
EMPLOYEE BUSINESS EXPENSES						
EDUCATION AND TRAINING	-	65		500	400	350
TRAVEL	-	-		600	600	
MEMBERSHIPS	300	300		500	500	300
PROFESSIONAL/SOCIAL MEETINGS	345	215		600	1,000	30
PRINTING						
LEGISLATIVE AND EXECUTIVE PUBLIC	55,750	50,875		-	-	-
BUSINESS PRINTING	573	92		1,500	1,500	727
LEGAL NOTICES		393		500		311
EMPLOYMENT ADVERTISING		75		-		-
OTHER SERVICES AND EXPENSES	-	-		20,000	8,950 T	5,976
TOTAL OTHER SERVICES & EXPENSES	<u>56,968</u>	<u>52,331</u>	<u>-</u>	<u>24,200</u>	<u>12,950</u>	<u>7,694</u>
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
COFFEE	369	0		200	700	0
OTHER FOOD/GROCERY ITEMS	857	981		1,000	1,000	378
OFFICE SUPPLIES						
POSTAGE	489	-		2,000	2,500	1,984
PUBLICATIONS/SUBSCRIPTIONS	176	132		300	300	44
OTHER OFFICE SUPPLIES	77	1,086		500	200	284
COMPUTER EQUIPMENT		6,446		800		251
TOTAL MATERIALS AND SUPPLIES	<u>1,968</u>	<u>8,645</u>	<u>-</u>	<u>4,800</u>	<u>4,700</u>	<u>2,941</u>
PROPERTY AND EQUIPMENT						
COMPUTER EQUIPMENT/SOFTWARE	-	5,425	-	3,800 \$3	-	-
OTHER EQUIPMENT/ASSETS	72,571			2,000	-	-
TOTAL PROPERTY AND EQUIPMENT	<u>72,571</u>	<u>5,425</u>	<u>-</u>	<u>5,800</u>	<u>-</u>	<u>-</u>
GRAND TOTAL - COUNCIL	<u>\$ 272,100</u>	<u>\$ 219,771</u>	<u>\$ -</u>	<u>\$ 181,900</u>	<u>\$ 166,050</u>	<u>\$ 135,350</u>

MAYOR'S OFFICE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
ELECTED OFFICIALS	\$ 189,046	\$ 166,950		\$ 170,100	\$ 171,300	\$ 145,112
OTHER EXEMPT EMPLOYEES	190,753	202,971		200,500	194,500	160,644
PART-TIME EMPLOYEES	-	1,878		3,000	3,000	-
LEAVE SETTLEMENTS	1,219	12,754		7,000	27,000	27,039
TOTAL SALARIES AND WAGES	381,018	384,553	-	380,600	395,800	332,795
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	67,210	57,997		78,000	52,100	44,445
GROUP LIFE AND DISABILITY INSURANCE	2,377	3,024		2,900	2,700	2,348
UNEMPLOYMENT	-	5,370		7,000	-	-
WORKERS COMPENSATION	-	-		5,000	5,000	-
PERS	49,807	48,236		51,300	51,000	36,044
MEDICARE	5,507	5,468		5,300	5,200	4,728
TOTAL EMPLOYEE BENEFITS	124,901	120,095	-	149,500	116,000	87,565
PROFESSIONAL SERVICES						
LEGAL SERVICES	12,400	11,250		20,500	12,500	9,000
OTHER PROFESSIONAL SERVICES	76,597	16,538		16,000	8,000	3,850
TOTAL PROFESSIONAL SERVICES	88,997	27,788	-	36,500	20,500	12,850
CONTRACTUAL SERVICES						
OTHER EQUIPMENT MAINT. & REPAIR	3,779	743		5,000	5,000	725
OTHER CONTRACTUAL SERVICES	-	-		15,000	17,000	-
TOTAL CONTRACTUAL SERVICES	3,779	743	-	20,000	22,000	725
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATION	1,364	1,497		1,400	1,400	823
EDUCATION & TRAINING	250	225		10,000	7,000	53
TRAVEL EXPENSES	8	176		2,500	2,000	964
MEMBERSHIPS, DUES, LICENSES	3,960	6,464		6,000	5,500	12,848
PROFESSIONAL/SOCIAL MEETINGS/EVENTS	1,081	100		500	500	54
OTHER EMPLOYEE BUSINESS EXPENSES	100	-		300	-	-
BUSINESS PRINTING	962	683		3,000	3,000	24
ADVERTISING						
OTHER ADVERTISING	-	2,037		97,000	85,000	49,552
TOTAL OTHER SERVICES & EXPENSES	7,725	11,182	-	120,700	104,400	64,318
MATERIALS & SUPPLIES						
FOOD/GROCERY ITEMS						
COFFEE, CREAM, SUGAR	657	463		600	500	85
OTHER FOOD/GROCERY ITEMS	490	894		1,000	600	601
OFFICE SUPPLIES						
POSTAGE	625	986		3,000	3,000	696
PUBLICATIONS/SUBSCRIPTIONS	985	111		600	1,200	81
OTHER OFFICE SUPPLIES	4,480	3,403		4,000	5,000	1,622
OTHER MATERIALS & SUPPLIES	-	-		1,000	-	473
EQUIPMENT < \$1,000						
OFFICE EQUIPMENT < \$1,000	225	-		1,000	500	-
COMPUTER EQUIPMENT < \$1,000	-	2,191		1,000	500	-
OTHER EQUIPMENT < \$1,000	-	1,388	-	500	-	-
TOTAL MATERIALS AND SUPPLIES	7,462	9,436	-	12,700	11,300	3,558
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE & EQUIPMENT	6,888	311		-	1,000	-
COMPUTER HARDWARE/SOFTWARE	-	-	-	-	-	-
OTHER CAPITAL EQUIPMENT	-	3,225	-	1,000	-	-
TOTAL PROPERTY AND EQUIPMENT	6,888	3,536	-	1,000	1,000	-
GRAND TOTAL - MAYOR'S OFFICE	\$ 620,770	\$ 557,333	\$ -	\$ 721,000	\$ 671,000	\$ 501,811

ECONOMIC DEVELOPMENT

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES	51,566	62,565		75,900	86,000	61,615
PART-TIME EMPLOYEES		9,729		15,000	15,000	2,298
LEAVE SETTLEMENTS	6,679	-		3,000	3,000	39
TOTAL SALARIES AND WAGES	58,245	72,294	-	93,900	104,000	63,952
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH CARE PREMIUMS	23,323	42,728		33,400	32,000	27,419
GROUP LIFE & DISABILITY INSURANCE	1,119	404		600	1,000	325
WORKERS COMPENSATION	-	-		2,000	2,000	-
PERS	10,496	9,400		13,000	14,000	7,664
MEDICARE	778	968		1,400	1,500	847
TOTAL EMPLOYEE BENEFITS	35,716	53,500	-	50,400	50,500	36,255
PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES	102,092	44,821		20,000	14,500	13,716
TOTAL PROFESSIONAL SERVICES	102,092	44,821	-	20,000	14,500	13,716
CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	4,200	4,000		5,000	5,000	-
TOTAL CONTRACTUAL SERVICES	4,200	4,000	-	5,000	5,000	-
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATION	673	736		800	800	444
EDUCATION & TRAINING	59	2,408		4,000	3,000	1,325
TRAVEL EXPENSES	-	1,533		2,500	2,000	1,760
MEMBERSHIPS, DUES, LICENSES	2,590	2,400		3,000	3,000	1,965
PROFESSIONAL/SOCIAL MEETINGS & EVI	445	199		2,000	2,000	50
BUSINESS PRINTING	-	29		2,500	5,000	24
OTHER ADVERTISING	72,974	28,468		25,000	22,500	13,322
INCENTIVE PROGRAMS	293,309	258,778		378,000	360,000	174,115
TOTAL OTHER SERVICES & EXPENSES	370,050	294,551	-	417,800	398,300	193,005
MATERIALS & SUPPLIES						
OTHER FOOD/GROCERY ITEMS	-	945		3,000	1,000	553
POSTAGE	-	78		300	200	201
PUBLICATIONS/SUBSCRIPTIONS	166	118		800	800	79
OTHER OFFICE SUPPLIES	1,290	537		1,000	1,000	-
OTHER MATERIALS & SUPPLIES	-	-		1,500	1,500	367
EQUIPMENT < \$1,000						
OFFICE EQUIPMENT < \$1,000	-	220		-	-	-
COMPUTER EQUIPMENT < \$1,000	-	410		500	500	-
OTHER EQUIPMENT < \$1,000	-	-		500	500	-
TOTAL MATERIALS AND SUPPLIES	1,456	2,308	-	7,600	5,500	1,200
PROPERTY AND EQUIPMENT						
COMPUTER HARDWARE/SOFTWARE	1,523	-	-	-	-	-
OTHER EQUIPMENT/ASSETS	-	-		2,000	2,000	-
TOTAL PROPERTY AND EQUIPMENT	1,523	-	-	2,000	2,000	-
GRAND TOTAL - ECONOMIC DEVELOPMENT	\$ 573,282	\$ 471,474	\$ -	\$ 596,700	\$ 579,800	\$ 308,128

Human Resources

	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES				
Includes salary and other benefits				
OTHER EXEMPT EMPLOYEES		84,700	79,500	67,602
FULL-TIME EMPLOYEES		59,700	55,200	46,709
OVERTIME		500	1,000	116
LEAVE SETTLEMENTS		3,000	3,000	1,051
TOTAL SALARIES AND WAGES	<u>-</u>	<u>147,900</u>	<u>138,700</u>	<u>115,478</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS				
HEALTH COVERAGE		39,800	40,000	33,913
GROUP LIFE AND DISABILITY INSURANCE		1,500	1,500	-
PERS		20,000	18,700	13,900
MEDICARE		2,000	2,000	1,577
TOTAL EMPLOYEE BENEFIT	<u>-</u>	<u>63,300</u>	<u>62,200</u>	<u>49,390</u>
CONTRACTUAL SERVICES				
OTHER CONTRACTUAL SERVICES		20,000	In -	-
TOTAL CONTRACTUAL SERVICES	<u>-</u>	<u>20,000</u>	<u>-</u>	<u>-</u>
OTHER SERVICES AND EXPENSES				
EMPLOYEE BUSINESS EXPENSES				
EDUCATION AND TRAINING		4,000	10,000	6,410
TRAVEL EXPENSES		1,000	500	-
MEMBERSHIPS, DUES, LICENSES		800	700	344
PROFESSIONAL/SOCIAL MEETINGS		500	400	-
PRINTING				
BUSINESS PRINTING		700	100	525
ADVERTISING				
EMPLOYMENT ADVERTISING		1,500	3,000	-
TOTAL OTHER SERVICES & EXPENSES	<u>-</u>	<u>8,500</u>	<u>14,700</u>	<u>7,279</u>
MATERIALS AND SUPPLIES				
OFFICE SUPPLIES				
PUBLICATIONS/SUBSCRIPTIONS		500	500	-
OTHER OFFICE SUPPLIES		400	400	-
OTHER MATERIALS AND SUPPLIES				
OTHER MATERIALS & SUPPLIES		500	500	-
TOTAL MATERIALS AND SUPPLIES	<u>-</u>	<u>1,400</u>	<u>1,400</u>	<u>-</u>
GRAND TOTAL - FINANCE DEPARTMENT	<u>\$ -</u>	<u>\$ 241,100</u>	<u>\$ 217,000</u>	<u>\$ 172,147</u>

FINANCE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
BOARDS AND COMMISSIONS	\$ 300	\$ -		\$ -	\$ 500	\$ -
OTHER EXEMPT EMPLOYEES	694,311	770,939		821,000	725,500	615,699
FULL-TIME EMPLOYEES	211,519	266,482		241,000	231,500	195,659
OVERTIME	44	21		1,000	1,000	-
LEAVE SETTLEMENTS	18,371	4,406		35,000	32,000	19,601
TOTAL SALARIES AND WAGES	924,545	1,041,848	-	1,098,000	990,500	830,959
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	253,615	281,103		292,000	248,000	210,613
GROUP LIFE AND DISABILITY INSURANCE	6,887	9,443		8,600	8,500	7,340
WORKERS COMPENSATION	-	-		10,000	10,000	-
PERS	117,481	138,391		149,000	134,000	98,635
SOCIAL SECURITY	18	-		-	-	-
MEDICARE	12,697	14,409		15,500	14,000	11,490
TOTAL EMPLOYEE BENEFIT	390,698	443,346	-	475,100	414,500	328,078
PROFESSIONAL SERVICES						
ACCOUNTING AND FINANCIAL SERVICES	30,367	32,623		38,000	38,000	28,451
OTHER PROFESSIONAL SERVICES	141,204	147,819		152,000	150,000	114,546
COMPUTER CONSULTING SERVICES	194,949	10,289		15,000	15,000	10,803
INCOME TAX COLLECTION SERVICES	610,024	611,050		670,000	640,000	544,808
PAYROLL SERVICES	44,952	28,559		50,000	52,000	29,751
OTHER COMPUTER/TECHNICAL SERVICE	2,275	1,895		10,000	20,000	-
TOTAL PROFESSIONAL SERVICES	1,023,771	832,235	-	935,000	915,000	728,359
CONTRACTUAL SERVICES						
RENTALS AND LEASES						
OFFICE EQUIPMENT	1,044	1,079		1,200	1,200	1,143
COMPUTER HARDWARE/SOFTWARE	-	-		-	-	-
OTHER RENTS & LEASES	-	-		-	-	506
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE	-	-		15,000	-	-
OTHER EQUIPMENT MAINT. & REPAIR	29,685	15,976		35,000	40,000	9,923
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	50,219	54,823		62,000	55,000	59,722
TOTAL CONTRACTUAL SERVICES	80,948	71,878	-	113,200	96,200	71,294
OTHER SERVICES AND EXPENSES						
INSURANCE SERVICES						
INSURANCE PREMIUM COSTS	289,822	328,964		418,000	390,000	360,652
EXPENSES TO BE REIMB BY INSURANCE/	33,807	156,919		50,000	50,000	21,479
COMMUNICATIONS						
TELEPHONE/FAX COMMUNICATION	4,405	4,381		5,300	5,000	3,349
OTHER COMMUNICATIONS	8,861	8,210		18,000	10,000	8,919
EMPLOYEE BUSINESS EXPENSES						
EDUCATION AND TRAINING	3,339	3,815		5,000	5,000	3,055
TRAVEL EXPENSES	3,479	2,049		5,000	5,000	3,357
MEMBERSHIPS, DUES, LICENSES	11,503	12,274		12,000	12,300	2,230
PROFESSIONAL/SOCIAL MEETINGS	665	-		500	600	-
PRINTING						
BUSINESS PRINTING	4,466	1,743		4,500	4,500	1,765
ADVERTISING						
EMPLOYMENT ADVERTISING	11,716	572		-	-	-
COUNTY AUDITOR DEDUCTIONS						
ELECTION EXPENSE	-	8,354		10,000	10,000	1,132
BOARD OF TAX APPEAL	-	3		50	50	-
ADVERTISING DELINQUENT PROPERTY	4	2		50	50	-
AUDITOR & TREASURER FEES	29,235	29,083		34,000	33,000	32,657
DRETAC FUND	9,089	6,393		9,500	9,500	3,647
HB 66 FEE	488	-		600	1,000	-
COUNTY LAND BANK FEE	-	1,382		2,000	2,000	-
OTHER COUNTY AUDITOR DEDUCTS	1,154	13		2,000	2,000	-
OTHER SERVICES AND EXPENSES						
REAL ESTATE TAXES	15,861	15,861		20,000	20,000	15,584
OTHER SERVICES AND EXPENSES	-	2,100		1,000	500	55
TOTAL OTHER SERVICES & EXPENSES	427,894	582,118	-	597,500	560,500	457,881
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
COFFEE, CREAM, SUGAR	457	328		600	700	349
OFFICE SUPPLIES						
POSTAGE	3,904	3,462		5,000	5,000	3,107
PUBLICATIONS/SUBSCRIPTIONS	494	518		700	200	568
OTHER OFFICE SUPPLIES	6,421	7,860		6,800	6,800	2,770
OTHER MATERIALS AND SUPPLIES						
OTHER MATERIALS & SUPPLIES	1,243	431		2,000	2,000	133
EQUIPMENT < \$1,000						
OFFICE EQUIPMENT < \$1,000	237	743		1,000	1,000	220
COMPUTER EQUIP./SOFT < \$1,000	385	5,909		6,000	6,000	7,787
COMMUNICATION EQUIP. < \$1,000	117	7,167		5,000	5,000	-
OTHER EQUIP./ASSETS < \$1,000	-	300		500	500	-
TOTAL MATERIALS AND SUPPLIES	13,258	26,718	-	27,600	27,200	14,934

FINANCE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE & EQUIPMENT	1,800	225		5,000	-	-
COMPUTER EQUIPMENT/SOFTWARE	120,479	87,996		240,000	200,000	145,582
COMMUNICATIONS EQUIPMENT	6,984	-		10,000	10,000	-
OTHER EQUIPMENT	-	-		10,000	10,000	-
TOTAL PROPERTY AND EQUIPMENT	<u>129,263</u>	<u>88,221</u>	<u>-</u>	<u>265,000</u>	<u>220,000</u>	<u>145,582</u>
	\$ 2,990,377	\$ 3,086,364	\$ -	\$ 3,511,400	\$ 3,223,900	\$ 2,577,087
TRANSFERS AND ADVANCES						
TRANSFERS OUT - to Capital Improvement	11,000,000	2,000,000		3,000,000	3,000,000	3,000,000
TRANSFERS OUT - to Debt Service Fund	1,761,000	2,000,000		3,300,000	3,000,000	3,000,000
TRANSFERS OUT - to Workers Comp Fund	-	-	-			
ADVANCES OUT	-	-	-			
SALES TAX	656	923		1,500	1,500	587
OTHER DISBURSEMENTS	-	-	-			
GRAND TOTAL - FINANCE DEPARTMENT	<u>\$ 15,752,033</u>	<u>\$ 7,087,287</u>	<u>\$ -</u>	<u>\$ 9,812,900</u>	<u>\$ 9,225,400</u>	<u>\$ 8,577,674</u>

LAW

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
BOARDS AND COMMISSIONS	\$ 325	\$ 288		\$ 800	\$ 1,000	\$ 288
OTHER EXEMPT EMPLOYEES	287,865	271,263		316,400	299,600	253,742
PART TIME EMPLOYEES	-	8,897		25,000	30,000	18,842
LEAVE SETTLEMENTS	414	4,400		5,000	5,000	2,427
TOTAL SALARIES AND WAGES	288,604	284,848	-	347,200	335,600	275,299
PERSONAL SERVICES - EMPLOYEE BENEFIT						
HEALTH COVERAGE	63,184	70,227		79,000	80,900	59,659
GROUP LIFE AND DISABILITY INSURANCE	1,781	2,371		3,000	3,000	2,121
WORKERS COMPENSATION	-	-		5,000	5,000	-
PERS	37,572	37,869		47,000	46,000	32,923
SOCIAL SECURITY	9	-		-	-	-
MEDICARE	4,058	4,004		4,900	4,800	3,877
TOTAL EMPLOYEE BENEFIT	106,604	114,471	-	138,900	139,700	98,580
PROFESSIONAL SERVICES						
LEGAL SERVICES	33,047	108,368		100,000	80,000	1,886
OTHER PROFESSIONAL SERVICES	13,372	8,208		10,000	10,000	3,000
OTHER COMPUTER SERVICES	-	390		-	-	-
CIVIL SERVICE TESTING	33,171	19,445		20,000	30,000	29,598
TOTAL PROFESSIONAL SERVICES	79,590	136,411	-	130,000	120,000	34,484
CONTRACTUAL SERVICES						
MAINTENANCE AND REPAIR SERVICES						
OTHER EQUIPMENT MAINT. & REPAIR	729	1,303		1,000	2,000	503
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	59	6,582		3,000	1,000	363
TOTAL CONTRACTUAL SERVICES	788	7,885	-	4,000	3,000	866
OTHER SERVICES AND EXPENSES						
MORAL CLAIMS	1,762	1,535		3,000	1,500	1,944
TELEPHONE/FAX COMMUNICATION	1,073	1,002		1,000	1,000	1,042
EDUCATION & TRAINING	1,961	644		2,000	2,000	1,980
TRAVEL EXPENSES	-	-		1,000	1,000	5
MEMBERSHIPS, DUES, LICENSES	1,660	280		1,500	1,500	1,275
OTHER EMPLOYEE BUSINESS	-	-		200	200	-
BUSINESS PRINTING	9,178	465		11,000	11,000	7,292
ADVERTISING						
LEGAL NOTICES	5,375	9,749		10,000	12,000	3,129
EMPLOYMENT ADVERTISING	-	551		-	-	-
TOTAL OTHER SERVICES & EXPENSES	21,009	14,226	-	29,700	30,200	16,667
MATERIALS AND SUPPLIES						
OTHER FOOD/GROCERY ITEMS	82	129		100	100	-
POSTAGE	696	2,500		800	800	508
PUBLICATIONS/SUBSCRIPTIONS	6,471	5,132		7,000	7,000	5,017
OTHER OFFICE SUPPLIES	2,048	1,298		2,000	4,000	598
EQUIPMENT < \$1,000						
OFFICE EQUIPMENT < \$1,000	834	376		800	800	-
COMPUTER EQUIP./SOFTWARE < \$1,000	283	370		800	800	636
TOTAL MATERIALS AND SUPPLIES	10,414	9,805	-	11,500	13,500	6,759
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE & EQUIPMENT	-	-		1,000	1,000	1,122
COMPUTER HARDWARE/SOFTWARE	5,203	2,181		3,000	3,000	-
TOTAL PROPERTY AND EQUIPMENT	5,203	2,181	-	4,000	4,000	1,122
GRAND TOTAL - LAW DEPARTMENT	\$ 512,212	\$ 569,827	\$ -	\$ 665,300	\$ 646,000	\$ 433,777

POLICE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES	\$ 205,665	\$ 212,452		\$ 335,000	\$ 324,700	\$ 189,427
FULL-TIME EMPLOYEES	4,661,338	4,958,678		5,890,000	5,705,200	4,500,806
PART-TIME EMPLOYEES	800,026	795,771		850,000	840,000	694,664
OVERTIME	412,103	487,663		350,000	400,000	231,140
LEAVE SETTLEMENTS	179,765	176,899		200,000	200,000	81,589
TOTAL SALARIES AND WAGES	6,258,897	6,631,463	-	7,625,000	7,469,900	5,697,626
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	1,242,585	1,382,783		1,757,000	1,696,000	1,303,600
GROUP LIFE AND DISABILITY INSURANCE	2,815	4,148		5,000	5,000	3,614
WORKERS COMPENSATION	142,087	134,364		50,000	50,000	18,235
UNEMPLOYMENT	2,632	-		-	-	-
PERS	261,091	290,025		296,000	289,000	225,843
POLICE PENSION	560,360	605,413		825,000	806,500	403,845
MEDICARE	88,554	93,807		105,500	103,100	80,446
CLOTHING ALLOWANCE	72,475	84,490		105,500	95,000	89,833
TOTAL EMPLOYEE BENEFITS	2,372,599	2,595,030	-	3,144,000	3,044,600	2,125,416
PROFESSIONAL SERVICES						
ENGINEERING SERVICES	3,154	37,424		40,000	45,000	19,344
ACCOUNTING AND FINANCIAL SERVICES	3,480	3,456		8,000	8,000	3,094
OTHER PROFESSIONAL SERVICES	18,968	14,784		27,500	25,000	12,891
COMPUTER CONSULTING	7,356	5,565		-	6,000	-
OTHER COMPUTER/TECHNICAL SERVICES	6,600	7,200		12,000	13,500	9,500
TOTAL PROFESSIONAL SERVICES	39,558	68,429	-	87,500	97,500	44,829
CONTRACTUAL SERVICES						
UTILITY AND SANTATION SERVICES						
ELECTRIC	128,039	114,379		130,000	140,000	87,382
RENTALS AND LEASES						
COMPUTER HARDWARE/SOFTWARE	-	888		7,500	-	2,529
OTHER RENTS AND LEASES	600	600		1,500	1,000	975
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE & REPAIR	427	1,855		12,000	20,000	-
VEHICLE MAINTENANCE & REPAIR	-	146		1,000	1,000	-
OTHER EQUIP. MAINT. & REPAIR	238,757	121,578		187,000	184,000	78,522
JAIL FACILITY COSTS						
PRISONER MEALS	14,879	17,087		20,000	20,000	14,687
PRISONER MEDICAL	9,556	12,589		20,000	20,000	9,423
JAIL/PRISONER OTHER	1,500	-		3,000	4,000	892
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	29,083	27,478		55,000	37,000	44,957
TOTAL CONTRACTUAL SERVICES	422,841	296,600	-	437,000	427,000	239,367
OTHER SERVICES & EXPENSES						
COMMUNICATIONS						
TELEPHONE/FAX COMMUNICATIONS	25,150	12,055		13,000	15,000	12,636
OTHER COMMUNICATION	17,463	16,252		13,000	20,000	13,012
EDUCATION AND TRAINING	41,095	21,002		35,000	35,000	15,066
TRAVEL EXPENSES	1,066	2,285		5,000	5,000	5,020
MEMBERSHIPS, DUES, LICENSES	1,394	1,424		2,000	2,000	1,515
OTHER EMPLOYEE BUSINESS	-	-		200	200	-
BUSINESS PRINTING	6,561	7,047		7,500	7,000	3,683
OTHER ADVERTISING	-	762		-	-	-
K9 EXPENSES	-	-	-	13,000	-	-
TOTAL OTHER SERVICES & EXPENSES	92,729	60,827	-	88,700	84,200	50,932
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
COFFEE, CREAM, SUGAR	2,049	2,899		3,500	3,000	2,444
OTHER FOOD/GROCERY ITEMS	340	412		300	500	378
POSTAGE	1,297	1,368		2,000	2,000	1,659
PUBLICATIONS/SUBSCRIPTIONS	1,071	1,986		2,500	3,500	1,143
OTHER OFFICE SUPPLIES	20,242	14,894		19,000	17,000	9,903
GASOLINE	-	-	-	-	-	-
MEDICAL SUPPLIES	-	-	-	-	-	2,331
RANGE & AMMUNITION	3,504	9,218		18,200	10,000	6,522
PUBLIC ED MATERIALS	-	721		3,600	3,500	1,784
UNIFORMS/TURNOUT GEAR	21,959	30,605		35,000	30,000	18,442
OTHER MATERIALS & SUPPLIES	29,381	25,979		40,000	35,000	12,722
OFFICE EQUIPMENT < \$1,000	943	568		2,000	2,000	310

POLICE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019
COMPUTER EQUIPMENT/SOFTWARE < \$1,000	21,885	9,981		7,500	7,500	3,040
COMMUNICATIONS EQUIPMENT < \$1,000	120	-		2,000	4,000	-
OTHER EQUIPMENT/ASSETS < \$1,000	4,365	1,429		17,800	4,000	3,617
TOTAL MATERIALS AND SUPPLIES	107,156	100,060	-	153,400	122,000	64,295
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE AND EQUIPMENT	-	-		5,000	5,000	-
COMPUTER EQUIPMENT/SOFTWARE	25,212	186,310		148,500	80,000	90,178
COMMUNICATIONS EQUIPMENT	21,147	5,191		92,800	16,500	15,093
VEHICLES	85,162	170,835		150,000	134,000	101,977
OTHER EQUIPMENT/ASSETS	20,560	68,910		12,500	41,900	47,279
TOTAL PROPERTY AND EQUIPMENT	152,081	431,246	-	408,800	277,400	254,527
GRAND TOTAL - POLICE DEPARTMENT	\$ 9,445,861	\$ 10,183,655	\$ -	\$ 11,944,400	\$ 11,522,600	\$ 8,476,992

FIRE

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year Actual 10/31/2019
PERSONAL SERVICES - SALARIES & WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES	\$ 296,565	\$ 251,370		\$ 260,000	\$ 265,000	\$ 193,618
FULL-TIME EMPLOYEES	3,883,152	4,163,573		4,420,000	4,245,000	3,478,248
PART-TIME EMPLOYEES	-	-		30,000	25,000	5,056
OVERTIME	582,352	499,042		300,000	670,000	650,549
LEAVE SETTLEMENTS	110,631	9,272		200,000	255,000	219,021
TOTAL SALARIES AND WAGES	4,872,700	4,923,257	-	5,210,000	5,460,000	4,546,492
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	1,121,407	1,227,017		1,435,000	1,232,000	1,057,680
GROUP LIFE AND DISABILITY INSURANCE	3,560	4,134		4,300	4,300	2,962
WORKERS COMPENSATION	15,489	60,538		70,000	70,000	25,817
PERS	35,977	31,435		37,600	37,000	21,553
FIRE PENSION	1,044,027	1,087,219		1,117,000	1,182,000	890,374
MEDICARE	68,232	68,656		73,000	73,300	63,600
UNIFORM/CLOTHING ALLOWANCE	51,650	50,750		55,000	55,000	51,056
TOTAL EMPLOYEE BENEFITS	2,340,342	2,529,749	-	2,791,900	2,653,600	2,113,042
PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES	-	-	-	4,000	704,000	1,101
TOTAL PROFESSIONAL SERVICES	-	-	-	4,000	704,000	1,101
CONTRACTUAL SERVICES						
UTILITY AND SANITATION SERVICES						
ELECTRIC	37,604	46,876		70,500	70,500	47,856
NATURAL GAS	4,388	9,417		50,500	50,500	15,985
WATER	33,839	33,175		50,000	50,000	37,898
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE & REPAIR	4,865	5,516		33,000 In	5,000	4,216
OTHER EQUIPMENT MAINT. & REPAIR	18,754	28,437		25,000	25,000	23,446
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	28,060	18,680		45,000 In	43,000	27,617
TOTAL CONTRACTUAL SERVICES	127,510	142,101	-	274,000	244,000	157,018
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATIONS	26,769	13,273		20,000	28,000	8,712
OTHER COMMUNICATION	6,777	3,694		10,000	10,000	3,595
EDUCATION AND TRAINING	14,057	3,927		30,000 In	15,000	2,753
TRAVEL EXPENSES	16,733	2,938		20,000 In	10,000	2,589
MEMBERSHIPS, DUES, LICENSES	10,574	11,288		15,000	10,000	14,689
PROFESSIONAL/SOCIAL MEETINGS	852	-		1,000	1,000	-
BUSINESS PRINTING	1,003	260		1,000	1,000	25
OTHER SERVICES & EXPENSES	3,890	3,940		1,000	-	73
TOTAL OTHER SERVICES & EXPENSES	80,655	39,320	-	98,000	75,000	32,436
MATERIALS & SUPPLIES						
COFFEE, CREAM, SUGAR	773	582		1,200	1,000	831
OTHER FOOD/GROCERY ITEMS	105	2,984		600	600	-
POSTAGE	214	185		800	800	180
PUBLICATIONS/SUBSCRIPTIONS	-	1,707		3,000	1,000	2,000
OTHER OFFICE SUPPLIES	3,094	1,997		5,000	5,000	2,173
BUILDING MATERIALS AND SUPPLIES	2,411	1,437		5,000	5,000	1,052
MEDICAL SUPPLIES	18,526	20,940		27,000	25,000	12,672
PUBLIC EDUCATION MATERIALS	4,834	2,719		7,000	5,000	3,863
UNIFORM/TURNOUT GEAR	47,068	29,532		35,000 In	25,000	18,213
OTHER MATERIALS AND SUPPLIES	10,080	28,413		20,000	20,000	12,898
EQUIPMENT < \$1,000						
OFFICE EQUIPMENT < \$1,000	424	3,320		3,000	3,000	199
COMPUTER EQUIPMENT < \$1,000	1,944	3,042		5,000	5,000	4,806
COMMUNICATIONS EQUIPMENT < \$1,000	1,270	220		16,000 R	5,000	1,780
OTHER EQUIPMENT/ASSETS < \$1,000	5,497	9,082		10,000	10,000	423
TOTAL MATERIALS AND SUPPLIES	96,240	106,160	-	138,600	111,400	61,090

FIRE

	<u>2017 Actual Expenses</u>	<u>2018 Actual Expenses</u>	<u>2019 Actual Expenses</u>	<u>2020 Appropriation</u>	<u>2019 Appropriation</u>	Current year Actual 10/31/2019
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE & EQUIPMENT	1,562	7,411		5,000	3,000	2,212
COMPUTER HARDWARE/SOFTWARE	3,536	25,016		3,000	3,000	5,961
COMMUNICATIONS EQUIPMENT	9,389	5,311		18,000	13,000	7,686
VEHICLES	241,065	-		80,000	250,000	-
OTHER EQUIPMENT/ASSETS	46,292	8,028		350,000	45,000	-
TOTAL PROPERTY AND EQUIPMENT	<u>301,844</u>	<u>45,766</u>	<u>-</u>	<u>456,000</u>	<u>314,000</u>	<u>15,859</u>
GRAND TOTAL - FIRE DEPARTMENT	<u>\$ 7,819,291</u>	<u>\$ 7,786,353</u>	<u>\$ -</u>	<u>\$ 8,972,500</u>	<u>\$ 9,562,000</u>	<u>\$6,927,038</u>

PUBLIC WORKS DEPARTMENT

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES SALARIES	\$ 745,810	\$ 770,609		\$ 700,000	\$ 800,000	552,946
FULL-TIME EMPLOYEES	3,012,078	3,127,520		3,350,000	3,186,000	2,685,164
PART-TIME EMPLOYEES	230,508	215,693		240,000	240,000	163,867
OVERTIME	359,490	316,630		350,000	350,000	265,302
LEAVE SETTLEMENTS	61,510	2,295		65,000	65,000	46,781
TOTAL SALARIES AND WAGES	4,409,396	4,432,747	-	4,705,000	4,641,000	3,714,060
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	1,169,643	1,235,616		1,345,000	1,270,000	1,031,905
GROUP LIFE AND DISABILITY INSURANCE	8,714	16,074		24,000	24,000	17,509
WORKERS COMPENSATION	28,545	26,659		50,000	50,000	3,908
UNEMPLOYMENT COMPENSATION	88	-		2,000	2,000	-
PERS	581,617	591,495		631,000	624,000	447,789
MEDICARE	61,826	62,393		65,500	66,000	51,958
UNIFORM/CLOTHING ALLOWANCE	67,000	90,737		69,000	98,400	56,511
TOTAL EMPLOYEE BENEFITS	1,917,433	2,022,974	-	2,186,500	2,134,400	1,609,580
PROFESSIONAL SERVICES						
ENGINEERING SERVICES	54,333	61,580		70,000	70,000	28,535
OTHER PROFESSIONAL SERVICES	15,090	16,278		20,000	20,000	15,290
TOTAL PROFESSIONAL SERVICES	69,423	77,858	-	90,000	90,000	43,825
CONTRACTUAL SERVICES						
UTILITY & SANITATION SERVICES						
ELECTRIC	343,026	336,302		350,000	350,000	233,417
NATURAL GAS	87,081	105,774		115,000	115,000	78,309
WATER / SEWER	54,746	35,018		65,000	65,000	41,630
REFUSE DISPOSAL/HAULING	143,065	162,170		160,000	150,000	128,379
RENTALS AND LEASES						
OTHER EQUIPMENT	6,773	7,472		10,000	4,000	3,807
OTHER RENTALS & LEASES	2,546	831		3,000	3,000	674
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE & REPAIRS	311,579	185,709		300,000 S	205,000	129,047
GROUPS MAINTENANCE & REPAIR	41,370	33,650		40,000	40,000	26,212
OTHER STREETS/SIDEWALKS/SEWER REP/	86,070	82,730		110,000	100,000	74,793
VEHICLE MAINTENANCE	98,442	76,666		130,000	130,000	53,544
OTHER EQUIPMENT MAINT. & REPAIR	10,675	6,143		10,000	10,000	11,080
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	7,261	6,435		110,000 Ir	10,000	9,037
TOTAL CONTRACTUAL SERVICES	1,192,634	1,038,900	-	1,403,000	1,182,000	789,929
OTHER SERVICES AND EXPENSES						
COMMUNICATIONS						
TELEPHONE/FAX COMMUNICATIONS	18,662	5,249		8,000	10,000	3,830
OTHER COMMUNICATION EXPENSE	374	414		500	500	576
EMPLOYEE BUSINESS EXPENSES						
EDUCATION & TRAINING	10,638	1,735		10,000	10,000	1,728
TRAVEL EXPENSES	880	1,013		5,000 Ir	1,500	1,621
MEMBERSHIPS, DUES, LICENSES	7,470	4,901		5,000	5,000	5,289
PROFESSIONAL/SOCIAL MEETINGS	105	120		300	300	120
PRINTING						
BUSINESS PRINTING	373	3,214		600	600	98
OTHER SERVICES AND EXPENSES	-	-		-	-	500
TOTAL OTHER SERVICES & EXPENSES	38,502	16,646	-	29,400	27,900	13,762
MATERIALS AND SUPPLIES						
COFFEE, CREAM, SUGAR	571	705		1,000	1,000	2,267
POSTAGE	162	132		300	300	73
PUBLICATIONS/SUBSCRIPTIONS	452	-		500	500	-
OTHER OFFICE SUPPLIES	6,267	6,337		8,000 n	8,000	3,873
BUILDING MATERIALS & SUPPLIES	69,726	76,075		80,000	80,000	55,578
GROUPS MATERIALS & SUPPLIES	125,623	109,783		140,000 Ir	140,000	116,354
VEHICLE & EQUIP. MATERIALS & SUPPLIES						
GASOLINE	222,361	289,238		270,000	230,000	198,885
TIRES	54,196	54,785		55,000	55,000	30,201
VEHICLE PARTS	189,638	177,548		190,000	165,000	156,401
OTHER VEHICLE & EQUIP. SUPPLIES	243,792	190,492		225,000	225,000	144,893
OTHER MATERIALS AND SUPPLIES						
SALT	459,816	689,957		500,000	550,000	409,185

PUBLIC WORKS DEPARTMENT

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
CONCRETE/ASPHALT	85,548	100,788		180,000	180,000	49,878
OTHER STREETS/SIDEWALKS/SEWERS	49,802	78,367		80,000	80,000	45,903
UNIFORMS / CLOTHING	31,163	23,893		34,000	34,000	25,736
OTHER MATERIALS AND SUPPLIES	20,501	35,716		25,000	25,000	18,374
EQUIPMENT < \$1,000	-					
OFFICE EQUIPMENT < \$1,000	621	990		600	600	-
COMPUTER EQUIPMENT < \$1,000	1,084	1,741		2,000	2,000	3,325
COMMUNICATIONS EQUIPMENT < \$1,000	476	-		500	500	-
OTHER EQUIPMENT/ASSETS < \$1,000	20,137	8,245		20,000	20,000	6,059
TOTAL MATERIALS AND SUPPLIES	<u>1,581,936</u>	<u>1,844,792</u>	<u>-</u>	<u>1,811,900</u>	<u>1,796,900</u>	<u>1,266,985</u>
PROPERTY AND EQUIPMENT						
COMPUTER HARDWARE/SOFTWARE	3,937	2,730		15,000	Ir -	-
COMMUNICATIONS EQUIPMENT	9,387	1,820		5,000	-	2,730
VEHICLES	256,143	333,311		550,000	\$ 160,000	1,958
OTHER CAPITAL ASSETS	277,720	83,763		100,000	\$ -	104,500
TOTAL PROPERTY AND EQUIP.	<u>547,187</u>	<u>421,624</u>	<u>-</u>	<u>670,000</u>	<u>160,000</u>	<u>109,188</u>
GRAND TOTAL - SERVICE DEPARTMENT	<u>\$ 9,756,511</u>	<u>\$ 9,855,541</u>	<u>\$ -</u>	<u>\$ 10,895,800</u>	<u>\$ 10,032,200</u>	<u>\$ 7,547,329</u>

HUMAN SERVICES

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES	128,503	134,775		148,500	142,000	119,675
FULL-TIME EMPLOYEES	81,298	83,911		90,000	88,500	73,567
PART-TIME EMPLOYEES	47,434	53,437		57,000	52,000	37,836
OVERTIME	4,185	3,354		8,000	10,000	452
LEAVE SETTLEMENTS	5,190	-		31,000	11,000	4,220
TOTAL SALARIES AND WAGES	266,610	275,477	-	334,500	303,500	235,750
PERSONAL SERVICES - SALARIES AND WAGES						
EMPLOYEE BENEFITS						
HEALTH COVERAGE	63,959	66,944		73,000	69,500	50,766
GROUP LIFE & DISABILITY INSURANCE	1,711	2,000		2,400	2,200	1,781
PERS	34,876	37,114		45,500	42,000	28,454
MEDICARE	3,732	3,855		4,700	4,500	3,303
TOTAL EMPLOYEE BENEFITS	104,278	109,913	-	125,600	118,200	84,304
CONTRACTUAL SERVICES						
OTHER EQUIPMENT MAINT. & REPAIR	-	170		500	500	350
INSTRUCTORS/ SPEAKERS/ENTERTAN.	29,091	35,390		55,000	50,000	29,255
ADMISSIONS	109,756	105,890		135,000	135,000	120,392
TRANSPORTATION	23,006	22,330		30,000	30,000	15,119
OTHER CONTRACTUAL SERVICES	118	149		5,000	500	1,299
TOTAL CONTRACTUAL SERVICES	161,971	163,929	-	225,500	216,000	166,415
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATION	2,751	3,122		4,000	3,500	2,267
EDUCATION & TRAINING	-	-		200	200	-
TRAVEL EXPENSES	293	113		200	200	130
MEMBERSHIPS, DUES, LICENSES	-	100		100	100	-
RECREATION PUBLICATIONS	15,123	18,105		25,000	25,000	17,349
BUSINESS PRINTING	1,213	150		800	800	527
TOTAL OTHER SERVICES & EXPENSES	19,380	21,590	-	30,300	29,800	20,273
MATERIALS AND SUPPLIES						
OTHER FOOD/GROCERY ITEMS	20,816	24,206		28,000	26,000	15,768
POSTAGE	6,265	7,436		10,000	10,000	7,617
PUBLICATIONS/SUBSCRIPTIONS	-	-	-	100	-	17
OTHER OFFICE SUPPLIES	309	39		500	500	-
UNIFORMS	-	-		500	500	-
OTHER MATERIALS AND SUPPLIES	8,734	6,981		7,000	6,000	4,565
OFFICE EQUIPMENT < \$1,000	-	-		500	500	6,830
COMPUTER EQUIP./SOFTWARE < \$1,000	613	138		500	500	1,000
OTHER EQUIPMENT/ASSETS < \$1,000	-	-		500	500	-
TOTAL MATERIALS AND SUPPLIES	36,737	38,800	-	47,600	44,500	35,797
PROPERTY AND EQUIPMENT						
OFFICE FURNITURE & EQUIPMENT	-	-		1,000	1,000	-
COMPUTER EQUIPMENT/SOFTWARE	-	7,500		2,000	-	-
VEHICLES	78,267	-		-	-	-
TOTAL PROPERTY AND EQUIPMENT	78,267	7,500	-	3,000	1,000	-
GRAND TOTAL - HUMAN SERVICES	\$ 667,243	\$ 617,209	\$ -	\$ 766,500	\$ 713,000	\$ 542,539

RECREATION ADMINISTRATION

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
OTHER EXEMPT EMPLOYEES	\$ 425,015	\$ 439,781		\$ 468,000	\$ 455,400	\$ 382,778
FULL-TIME EMPLOYEES	103,182	106,618		113,900	110,500	93,482
PART-TIME EMPLOYEES	33,813	33,301		45,000	45,000	25,167
OVERTIME	3,587	3,985		8,000	8,000	6,706
LEAVE SETTLEMENTS	26,627	968		38,000	32,000	32,322
TOTAL PERSONAL SERVICES	592,224	584,653	-	672,900	650,900	540,455
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	120,530	119,368		156,400	118,100	107,915
GROUP LIFE & DISABILITY INSURANCE	4,057	4,725		7,000	6,000	4,146
WORKERS COMPENSATION	419	10,734		10,000	10,000	1,664
PERS	75,602	78,353		91,000	89,000	62,550
MEDICARE	8,242	8,143		9,500	9,500	7,545
TOTAL EMPLOYEE BENEFITS	208,850	221,323	-	273,900	232,600	183,820
PROFESSIONAL SERVICES						
ACCOUNTING & FINANCIAL SERVICES	15,687	14,667		20,000	20,000	15,010
OTHER PROFESSIONAL SERVICES	1,973	782		5,000	2,500	2,777
TOTAL PROFESSIONAL SERVICES	17,660	15,449	-	25,000	22,500	17,787
CONTRACTUAL SERVICES						
RENTALS AND LEASES						
OTHER RENTS & LEASES	367,581	398,717		430,000 In	410,000	345,154
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE & REPAIR	-	735		2,000	2,000	-
COMMUNITY CENTER MAINT & REPAIR	7,450	4,295		8,000	8,000	864
OTHER EQUIPMENT MAINT. & REPAIR	6,792	5,612		7,500	8,500	3,474
RECREATION CONTRACT SERVICES						
INSTRUCTORS/SPEAKERS/ENTERTAIN.	22,945	3,700		40,000	40,000	8,500
OTHER CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES	4,203	3,141		3,000	3,000	1,772
TOTAL CONTRACTUAL SERVICES	408,971	416,200	-	490,500	471,500	359,764
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATION	5,804	5,188		5,500	5,500	4,196
EDUCATION & TRAINING	3,885	2,105		4,000	3,500	1,190
TRAVEL EXPENSES	3,982	3,889		5,500	4,500	4,453
MEMBERSHIPS, DUES, LICENSES	1,290	1,271		1,500	1,500	1,095
PROFESSIONAL/SOCIAL MEETINGS	113	110		300	300	65
RECREATION PUBLICATIONS	2,902	3,645		5,000	5,000	3,728
BUSINESS PRINTING	1,352	2,501		2,500	2,000	2,086
OTHER ADVERTISING	560	620		1,000	1,700	-
OTHER SERVICES AND EXPENSES	1,008	753		2,000	500	1,855
TOTAL OTHER SERVICES & EXPENSES	20,896	20,082	-	27,300	24,500	18,668
MATERIALS AND SUPPLIES						
COFFEE, CREAM, SUGAR	2,181	879		3,500	3,000	486
OTHER FOOD/GROCERY ITEMS	8,957	10,438		10,000	10,000	6,109
POSTAGE	3,543	3,179		5,000	5,500	3,044
PUBLICATIONS/SUBSCRIPTIONS	159	39		200	300	39
OTHER OFFICE SUPPLIES	5,710	5,863		6,500	6,500	5,513
UNIFORMS	456	168		700	700	402
OTHER MATERIALS AND SUPPLIES	21,242	21,056		20,000	20,000	15,056
OFFICE EQUIPMENT < \$1,000	-	1,114		500	500	240
COMPUTER EQUIP./SOFTWARE < \$1,000	4,485	2,005		3,500	3,500	2,545
OTHER EQUIPMENT/ASSETS < \$1,000	1,550	-		1,000	1,500	549
TOTAL MATERIALS & SUPPLIES	48,283	44,741	-	50,900	51,500	33,983
PROPERTY AND EQUIPMENT						
COMPUTER HARDWARE/SOFTWARE	1,623	2,312		3,000	-	2,312
OTHER EQUIPMENT/ASSET	7,600			3,000	5,000	-
TOTAL PROPERTY AND EQUIPMENT	9,223	2,312	-	6,000	5,000	2,312
GRAND TOTAL - RECREATION ADMIN.	\$ 1,306,107	\$ 1,304,760	\$ -	\$ 1,546,500	\$ 1,458,500	\$ 1,156,789

RECREATION CAMP

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
PART-TIME/SEASONAL EMPLOYEES	\$ 275,471	\$ 267,824		\$ 308,000	In \$ 304,300	\$ 287,124
TOTAL PERSONAL SERVICES	<u>275,471</u>	<u>267,824</u>	<u>-</u>	<u>308,000</u>	<u>304,300</u>	<u>287,124</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
UNEMPLOYMENT	-	-		-	1,000	-
PERS	38,566	37,495		44,000	43,700	40,189
MEDICARE	3,994	3,884		4,600	4,300	4,163
TOTAL EMPLOYEE BENEFITS	<u>42,560</u>	<u>41,379</u>	<u>-</u>	<u>48,600</u>	<u>49,000</u>	<u>44,352</u>
PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES	6,600	7,744		-	W 13,700	-
TOTAL PROFESSIONAL SERVICES	<u>6,600</u>	<u>7,744</u>	<u>-</u>	<u>-</u>	<u>13,700</u>	<u>-</u>
CONTRACTUAL SERVICES						
RENTS & LEASES						
OTHER RENTS AND LEASES	1,946	1,463		2,500	3,000	1,365
RECREATION CONTRACT SERVICES						
INSTRUCTORS/SPEAKERS/ENTERTAIN.	24,433	12,782		25,000	27,500	16,818
ADMISSIONS	66,194	63,663		75,000	70,000	58,869
TRANSPORTATION	32,963	30,145		45,000	45,000	25,796
TOTAL CONTRACTUAL SERVICES	<u>123,590</u>	<u>106,590</u>	<u>-</u>	<u>145,000</u>	<u>142,500</u>	<u>101,483</u>
OTHER SERVICES AND EXPENSES						
PRINTING						
RECREATION PUBLICATIONS	1,677	1,529		2,000	1,600	753
BUSINESS PRINTING	203	706		500	500	205
ADVERTISING						
OTHER ADVERTISING	1,818	1,615		2,000	2,000	1,444
TOTAL OTHER SERVICES & EXPENSES	<u>3,698</u>	<u>3,850</u>	<u>-</u>	<u>4,500</u>	<u>4,100</u>	<u>2,402</u>
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
OTHER FOOD/GROCERY ITEMS	6,899	7,753		11,000	10,000	8,197
OFFICE SUPPLIES						
POSTAGE	521	535		700	700	272
OTHER OFFICE SUPPLIES	-	-		500	500	-
OTHER MATERIALS & SUPPLIES						
CAMP SHIRTS	6,913	7,823		10,000	10,000	7,317
OTHER MATERIALS AND SUPPLIES	7,813	7,891		11,000	11,000	8,671
EQUIPMENT < \$1,000						
OTHER EQUIPMENT/ASSETS < \$1,000	-	883		500	500	-
TOTAL MATERIALS AND SUPPLIES	<u>22,146</u>	<u>24,885</u>	<u>-</u>	<u>33,700</u>	<u>32,700</u>	<u>24,457</u>
GRAND TOTAL - RECREATION CAMPS	<u>\$ 476,011</u>	<u>\$ 453,735</u>	<u>\$ -</u>	<u>\$ 542,300</u>	<u>\$ 549,300</u>	<u>\$ 461,183</u>

RECREATION OTHER

(now combined with Rec Sports)

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriations	2019 Appropriations	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
PART-TIME/SEASONAL EMPLOYEES	76,335	65,544		85,000	85,000	46,918
TOTAL PERSONAL SERVICES	<u>76,335</u>	<u>65,544</u>	<u>-</u>	<u>85,000</u>	<u>85,000</u>	<u>46,918</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
UNEMPLOYMENT COMPENSATION	377	-		800	800	-
PERS	10,476	9,763		12,100	12,100	5,923
MEDICARE	1,107	950		1,300	1,300	678
TOTAL EMPLOYEE BENEFITS	<u>11,960</u>	<u>10,713</u>	<u>-</u>	<u>14,200</u>	<u>14,200</u>	<u>6,601</u>
CONTRACTUAL SERVICES						
RENTALS AND LEASES						
OTHER RENTS & LEASES	6,528	5,298		6,000	6,700	5,256
RECREATION CONTRACT SERVICES						
INSTRUCTORS/SPEAKERS/ENTERTAINMENT	88,104	94,417		116,000	115,000	60,654
ADMISSIONS	705	1,390		1,500	1,000	1,390
TOTAL CONTRACTUAL SERVICES	<u>95,337</u>	<u>101,105</u>	<u>-</u>	<u>123,500</u>	<u>122,700</u>	<u>67,300</u>
OTHER SERVICES AND EXPENSES						
PRINTING						
EDUCATION & TRAINING	1,950	1,950		1,000	2,000	-
RECREATION PUBLICATIONS	5,805	5,833		6,500	6,500	4,096
OTHER PRINTING	2,054	1,622		2,500	2,500	885
TOTAL OTHER SERVICES AND EXPENSES	<u>9,809</u>	<u>9,405</u>	<u>-</u>	<u>10,000</u>	<u>11,000</u>	<u>4,981</u>
MATERIALS AND SUPPLIES						
OTHER FOOD/GROCERY ITEMS	915	382		500	600	255
POSTAGE	1,856	1,862		2,700	2,700	1,388
SPORTS SHIRTS	5,434	7,738		6,000	9,000	1,906
OTHER MATERIALS AND SUPPLIES	12,612	4,065		12,000	9,500	6,811
TOTAL MATERIALS AND SUPPLIES	<u>20,817</u>	<u>14,047</u>	<u>-</u>	<u>21,200</u>	<u>21,800</u>	<u>10,360</u>
GRAND TOTAL - RECREATION OTHER	<u>\$ 214,258</u>	<u>\$ 200,814</u>	<u>\$ -</u>	<u>\$ 253,900</u>	<u>\$ 254,700</u>	<u>\$ 136,160</u>

RECREATION POOLS & PARKS

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriations	2019 Appropriations	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
PART-TIME/SEASONAL EMPLOYEES	\$ 202,797	\$ 214,374		\$ 243,000	\$ 243,000	\$ 227,172
TOTAL PERSONAL SERVICES	<u>202,797</u>	<u>214,374</u>	<u>-</u>	<u>243,000</u>	<u>243,000</u>	<u>227,172</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
UNEMPLOYMENT	-	-	-	-	-	-
PERS	28,392	30,012		34,000	34,800	31,809
MEDICARE	2,941	3,108		3,500	3,600	3,294
TOTAL EMPLOYEE BENEFITS	<u>31,333</u>	<u>33,120</u>	<u>-</u>	<u>37,500</u>	<u>38,400</u>	<u>35,103</u>
CONTRACTUAL SERVICES						
UTILITIES						
ELECTRIC	42,144	43,018		47,000	47,000	37,508
NATURAL GAS	15,232	13,141		17,000	17,000	12,253
WATER/SEWER	11,018	10,529		20,000	20,000	6,091
BUILDING MAINTENANCE & REPAIR	2,065	1,740		5,000	5,000	1,800
GROUPS MAINTENANCE	3,475	990		2,000	1,000	1,364
POOL MAINTENANCE AND REPAIR SERV	139,833	54,508		165,000	105,000	35,917
FIELD/PARKS MAINT & REPAIR	343	8,344		6,000	7,000	-
OTHER EQUIPMENT MAINTENANCE	-	2,755		4,000	5,000	516
RECREATION CONTRACT SERVICES						
INSTRUCTORS/SPEAKERS	-	396		500	500	-
TOTAL CONTRACTUAL SERVICES	<u>214,110</u>	<u>135,421</u>	<u>-</u>	<u>266,500</u>	<u>207,500</u>	<u>95,449</u>
OTHER SERVICES AND EXPENSES						
COMMUNICATIONS						
TELEPHONE/FAX COMMUNICATION	190	203		300	300	135
EMPLOYEE BUSINESS EXPENSES						
EDUCATION & TRAINING	345	275		800	800	690
MEMBERSHIPS, DUES, LICENSES	716	526		1,000	1,000	825
PRINTING						
RECREATION PUBLICATIONS	746	756		900	900	753
BUSINESS PRINTING	670	724		900	900	676
TOTAL OTHER SERVICES AND EXPENSES	<u>2,667</u>	<u>2,484</u>	<u>-</u>	<u>3,900</u>	<u>3,900</u>	<u>3,079</u>
MATERIALS AND SUPPLIES						
POSTAGE	231	237		400	300	272
PUBLICATIONS/SUBSCRIPTIONS	315	809		600	800	340
OTHER OFFICE SUPPLIES	-	-		500	500	-
BUILDING MATERIALS & SUPPLIES	-	-		500	500	-
GROUPS MATERIALS & SUPPLIES	1,371	302		2,500	2,500	88
POOL MATERIALS AND SUPPLIES	34,305	35,129		55,000	55,000	34,086
OTHER MATERIALS & SUPPLIES						
UNIFORMS	7,970	6,612		8,000	9,000	6,139
OTHER MATERIALS AND SUPPLIES	10,636	9,829		13,000	13,000	12,735
EQUIPMENT < \$1,000						
OTHER EQUIPMENT/ASSETS < \$1,000	611	19,690		3,500	3,500	528
TOTAL MATERIALS AND SUPPLIES	<u>55,439</u>	<u>72,608</u>	<u>-</u>	<u>84,000</u>	<u>85,100</u>	<u>54,188</u>
PROPERTY AND EQUIPMENT						
COMPUTER HARDWARE/SOFTWARE	-	-	-	-	-	-
OTHER EQUIPMENT/ASSETS	-	-	-	25,000	5,000	4,950
TOTAL PROPERTY AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>5,000</u>	<u>4,950</u>
GRAND TOTAL - REC. POOLS & PARKS	<u>\$ 506,346</u>	<u>\$ 458,007</u>	<u>\$ -</u>	<u>\$ 659,900</u>	<u>\$ 582,900</u>	<u>\$ 419,941</u>

BUILDING

	2017 Actual Expenses	2018 Actual Expenses	2019 Actual Expenses	2020 Appropriation	2019 Appropriation	Current year 10/31/2019 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
BOARDS AND COMMISSIONS SALARIES	\$ 3,245	\$ 3,177		\$ 5,000	\$ 5,000	\$ 2,784
OTHER EXEMPT EMPLOYEES	240,821	296,236		328,700	320,100	270,416
FULL-TIME EMPLOYEES	483,096	480,943		501,500	481,300	381,879
PART-TIME EMPLOYEES	19,003	20,631		46,000	40,000	23,008
OVERTIME	3,018	375		5,000	5,000	-
LEAVE SETTLEMENTS	7,696	-		25,000	25,000	4,888
TOTAL SALARIES AND WAGES	756,879	801,362	-	911,200	876,400	682,975
PERSONAL SERVICES - EMPLOYEE BENEFITS						
HEALTH COVERAGE	204,328	197,064		210,500	224,200	150,914
GROUP LIFE & DISABILITY INSURANCE	3,237	5,946		8,000	6,000	5,966
WORKERS COMPENSATION	4,191	7,172		10,000	10,000	1,089
PERS	99,600	105,693		121,500	119,000	82,365
SOCIAL SECURITY	74	-		-	-	-
MEDICARE	10,470	11,123		12,600	12,400	9,550
TOTAL EMPLOYEE BENEFITS	321,900	326,998	-	362,600	371,600	249,884
PROFESSIONAL SERVICES						
ARCHITECTURAL SERVICES	16,803	14,815		25,000	22,000	14,778
ENGINEERING SERVICES	4,129	5,470		15,000	15,000	3,920
OTHER PROFESSIONAL SERVICES	-	-		1,000	1,000	-
COMPUTER CONSULTING SERVICES	-	-		1,000	1,000	-
TOTAL PROFESSIONAL SERVICES	20,932	20,285	-	42,000	39,000	18,698
CONTRACTUAL SERVICES						
MAINTENANCE AND REPAIR SERVICES						
BUILDING MAINTENANCE & REPAIR	-	-		4,000	4,000	-
VEHICLE MAINTENANCE	186	130		300	300	30
OTHER EQUIPMENT MAINT. & REPAIR	3,360	3,615		5,000	5,000	2,318
OTHER CONTRACT SERVICES						
OTHER CONTRACTUAL SERVICES	-	1,275		2,000	2,000	1,510
TOTAL CONTRACTUAL SERVICES	3,546	5,020	-	11,300	11,300	3,858
OTHER SERVICES AND EXPENSES						
TELEPHONE/FAX COMMUNICATIONS	6,830	6,424		6,500	7,800	3,450
EDUCATION & TRAINING	4,232	1,703		3,500	3,500	1,454
TRAVEL EXPENSES	3,940	1,193		3,500	3,500	316
MEMBERSHIPS, DUES, LICENSES	1,443	1,026		2,000	1,800	1,873
BUSINESS PRINTING	243	444		7,000	1,500	1,811
TOTAL OTHER SERV. & EXPENSES	16,688	10,790	-	22,500	18,100	8,904
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
COFFEE, CREAM, SUGAR	667	465		800	1,000	402
OTHER FOOD/GROCERY ITEMS	-	-		300	300	-
POSTAGE	2,234	2,473		3,000	3,000	2,410
PUBLICATIONS/SUBSCRIPTIONS	1,119	1,331		2,500	2,500	1,227
OTHER OFFICE SUPPLIES	4,181	2,898		5,500	5,500	1,611
UNIFORMS	-	-		1,000	500	-
OTHER MATERIALS AND SUPPLIES	150	-		500	500	581
OFFICE EQUIPMENT < \$1,000	-	142		500	500	-
COMPUTER EQUIPMENT < \$1,000	1,400	261		2,000	2,000	-
OTHER EQUIPMENT < \$1,000	-	-		500	500	-
TOTAL MATERIALS AND SUPPLIES	9,751	7,570	-	16,600	16,300	6,231
PROPERTY AND EQUIPMENT						
COMPUTER HARDWARE/SOFTWARE	6,921	5,916		10,000	-	5,916
VEHICLES	-	-		42,000	30,000	-
OTHER EQUIPMENT/ASSETS	-	-		5,000	5,000	3,407
TOTAL PROPERTY AND EQUIPMENT	6,921	5,916	-	57,000	35,000	9,323
GRAND TOTAL - BUILDING DEPARTMENT	\$ 1,136,617	\$ 1,177,941	\$ -	\$ 1,423,200	\$ 1,367,700	\$ 979,873